

**GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
MARCH 10, 2020
OF THE BOARD OF TRUSTEES AT 5:30 PM**

- I. CALL TO ORDER:
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:32 P.M.
- II. PLEDGE TO THE FLAG:
The pledge of allegiance to the flag of the United States of America was recited at the Special Meeting today.
- III. ROLL CALL:
Present were President Kosiara, Trustee Olsen and Trustee Osborn. Trustee Osborn requested that the meeting minutes reflect that Chief Wood and Deputy Chief Cassady were also presented.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS
The regular and closed session meeting minutes for the Board of Trustee's meeting held on February 11, 2020 were presented for review and acceptance.

Trustee Olsen motioned to approve and file the regular meeting minutes of February 11, 2020. The motion was seconded by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

Trustee Kosiara motioned to approve, and to file and release to the public the closed session meeting minutes of February 11, 2020. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

- V. FINANCIAL REPORTS
A. Controller's Report

Chief Wood provided the financial report for nine months ending February, 2020 with 83% of the fiscal year completed. He ran through the details for the revenues and operating expenditures for the month. Capital expenditures were reviewed.

Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for January in the amount of \$355,180.68. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

B. Other Items from the Controller

Chief Wood reminded everyone to complete their Statement of Economic Interest with DuPage County if they have not done so already.

VI. LEGAL ISSUES

A. Attorney Report

Chief Wood stated that there were no legal issues to report on at this time.

B. Other items from the Attorney

Chief Wood stated that there were none.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Deputy Chief Cassidy stated that the scheduled meeting for March 19, 2020 will be canceled.

The College of DuPage reported that 65 of the 91 applicants have registered to take the firefighter's exam. The deadline to signup is March 31st.

The Lieutenant testing agreement will be discussed under new business on the agenda.

B. Foreign Fire Insurance Board

Chief Wood reported that there is no new business since the last meeting. The board is investigating the replacement of the classroom style chairs in the training room.

C. DuComm Report

Chief Wood reported that there was no District representation at the DuComm Chiefs meeting today.

There was another outage that took place at the DuPage County Sheriff's Office where they were out of communication for fifteen minutes.

D. Other Announcements

Chief Wood reported that the District received a thank you from the Village of Glendale Heights for the participation in the Show & Shine Car Show in 2019.

A fundraiser will take place at the Glenside Library for the Kiwanis organization. A raffle basket has been donated to their organization from the District.

The Village of Glendale Heights annual business appreciation breakfast will take place on March 27, 2020 at 7:30 A.M. at the Glendale Lakes Golf Club. Chief Wood, DC Cassady and Fire Marshal Butler will be in attendance.

Lieutenant Lipowski provided a demonstration and explanation on a UV Light purchased by the District that kills germs, viruses, bacteria, etc. It is a tool to keep our personnel healthy and is currently being used in the back of the ambulances after questionable contamination transports. The District is taking pro-active approaches to protecting its personnel for future manning.

There was a meeting held on electronic data storage by Microsystems in regards to the archiving of the fire bureau/fire prevention records on file. Chief Wood discussed the cost and advantage to uploading the building plans to be used on scene when needed.

Practical training exercises will take place at 760 North Avenue in Glendale Heights on a property that is being demolished and destroyed in the near future. Acting Officer Hammond and Chief Wood met with the site manager on the location to capitalize on the training opportunity.

III. OLD BUSINESS

A. Apparatus and Facilities

Deputy Chief Cassady reported that the new Deputy Chief vehicle was received from the dealer, but the incorrect interior color was installed. A \$1,000 discount and additional key fob, as well as front tinted windows will be provided to the District for the error. It is expected that the vehicle will be in service within 4-6 weeks.

The new medic unit is nearing its completion and an inspection day has been penciled in for March 27th.

The fire engine committee has met with several vendors at this point and will be attending the FDIC Convention in April to gather more information in order to make a diligent and educated decision.

Deputy Chief Cassady noted that carpets and tile will be cleaned throughout the station this coming Saturday.

B. Policies and Procedures

Chief Wood noted that all comments have been addressed, changes have been made and a copy of the new document will be presented to the Board of Trustees for approval at the April board meeting. A copy of the final draft and a listing of the changes made will be provided to the Glenside Professional Firefighters Association for consideration before being made final.

C. Other Old Business

Chief Wood stated that there was no other old business.

IX. NEW BUSINESS

A. Bargaining Contract – Wage Re-opener

The Board of Trustees approved the increase in base wages of 2.5% for the contract year of May 1, 2020 through April, 2021 for the wage re-opener on the bargaining contract between The Glenside Fire Protection District and the Glenside Professional Fire Fighters Association.

Original agreements were signed by all three Trustees and President Mike Pacie who were present at the meeting. The remaining board members of the Association will sign at a later date.

B. Local 3277 TopGolf Outing

On Sunday, April 5th a fundraiser held by the Glenside Professional Fire Fighters Association will take place at TopGolf in Naperville. Funds raised will be used to go back into the community through the VOGH Christmas Sharing Program, working with District school's administration and other areas that may need assistance.

Trustee Kosiara motioned to approve payment to support the fundraiser being held by The Glenside Professional Fire Fighters Association in the amount of \$450. The motion was seconded by Trustee Osborn.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Osborn – aye

Trustee Olsen – aye

Motion carried.

President Pacie thanked the board for their support and the continued working relationship between boards and Administration.

C. Lt. Assessment Center Vendor Proposal

Deputy Chief Cassady relayed the information pertaining to the Lieutenant Assessment Center Testing taking place this year. The scheduled dates are set for August 3rd for the workshop and the assessment center will take place on August 13th.

Trustee Kosiara motioned to enter into a contract with the Illinois Fire Chiefs Association to provide the pre-assessment workshop, testing and candidate feedback session for the Lieutenant Testing Process for the Glenside Fire Protection District in the amount of \$7,725. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

D. Chiefs Contracts

This agenda item is to be held for closed session.

E. Lawn Mower

Chief Wood discussed the purchase of a new lawn mower for use on the District property. The equipment would be a Bobcat walk behind zero turn 48" model that would be purchased from Lawn and Power in Carol Stream. The estimated cost provided was \$6,100. The option of a mulch kit was also discussed as an add on.

Trustee Kosiara motioned to purchase a new lawn mower, Bobcat walk behind zero turn 48" model with mulch kit and not to exceed \$6,500. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

F. Other New Business

Chief Wood noted that there were none.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. CLOSED SESSION

Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(11) of the Act (pending, probable or imminent litigation) at 6:43 P.M. The motion was seconded by Trustee Osborn.

XII. RETURN TO RECESSED MEETING

Trustee Kosiara motioned to reconvene from closed session at 7:01 P.M. Trustee Osborn seconded the motion.

No action was taken in closed session.

XIII. ADJOURNMENT

The next regularly scheduled meeting of April 14, 2020 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Olsen motioned to adjourn the meeting at 7:02 P.M. The motion was seconded by Trustee Osborn. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 14TH DAY OF APRIL, 2020

/s/ Nicholas Kosiara, President