

**GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
FEBRUARY 11, 2020
OF THE BOARD OF TRUSTEES AT 5:30 PM**

- I. CALL TO ORDER:
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:30 P.M.
- II. PLEDGE TO THE FLAG:
The pledge of allegiance to the flag of the United States of America was recited. The pledge was led by Administrative Assistant Haiden.
- III. ROLL CALL:
Present were President Kosiara, Trustee Olsen and Trustee Osborn. Trustee Osborn requested that the meeting minutes reflect that Chief Wood and Deputy Chief Cassady were also in attendance as well as Bradley O'Sullivan for Controller James Howard.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS
The regular and closed session meeting minutes for the Board of Trustee's meeting held on January 14, 2020 were presented for review and acceptance.

Trustee Olsen motioned to approve and file the regular meeting minutes of January 14, 2020. The motion was seconded by Trustee Kosiara. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

Trustee Kosiara motioned to approve, but not file and release to the public the closed session meeting minutes of January 14, 2020. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

- V. FINANCIAL REPORTS
A. Controller's Report

Mr. O'Sullivan provided the financial report for nine months ending January, 2020 with 75% of the fiscal year completed. He ran through the details for the revenues and operating expenditures for the month. Revenues overall are trending at two percent above last year's numbers, but the ambulance fees received are two percent below last year. He also reviewed the investments and book balances for the District and their locations across accounts. The consistency of the District's operational expenditures continues through this fiscal year.

It was noted that 96% of budgeted revenues including property taxes have been received. Income interest is up 20% over last year and continues to be good across all investments. The operating expenses are almost all below the year to date.

Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for January in the amount of \$426,247.98. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

B. Other Items from the Controller

Chief Wood noted that a new credit card option is being pursued for the District's purchases.

He reminded the Board members about the budget workshop meeting and discussion of long-term goals for the District. It will take place on Tuesday, March 10th prior to the next board meeting. It will be an overview of the District's financial health.

VI. LEGAL ISSUES

A. Attorney Report

Chief Wood stated that there were no legal issues to report on at this time.

B. Other items from the Attorney

Chief Wood stated that there were none.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Deputy Chief Cassidy stated that the board met on Thursday, January 16th and continued with conversation regarding the testing process for the upcoming firefighter eligibility testing.

The board approved the use of the Illinois Fire Chief's Association for the upcoming Lieutenant Testing process taking place this summer. Consideration was made to have a voluntary pre-assessment workshop for those who will be testing. A tentative date of August 13, 2020 was noted for the Lieutenant testing.

The board welcomed back Commissioner Ray Rodriguez and took action to re-appoint the Commissioner board officers to their appropriate positions.

Chief Wood noted that the College of DuPage orientation last night for the full-time firefighting testing process was attended by both fire chiefs. There were 107 registered and 96 attended the required orientation night. There are 80 candidates eligible for testing. The Board of Commissioners will interview the top 45 candidates that pass the testing process.

No February meeting is anticipated.

B. Foreign Fire Insurance Board

Chief Wood reported that the last meeting was held on January 27, 2020. The Board approved for reimbursement up to \$100 for its members buying workout shoes. Chief Wood noted that some workout equipment requires specialty footwear for safety. The board also voted to increase the maximum amount of scholarship money annually because members are utilizing the offer.

C. DuComm Report

Chief Wood reported that the Chief's meeting held today had no quorum. The monthly agenda is still continuing with the Chiefs. Coronavirus procedures were discussed.

Trustee Osborn requested an update on the tests continuing with the system. Chief Wood noted that the issues do not appear to be in-house with DuComm. DuComm is trying to resolve the issues from re-occurring and is working with the ETSB.

D. Other Announcements

Chief Wood reported on the cost estimate that was received on the garage project for the training house next door.

The estimate on a 2,200 square foot tower was also received at 1.1-1.25 million and was deemed unreasonable.

Additional Medicaid billing reimbursement on 34 transports from 2019 is anticipated to be received by the District.

The training house will be used by Milton Township and the ESDA CERT group in the near future.

Chief Wood noted that the electricity bill for the District has decreased by about 13% over the previous year's expenses after the new lighting was installed in the building.

George Madland from the Good Samaritan Hospital EMS coordination office will be retiring in July, 2020.

The Northwestern stroke unit (Medic 34) based at Central DuPage Hospital was on premise for training with District personnel and will cover all shifts.

The Global Equipment dealer, with owner Mike Mikoola, was sold to a Minnesota company.

Legislative Day will take place on March 18, 2020. A flyer with more information was provided in the Board's packet for consideration. After

a short discussion, it was determined that no representation will be sent from Glenside. Itasca coordinator, BC John Radzinski, will be meeting with the state legislators.

III. OLD BUSINESS

A. Apparatus and Facilities

Deputy Chief Cassady reported that the new Deputy Chief vehicle is scheduled to be received in late February/early March and will make its way into the fleet after final equipment is installed. The vehicle is being received from Rosch Ford in Bensenville.

Engine 59 is out for service for preventive maintenance and a punch list of items.

Pictures of the new ambulance were provided by DC Cassady to the board. There was discussion on the rear lights of the vehicle.

There was no report from the new fire engine committee.

Deputy Chief Cassady then reported on the facilities of the District, noting that the carpet and tile floors will be scheduled to be cleaned. Niederman will be out tomorrow to add the additional retro fit in the ambulance bay for the exhaust system needed for the new ambulance. The additional equipment purchased by the District for the new station alerting system is to be installed later this week. This will take place in the upstairs quarters, and both Chiefs offices.

B. Gear Extractor and Associated Equipment

Deputy Chief Cassady confirmed that the system has been installed and is operational. The item will be removed from the agenda.

C. Policies and Procedures

Chief Wood noted that all comments have been collected and are being reviewed for final presentation to the Board of Trustees for approval. A copy of the draft will be provided to the Glenside Professional Firefighters Association for consideration before being made final. Updated language from the attorney was recently received and it is anticipated that the final version will be presented at the next meeting in March.

D. NIAFPD Conference

Trustee Kosiara noted that the conference is now completed and that contractually it may be moved back to the DoubleTree by Hilton in Oak Brook for next year. He also recognized that some sessions were over on their seating capacity.

E. Other Old Business

Chief Wood stated that there was no other old business.

IX. NEW BUSINESS

A. Bargaining Contract – Wage Re-opener

This agenda item is to be held for closed session.

B. Annual Report 2019

Copies of the annual report were handed out to the Board of Trustees members for their review and comment.

Chief Wood thanked administrative Haiden for the work completed on the annual report and referenced several areas of the report itself. He then deferred to Administrative Haiden for her comment. Administrative Haiden updated the board on the highlights of the annual report for 2019. She noted that different from previous years, was the additional content for the 50th anniversary celebrated by the District last year, more information on the training house and less call response detail. She also noted that the focus of the annual report was on the District's personnel themselves and the impact that is made within the community. A copy of the report will be archived in the District's historical records.

C. Other New Business

Chief Wood noted that there were none.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. CLOSED SESSION

Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(11) of the Act (pending, probable or imminent litigation) at 6:30 P.M. The motion was seconded by Trustee Osborn.

XII. RETURN TO RECESSED MEETING

Trustee Kosiara motioned to reconvene from closed session at 6:47 P.M. Trustee Osborn seconded the motion.

No action was taken in closed session.

XIII. ADJOURNMENT

The next regularly scheduled meeting of March 10, 2020 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Olsen motioned to adjourn the meeting at 6:48 P.M. The motion was seconded by Trustee Osborn. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 10TH DAY OF MARCH, 2020

/s/ Nicholas Kosiara, President