

**GLENSIDE FIRE PROTECTION DISTRICT  
MINUTES OF THE REGULAR MEETING  
MARCH 14, 2017  
OF THE BOARD OF TRUSTEES AT 5:30 PM**

- I. CALL TO ORDER:  
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:31 P.M.
- II. PLEDGE TO THE FLAG:  
The pledge of allegiance to the flag of the United States of America was recited. The pledge was led by Administrative Assistant Laura Haiden.
- III. ROLL CALL:  
Present were President Kosiara, and Secretary Osborn. Treasurer Christopher was absent. Trustee Osborn requested that the meeting minutes reflect that Chief Wood and Deputy Chief Cassady were also in attendance.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS  
The regular and closed session meeting minutes for the Board of Trustee's meeting held on February 14, 2017 were presented for review.

*Trustee Kosiara motioned to approve and file the regular meeting minutes of February 14, 2017 and to approve, file and release the closed session meeting minutes of February 14, 2017. The motion was seconded by Trustee Osborn.*

*Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

- V. FINANCIAL REPORTS
- A. Controller's Report  
Chief Wood provided the financial report for the month of February 2107, as prepared by Controller Jim Turi. Chief Wood noted that the starting cash and investments for the District. He reviewed incomes for the District including ambulance fees and interest earnings. He then highlighted items on the monthly recap and noted that all funds were under budget with the exception of the Audit Fund.

*Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for February in the amount of \$292,515.46. The motion was seconded by Trustee Osborn.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Osborn – aye*

*Trustee Christopher- absent*

*Motion carried.*

B. Other Items from the Controller

Chief Wood said there was a signature page from MB Financial Bank for the authorization and addition of Deputy Chief Cassady to the account. Chief Wood informed the Board that accounting service options are being explored in the event that they are needed in the future.

VI. LEGAL ISSUES

A. Attorney Report

Chief Wood said there was nothing to report from the attorney.

B. Other items from the Attorney

There were no other items from the Attorney.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Deputy Chief Cassady said that the Lieutenant Promotion exam and schedule will be discussed at the next meeting. Letters of intent to continue in the position of Commissioner with the District were received from Commissioners Tautkus and Olsen. Commissioner Wilson has resigned from his position and will be replaced before the next regular meeting. A candidate was present at the meeting for the open Commissioners position and answered the board's questions. The candidate will be processed for hiring.

The next regular meeting will be held on April 20, 2017.

B. Foreign Fire Insurance Board

Chief Wood said the next meeting will take place on May 8, 2017. Cancer screening will take place in house on April 3<sup>rd</sup> and 4<sup>th</sup> for employees and will be paid for by Foreign Fire Board. The intention of the effort is to compliment the annual physicals.

C. DuComm Report

Chief Wood said a ground breaking event for the structure site of the new facility, will take place on April 3<sup>rd</sup>. On March 27 Addison is scheduled to move over to ACDC and a week or so later, Itasca and Wood Dale will follow. Pleasantview has started with DuComm. Third touch radio programming and re-alignment will take place in July or August.

D. Other Announcements

Chief Wood informed the Board of the thank you note from Controller Jim Turi for recognition of his 45 years with the District at the service awards night.

A notice was received from the Glendale Heights Junior Women's Club regarding an Easter Egg Hunt for adults, taking place on April 1, 2017. Personal protective equipment was released to the Pelletier family for a donation.

Day of Prayer will take place on May 4<sup>th</sup>. Trustee Osborn and Glenside's honor guard will be involved in the opening ceremony.

Changes have been made to the Glenside website to include new pages covering training, District members around town and in the news.

An outside speaker will be present at Wednesday night's drill to talk about fire behavior.

The District's 50<sup>th</sup> anniversary will take place in 2019. Chief Wood is starting to consider various ideas to celebrate the event. He provided a sample badge for consideration that could be worn for just that year by District members.

VIII. OLD BUSINESS

A. Apparatus and Facilities

Deputy Chief Cassady reported that preventive maintenance and small corrosion maintenance issues are being cared for on the fleet. The MABAS Division 12 Hazardous Materials trailer required new brakes. The District was reimbursed for the cost. The new pick-up truck and mule were utilized for snow efforts and worked as expected.

The radio tower is still being looked into. One quote was received so far. It was determined that for the cost comparison between a used or new tower, the District will move forward with the purchase of a new tower. An estimate of the cost of the tower itself is \$8,300. We are unsure at this time if the project will be under or over \$20,000 and require a request for bid process. The tower itself will be 80 feet tall to guarantee a clear line to the Wall Street tower.

B. Service Awards

Chief Wood said the service awards went well and positive comments were received by attendees. Twelve individuals were recognized for their years of service to the District. The next service awards will take place in 2019.

C. Other Old Business

There was no other old business.

IX. NEW BUSINESS

A. 2016 Annual Report

Administrative Assistant Haiden passed out the 2016 annual report to the board members and a public copy to those in attendance.

Chief Wood acknowledged that Deputy Chief Cassady and Administrative Assistant Haiden were responsible for the compilation of the 2016 annual report. Chief Wood reviewed various pages and brought to the Trustees attention page 43 which showed the success of the implementation of the second ambulance being staffed on a daily basis back through 2012-2013. Red shift was acknowledged as the shift taking most incidents in 2016. The annual report will be placed on the website for review of the public.

B. Bargaining Contract Wage Reopener

This agenda item is to be held for closed session.

C. Board of Trustees Policy & Guidelines

Once some additional materials are received from the attorney, we will move forward with passing the changes made to the policy and guidelines.

D. Other New Business

There was no other new business.

X. PUBLIC COMMENTS/QUESTIONS

Trustee Kosiara solicited any comments or questions from the public audience. There were none.

XI. CLOSED SESSION

*Trustee Kosiara recessed the special meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(11) of the Act (pending, probable or imminent litigation) at 6:31 P.M.*

XII. RETURN TO REGULAR MEETING

*Trustee Kosiara reconvened from closed session at 6:40 P.M.*

No action was taken in closed session.

*Trustee Kosiara motioned to approve a 2.5% wage increase for the wage reopener of the final contract year 2017-2018. The motion was seconded by Trustee Osborn.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Osborn – aye  
Trustee Christopher- absent  
Motion carried.*

XIII. ADJOURNMENT

The next regularly scheduled meeting of April 11, 2017 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

*Trustee Kosiara motioned to adjourn the meeting at 6:51 P.M. The motion was seconded by Trustee Osborn. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.*

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 11th DAY OF APRIL, 2017

/s/ Nicholas Kosiara, President