

**GLENSIDE FIRE PROTECTION DISTRICT  
MINUTES OF THE REGULAR MEETING  
JANUARY 14, 2020  
OF THE BOARD OF TRUSTEES AT 5:30 PM**

- I. CALL TO ORDER:  
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustees at 5:30 P.M.
- II. PLEDGE TO THE FLAG:  
The pledge of allegiance to the flag of the United States of America was recited. The pledge was led by Administrative Assistant Haiden.
- III. ROLL CALL:  
Present were President Kosiara, Trustee Olsen and Trustee Osborn. Trustee Osborn requested that the meeting minutes reflect that Chief Wood and Deputy Chief Cassady were also in attendance as well as Controller James Howard.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS  
The regular and closed session meeting minutes for the Board of Trustees meeting held on December 10, 2019 were presented for review and acceptance.

*Trustee Olsen motioned to approve and file the regular meeting minutes of December 10, 2019 and to approve, file and release to the public the closed session meeting minutes of December 10, 2019. The motion was seconded by Trustee Kosiara.*

*Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

- V. FINANCIAL REPORTS
  - A. Controller's Report  
Controller Howard provided the financial report for eight months ending December, 2019 with 67% of the fiscal year completed. He ran through the details for the revenues and operating expenditures for the month. He also reviewed the investments and book balances for the District and their locations across accounts. It was noted that 96% of budgeted revenues including property taxes have been received. Income interest is up 20% over last year and continues to be good across all investments. The operating expenses are almost all below the year to date budgets with the exception of the Pension contribution and capital fund. There is no longer a debt service for the District.

*Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for December in the amount of \$322,785.58. The motion was seconded by Trustee Olsen.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Olsen – aye*

*Trustee Osborn – aye*

*Motion carried.*

B. Other Items from the Controller

Chief Wood noted that he would like to hold a budget workshop with the Trustees and talk about long-term goals for the District. A tentative date of March 10<sup>th</sup> was set after some discussion.

VI. LEGAL ISSUES

A. Attorney Report

Chief Wood stated that there were no legal issues to report on at this time but that the legal firm for the District has changed their name to Ottosen DiNolfo Hasenbalg & Castaldo, Ltd. effective the first of the New Year.

B. Other items from the Attorney

Chief Wood stated that there were none.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Deputy Chief Cassady stated that there will be a meeting this Thursday, January 16<sup>th</sup> to continue with conversation regarding the testing process for the upcoming firefighter eligibility testing. They will be welcoming back Commissioner Ray Rodriguez to the board and will take action to re-appoint the Commissioner board officers to the appropriate positions.

B. Foreign Fire Insurance Board

Chief Wood reported that there has been no action taken since last meeting. The next meeting will take place on January 27, 2020.

C. DuComm Report

Chief Wood reported that the meeting held today centered around conversation regarding the CAD system which has unexplainably gone down twice. DuComm is trying to resolve the issue from re-occurring and is working with the ETSB.

Trustee Kosiara noted that there is a board of directors meeting to be held on January 21, 2020 to review the updated Bylaws which include

the new formula funding. However, the formula funding is not included in the fire section and will have to be addressed.

#### D. Other Announcements

Chief Wood reported that there will be a contract negotiation meeting on January 27, 2020 to discuss the wage re-opener for the last year of the 2018-2021 bargaining contract.

It was announced that the Village of Glendale Heights Charity Classic will take place this year on June 19, 2020.

The Village's Christmas Sharing event was a great success at the end of 2019, helping over 500 people in 110 families.

Deputy Chief Cassidy is registered to participate in the Chief Fire Officer training through the Office of the State Fire Marshal and the Illinois Fire Service Institute. The program will be completed by the end of year with most monthly classes taking place in Oak Forest.

The Sharps Program sponsored by the District was evaluated again in 2019. The program disposed of 1,276 pounds in 2018 and 1,408 pounds in 2019 with a cost of \$470 to the District.

There has been a request to use the District training room for outside meetings for the Canine Companion for Independence Training once a month for the next six months. The request was approved.

### III. OLD BUSINESS

#### A. Apparatus and Facilities

Deputy Chief Cassidy reported on facilities, noting that the new water heater has been installed on the West side of the station for the new gear extractor project. The gear extractor project is scheduled to be completed sometime next week.

Instead of replacing carpeting upstairs, we will be cleaning the carpets and tile and possibly sealing the tile afterwards.

Deputy Chief Cassidy also reported that the new ambulance will be delivered to Foster Coach mid-March and it is anticipated to be received by the District mid-April. Chief Wood recapped the agreement with AMITA Glen Oaks Hospital for the purchase of the power load system for the cot in the new ambulance.

The station's exhaust removal system will need to be retro fit for the new ambulance with the exhaust on the driver's side of the ambulance. The cost of the retro fit was discussed with the board and the decision to move forward with all new parts versus some used was determined best for the cost difference. The retro fit cost will be \$8,900.

The Deputy Chief vehicle is scheduled to be received in late February/early March.

The committee for the new fire engine met last week and has prepared a new items list for the vehicle. It was agreed that the rescue/pumper concept is liked by all and should be continued with a minimum of 1,000 gallons of water. During the next meeting they will begin to consider

vendors. The committee will also be planning on attending FDIC in April to “touch a truck”. It is anticipated that the District will go out for bids in the fourth quarter of 2020.

- B. Gear Extractor and Associated Equipment  
This agenda item was already covered.

- C. Policies and Procedures  
The remaining chapters, three through six, were presented to the board for review and comment. It is anticipated that the Board of Trustees Policies and procedures will be presented for approval at the March, 2020 meeting.

- D. NIAFPD Conference  
Chief Wood reminded the board of the upcoming conference taking place next week through the Northern Illinois Alliance of Fire Protection District from January 23<sup>rd</sup> through January 25<sup>th</sup> in Oak Brook Hills. Trustee Kosiara reminded attendees that rooms were still available if they would like to stay for weather concerns.

- E. Other Old Business  
Chief Wood stated that there was no other old business.

## IX. NEW BUSINESS

- A. Economic Statement of Interest  
The 2020 economic statement of interest was presented to the Board for their review and approval. The information will be uploaded to the DuPage County’s website and notifications to those listed will begin to go out in February.

- B. Pension Board Appointee  
Trustee Sharon Christopher was filling the position on the Pension Board that is appointed by the Board of Trustees. With her passing, an opening was available. A letter of interest from a resident was received by the Board of Trustees. The resident was interested in sitting on the Pension Board of the Glenside Fire Protection District. The information was reviewed by the board members and discussed.

*Trustee Kosiara motioned to appoint Jeff Greeley to the position of Glenside Fire Pension Board Member effective immediately. The motion was seconded by Trustee Olsen.*

*Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

Chief Wood noted that Mr. Greeley should be invited to attend the quarterly Pension Board meeting next week. He also noted that an eight hour general Pension Seminar will be held in Addison in March as training that Mr. Greeley can attend. Deputy Chief Cassady will handle the correspondence with Mr. Greeley.

C. Other New Business

Chief Wood noted that there were none.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. CLOSED SESSION

*Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(11) of the Act (pending, probable or imminent litigation) at 6:29 P.M. The motion was seconded by Trustee Osborn.*

XII. RETURN TO RECESSED MEETING

*Trustee Kosiara motioned to reconvene from closed session at 6:50 P.M. Trustee Osborn seconded the motion.*

No action was taken in closed session.

XIII. ADJOURNMENT

The next regularly scheduled meeting of February 11, 2020 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

*Trustee Kosiara motioned to adjourn the meeting at 7:02 P.M. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.*

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 11TH DAY OF FEBRUARY, 2020

/s/ Nicholas Kosiara, President