



GLENSIDE FIRE PROTECTION DISTRICT

FIRE PREVENTION BUREAU

FULL-TIME FIRE MARSHAL POSITION

The Glenside Fire District is looking to fill a full time fire marshal position. It is a 40 hour a week position (with occasional weekend or night hours required). The pay scale has a salary range of \$58,653 - \$74,838 based on relevant qualifications. This is an “at will” position. The position involves both office and field work in all types of weather and may require climbing ladders to access upper floors as well as moderate lifting and bending. This position reports directly to the Fire Chief or Deputy Chief.

Essential duties include: Conduct and/or assist with various types of inspections including certificate of occupancy, life safety, public events, special process, hazard mitigation, fire protection equipment and systems and other inspections as required. Review plans and approve permits. This position also includes some public education and developing safety programs.

Minimum Qualifications:

- A high school diploma or equivalent
- Valid Illinois driver’s license
- State of IL Basic Firefighter or Firefighter II Certification is desirable
- OFSM Fire Inspector I or ICC Fire Inspector 1 is desirable
- Fire Prevention Officer and/or Plans Examiner certification is desirable
- Knowledge of fire prevention codes, ordinances, statues, regulations, systems and equipment, building construction, plans, specifications, methods and materials; computer and office equipment skills
- Ability to read and interpret construction plans and to recognize deviations from such plans is desirable
- Ability to establish and maintain effective working relationships with Fire Department officials, property owners, occupants, contractors, the public and government officials to achieve fire prevention goals

Applicants need to submit their application along with a short resume by Tuesday, February 12th, 2019. Our application can be found on our website, www.glensidefire.org/employment.htm and should be emailed to info@glensidefire.org or mailed/dropped off at 1608 Bloomingdale Rd, Glendale Heights, IL 60139-2657. You will be subject to a background investigation and department physical.

If additional information is required, call 630-668-5323 during business hours of 8:00 am and 4:00 pm, Monday through Friday to speak to Chief Russ Wood.

The Glenside Fire Protection District is an equal opportunity employer. Posted: 01/30/19