

**GLENSIDE FIRE PROTECTION DISTRICT  
MINUTES OF THE REGULAR MEETING  
FEBRUARY 13, 2018  
OF THE BOARD OF TRUSTEES AT 5:30 PM**

- I. CALL TO ORDER:  
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:37 P.M.
- II. PLEDGE TO THE FLAG:  
The pledge of allegiance to the flag of the United States of America was recited. The pledge was led by Administrative Assistant Haiden.
- III. ROLL CALL:  
Present were President Kosiara, Treasurer Christopher and Secretary Osborn. Trustee Osborn requested that the meeting minutes reflect that Chief Wood, Deputy Chief Cassady and Brad O'Sullivan for Controller James Howard were also in attendance.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS  
The regular session meeting minutes for the Board of Trustee's meeting held on January 9, 2018 were presented for review and acceptance.

*Trustee Kosiara motioned to approve and file the regular meeting minutes of January 9, 2018. The motion was seconded by Trustee Christopher.*

*Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

- V. FINANCIAL REPORTS
- A. Controller's Report  
Mr. Brad O'Sullivan sat in for James Howard and provided the financial report for the month of January 2018 noting that 75% of the fiscal year has been completed. Mr. O'Sullivan highlighted activity during the month for incomes saying that 91% of all expected revenues have been collected by the District. He also stated that expenses are at 67% so far and 2% below this time last year. He then reviewed the investments for the District and their locations across accounts. The District's budgets are on trend for the year.

*Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for January in the amount of \$297,508.99. The motion was seconded by Trustee Christopher.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Christopher – aye*

*Trustee Osborn - aye*

*Motion carried.*

B. Other Items from the Controller

There were no other items from the Controller.

VI. LEGAL ISSUES

A. Attorney Report

Chief Wood stated that Attorney Flaherty will attend the March board meeting to cover collective bargaining.

We have verified that two properties on North Ave. will be reassessed for annexation procedures. As long as they are completed by December with DuPage County, they will be included in our tax role for this year.

B. Other items from the Attorney

There were no other items from the Attorney.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Deputy Chief Cassidy stated that the regular scheduled meeting took place on January 18, 2018. It is anticipated that the Fire Commissioners will not meet again until April, 2018 when they can address the College of DuPage firefighter hiring data and plan for oral interviews in May and/or June. The board set the number of oral interviews to 45 candidates.

Chief Wood and Deputy Chief Cassidy attended the College of DuPage firefighter testing orientation night on February 12, 2018. There were 115 candidates that attended the orientation and some familiar faces were recognized. DC Cassidy said that results from the written tests taking place in March are expected to be received by the end of March.

B. Foreign Fire Insurance Board

Chief Wood stated that the last meeting took place yesterday on February 12, 2018. The board authorized the purchase of six gear bags to be used for training exercises when firemen are off site. The training table and six stools have been purchased and can be found on the apparatus floor. The board is moving forward on the workout room project and have created a request for proposal (RFP) for the process to receive a quote for the HVAC system that will be needed. The board has earmarked \$40,000 for the project, or \$10,000 per year over the past four years had been set aside.

C. DuComm Report

Chief Wood stated that the new DuComm agreement has increased our for 2019. The Glenside Fire District will be receiving a 2.75% increase totaling \$57,198 and includes the debt service for the new building. It was noted that this was significantly lower than the ADCD proposal received last year. A tour of the new facility is scheduled for Wednesday, February 21<sup>st</sup> at 8:30 AM. Chief Wood, DC Cassady, Intern Francik are attending and the Trustees have been invited to join.

President Kosiara said he had nothing to add to Chief Wood's report. Trustee Christopher asked about the last DuComm executive board meeting. Trustee Kosiara said the loan and financing had been approved at the last meeting and that the loan was through DuPage County.

D. Other Announcements

Chief Wood reported that with the recent snow falls, he wanted to compliment the crew performance on the upkeep around the station as well as the additional citizen services completed. The new plow did well overall and there are no issues in house.

DuPage Chiefs meeting this week reinforced the opioid crisis and it gaining strength in the DuPage area. There were 95 deaths in 2017 and legislation is being passed that all EMS opioid cases will need to be reported at some point.

Chief Wood noted that Firefighter Christopher Wallin is going through medic school and has completed 75% of the required schooling. This would leave only one current full-time firefighter who is not currently a paramedic.

The District applied for a gear extractor grant because our current one is no longer in compliance. The estimated cost is \$13,500 for a new one. Intern Jordan Francik has been with the District for about three weeks and is attending a variety of meetings, like the Board of Trustees this evening. Chief Wood noted that Jordan's plans after his internship in April ends, he plans to attend Romeoville's Fire Academy and to begin part-time work with the District.

VIII. OLD BUSINESS

A. Apparatus and Facilities

Deputy Chief Cassady reported that an engine is in the mechanic's garage for some needed repairs and upon its return an ambulance will leave to get some body work completed

There is no update to provide on facilities at this time.

B. NIAFPD Conference January 25-27

President Kosiara reported that from NIAFPD's perspective, the conference was a success and everything went well overall. He

reiterated that it was the NIAFPD's 25<sup>th</sup> anniversary and the largest attended conference in its history with over 300 attendees. A contract was signed to hold the conference at Oak Brook Hills for the next two years.

C. Health Insurance Plans

Chief Wood reported that the new Healthcare Reimbursement Arrangement (HRA) plan went into effect on February 1, 2018 and there are no issues to report at this time.

D. Other Old Business

Chief Wood said there was no other old business to discuss.

IX. NEW BUSINESS

A. Collective Bargaining Agreement

Chief Wood said the agenda item will be discussed in closed session.

B. Supplemental Insurance

Chief Wood briefly discussed the optional supplemental insurance that is offered to the full-time firefighters. He is looking at adding an additional company who can offer more cancer coverage at possibly better terms. The board gave their approval to proceed.

C. Paramedic Contract

Chief Wood said the agenda item will be discussed in closed session.

D. 50<sup>th</sup> Anniversary

Chief Wood discussed with the Board of Trustees the need for a committee to start the planning for the District's 50<sup>th</sup> Anniversary festivities. He stated we were in the kick-off of the planning stages and verified that Trustee Osborn would represent the Trustees on the committee. There was discussion regarding budget dollars to be allocated. Chief Wood and the planning committee will present a list of ideas with costs to the Board at the next meeting to then receive further direction for planning of events.

E. Annual Report 2017

Chief Wood presented a copy of the 2017 annual report to the board members for their review. He noted that the number of Firehouse reports has been decreased compared with previous year's annual reports and has come a long way over the past years in capturing the activity and impact the District has had in the community. He credited Administrative Assistant Haiden with the majority of the creation of the report. Administrative Assistant Haiden asked that after reviewing the report that any suggestions or changes be made to her before the final copy goes public on the website.

F. Other New Business

Chief Wood said there was no other new business to discuss.

Trustee Kosiara acknowledged the efforts of Administrative Haiden and the Chicagoland Memorial Golf Tournament Committee for their announcement regarding the 2017 tournament and its top rating for the National Fallen Firefighters Foundation, raising \$47,600.

X. PUBLIC COMMENTS/QUESTIONS

There were no public comments.

XI. CLOSED SESSION

*Trustee Kosiara recessed the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(11) of the Act (pending, probable or imminent litigation) at 6:45 P.M.*

XII. RETURN TO RECESSED MEETING

*Trustee Kosiara reconvened from closed session at 7:48 P.M.*

No action was taken in closed session.

XIII. ADJOURNMENT

The next regularly scheduled meeting of March 13, 2018 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

*Trustee Christopher motioned to adjourn the meeting at 7:49 P.M. The motion was seconded by Trustee Osborn. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.*

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 13th DAY OF MARCH, 2018

/s/ Nicholas Kosiara, President