

**GLENSIDE FIRE PROTECTION DISTRICT  
MINUTES OF THE REGULAR MEETING  
FEBRUARY 12, 20189  
OF THE BOARD OF TRUSTEES AT 5:30 PM**

- I. CALL TO ORDER:  
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:30 P.M.
- II. PLEDGE TO THE FLAG:  
The pledge of allegiance to the flag of the United States of America was recited. The pledge was led by Administrative Assistant Haiden.
- III. ROLL CALL:  
Present were President Kosiara and Trustee Osborn. Treasurer Christopher was absent. Trustee Osborn requested that the meeting minutes reflect that Chief Wood, Deputy Chief Cassady and Mr. Brad O'Sullivan for Controller James Howard were also in attendance.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS  
The regular meeting minutes for the Board of Trustee's meeting held on January 8, 2019 were presented for review and acceptance.

*Trustee Kosiara motioned to approve and file the regular meeting minutes of January 8, 2019. The motion was seconded by Trustee Osborn.*

*Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

- V. FINANCIAL REPORTS
- A. Controller's Report  
Mr. O'Sullivan provided the financial report for the month of January, 2019. He highlighted activity during the month and noted that 9 months or 75% of the fiscal year has been completed and is reflected in the monthly reports. Revenues compared with last year's numbers reflected minor differences. Total interest collected is 48% higher than this time last year.  
Mr. O'Sullivan reviewed the operating expenses for the district and noted that they were at 71% of budget. He also reviewed the investments for the District and their locations across accounts. He also estimated that there would be a surplus at the end of the year and that guidance for transfers would be provided as we near the end of the fiscal year.

*Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for January in the amount of \$290,172.75. The motion was seconded by Trustee Osborn.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Christopher – absent*

*Trustee Osborn - aye*

*Motion carried.*

B. Other Items from the Controller

There were no other items from the Controller.

Chief Wood stated CD rates will be requested from various banks in anticipation of the future CD maturity with Parkway Bank in April, 2019. MB Bank has provided current CD rates and terms but will re-quote in April.

VI. LEGAL ISSUES

A. Attorney Report

Chief Wood stated that there were none.

B. Other items from the Attorney

There were no other legal items from the attorney or Chief Wood.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Deputy Chief Cassady stated that there are no agenda items to be discussed by the Board of Commissioners at this time. The next meeting for the will take place in March, 2019 to fulfill the quarterly meeting requirement.

B. Foreign Fire Insurance Board

Chief Wood stated that there was no meeting held as scheduled due to a lack of quorum. An update on the fitness room project will be provided later in the agenda.

C. DuComm Report

Chief Wood stated that there was no DuPage Chiefs meeting held today due to a lack of agenda items. It is still anticipated to go live in June for the new monitoring system as soon as the new CAD install is completed.

D. Other Announcements

Chief Wood reported that Administrative Assistant Laura Haiden has been voted in as President of the Illinois Fire Service Administrative

Professionals organization for the upcoming year. Chief Wood congratulated her.

Chief Wood updated the board on a call that occurred in December and was brought to his attention by Lieutenant Cavanaugh. A certificate of recognition will be presented to a DuPage County Senior Services representative for Meals on Wheels. The presentation will take place at the senior center for the meritorious action taken to assist a Glendale Heights resident during a delivery.

Chief Wood noted that a new energy efficient light is on loan and was placed in the administration office for evaluation and consideration. A Com Ed incentive was discovered during a webinar attended by Chief Wood that could provide incentives to reduce the cost of energy for the District. He is having two vendors provide information for us to consider. Dependent upon the information obtained, Chief Wood is also investigating the option for solar panels provided under a grant option. Trustee Kosiara noted that the technology changes being considered show great efforts to continue to use the tax payer's funds wisely. His only concern was for employees over time in the building with the different lighting.

Chief Wood relayed statistics recently received on the opioid crisis in DuPage County, stating that 98 deaths had occurred in 2018 along with 175 saves (the same as 2017) using the drug narcan on calls. Chief Wood recognized Lieutenant Lipowski for his continued EMS education efforts for the police version of the narcan drug now being carried on all vehicles and in the station in the event that a Glenside employee is exposed to opioids on a response call. The supply is being made available to the District through the DuPage County Health Department.

### III. OLD BUSINESS

#### A. Apparatus and Facilities

Deputy Chief Cassidy reported that Engine 58 was out with routine A-Service being completed. Medic 59 was back out of service with mechanic problems similar to those in the past. The ambulance committee is working with five vendors and hope to finalize specifications and prepare for the bid process by the next board meeting. Once a new ambulance arrives, the plan is to keep two front line ambulances and one reserve.

All vehicles have received their new logo's and lettering.

Deputy Chief Cassidy noted that the station is being evaluated for its needs in preparation of the 50<sup>th</sup> anniversary open house in June. Lt. Siewierski is gathering painting quotes as well as assessing tile cleaning and other items as needed.

#### B. 50<sup>th</sup> Anniversary

Trustee Osborn noted that efforts toward the 50<sup>th</sup> Anniversary are on-going. Data collection for the anniversary book is being worked on daily.

Chief Wood informed the board that a quote from a photographer was received for all new personnel pictures, apparatus & photographer availability at the 50<sup>th</sup> open house as well as the service awards banquet. The board approved going in this direction.

C. Fitness Room Project

Deputy Chief Cassady reported that FGM Architects will be meeting with District representatives next week. They will discuss prints and provide guidance on additional fixtures for the room. The bid requirements will then be prepared.

D. NIAFPD Conference January 24-26

Trustee Kosiara noted that the conference went well and there were no complaints.

Chief Wood noted that the overall content was useful.

E. Other Old Business

Chief Wood stated that there was no other old business.

IX. NEW BUSINESS

A. Training Facility Update and Progress Report

Lieutenant Cavanaugh addressed the board and reviewed a power point presentation regarding the training facility at 174 E. Fullerton Avenue.

The presentation covered "What the training facility has done for Glenside" thus far.

Lt. Cavanaugh noted the training center was an excellent tool for the assessment of new personnel to determine any areas to be focused on. He estimated that between 700 and 1100 of training hours could be attributed to the building. They also hosted a MABAS Division 12 Hazmat training evolution last year through the use of a mock chemical leak. The structure has undergone many changes since its purchase. Floors and stairs have been reinforced for safety, mazes and other training features have been created in rooms and in walls. He then showed a training video that was made on removing a hospital window without breaking it, reinforcing the importance of minimizing damage. A variety of other drills are scheduled for the upcoming year and the firefighters look forward to continuing to utilize the resource that has been provided to them.

President Kosiara said he was impressed and thrilled with the use of the building. He thanked Lt. Cavanaugh for the update and detailed information that had been provided to the board.

Trustee Osborn expressed his thanks to Lt. Cavanaugh and Acting Officer Hammond on the efforts they have placed toward the training center modifications.

B. Fire Marshal Position

Chief Wood noted this agenda item will be discussed in closed session.

C. Other New Business

Chief Wood said that Lt. Cavanaugh will be stepping down from the position of Union President. Acting Officer Hammond has been appointed the temporary Union President until the next election of officials. Firefighter Lipponeur will continue as Treasurer and Firefighters Malinoski and Taylor have stepped up to hold board positions.

X. PUBLIC COMMENTS/QUESTIONS

Lt. Cavanaugh announced that the firefighters union will be holding a fundraiser in April at Top Golf to raise funds for community activities. This will enable the union to continue to support fire related fundraisers like the National Fallen Firefighters Foundation and Village of Glendale Heights related activities like senior lunches and the Fishing Derby.

XI. CLOSED SESSION

*Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(11) of the Act (pending, probable or imminent litigation) at 6:50 P.M. The motion was seconded by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

XII. RETURN TO RECESSED MEETING

*Trustee Kosiara motioned to reconvene from closed session at 7:44 P.M. Trustee Osborn seconded the motion. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

No action was taken in closed session.

XIII. ADJOURNMENT

The next regularly scheduled meeting of March 12, 2019 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

*Trustee Kosiara motioned to adjourn the meeting at 7:45 P.M. The motion was seconded by Trustee Osborn. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.*

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 12TH DAY OF FEBRUARY, 2019

/s/ Nicholas Kosiara, President