

**GLENSIDE FIRE PROTECTION DISTRICT  
MINUTES OF THE REGULAR MEETING  
APRIL 10, 2018  
OF THE BOARD OF TRUSTEES AT 5:30 PM**

- I. CALL TO ORDER:  
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:31 P.M.
- II. PLEDGE TO THE FLAG:  
The pledge of allegiance to the flag of the United States of America was recited. The pledge was led by Administrative Assistant Haiden.
- III. ROLL CALL:  
Present were President Kosiara, Treasurer Christopher and Secretary Osborn. Trustee Osborn requested that the meeting minutes reflect that Chief Wood, Deputy Chief Cassady and Brad O'Sullivan (for Controller James Howard) were also in attendance.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS  
The regular and closed session meeting minutes for the Board of Trustee's meeting held on March 13, 2018 as well as the special and closed session meeting minutes held on March 27, 2018 were presented for review and acceptance.

*Trustee Kosiara motioned to approve and file the regular meeting minutes of March 13, 2018 and the special meeting minutes of March 27, 2018. The motion was seconded by Trustee Christopher.*

*Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

*Trustee Kosiara motioned to approve, file and release the closed session meeting minutes of March 13, 2018 and the special closed session meeting minutes of March 27, 2018. The motion was seconded by Trustee Christopher.*

*Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

- V. FINANCIAL REPORTS
- A. Controller's Report  
Mr. Brad O'Sullivan sat in for James Howard and provided the financial report for the month of March 2018 noting that 92% of the fiscal year has been completed. Mr. O'Sullivan highlighted activity during the month and added that 100% of property taxes have been collected and

95% of estimated interest income has been collected. He also stated that expenses are at 81% so far for the year. He then reviewed the investments for the District and their locations across accounts. The District's budgets are on trend for the year.

Chief Wood recapped a conference call with Sawyer Falduto regarding the negative earnings shown on the monthly reports and addressed the board members' concerns. Sawyer Falduto will give a short presentation at either the May or June board meeting to provide their annual summary.

*Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for March in the amount of \$346,139.76. The motion was seconded by Trustee Christopher.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Christopher – aye*

*Trustee Osborn - aye*

*Motion carried.*

B. Other Items from the Controller

There were no other items from the Controller.

Chief Wood reported that the approval for tax exemption on the new training center property was received from the State of Illinois.

VI. LEGAL ISSUES

A. Attorney Report

Chief Wood stated that there were none.

B. Other items from the Attorney

There were no other items from the Attorney.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Deputy Chief Cassidy stated that the next regular Fire Commissioners meeting will take place on April 19, 2018 when they will address the College of DuPage firefighter hiring data and plan for oral interviews in May and/or June. The board set the number of oral interviews to 45 candidates.

B. Foreign Fire Insurance Board

Chief Wood stated that the request for proposal for the new heating/air conditioning and ventilation system for the workout room on the

basement floor was completed in-house and will now be reviewed by the attorney.

The next meeting will take place in May, 2018.

C. DuComm Report

Chief Wood stated that the new DuComm facility will have a ribbon cutting and open house on July 10<sup>th</sup>. The public opening is scheduled for July 14<sup>th</sup> and cutover from the old facility will take place on August 1<sup>st</sup>.

President Kosiara said he will be missing the board of director's meeting next week. Chief Wood is the delegate and will attend in Trustee Kosiara's place.

D. Other Announcements

Trustee Christopher received an email request to speak at the College of DuPage on campaign information. She has declined the request.

Chief Wood reported an update to the girl in the wheelchair, hit by a car in October. She returned to school this week.

Chief Wood reminded everyone about the construction work being done on Fullerton Ave. by the Village of Glendale Heights.

An After The Fire Kit feedback survey and thank you comment from the homeowner was received by the District.

Chief Wood assisted with Meals on Wheels in delivering 11 meals to seniors as a community awareness effort.

Glen Oaks Foundation golf outing invite was received for their annual fundraiser. The District will not be participating this year.

Chief Wood updated the board members on the house fire in Glen Ellyn that resulted in one fatality. Our department was the first engine on the scene as we self-dispatched ourselves upon hearing the call go out.

VIII. OLD BUSINESS

A. Apparatus and Facilities

Deputy Chief Cassady reported that ambulance Medic 59 has been a problematic vehicle for 37 days this calendar year so far. An injector and turbo issue continues. The vehicle is nine years old and has over 60,000 miles on it. Consideration to move it up on the replacement schedule is being made and researched further. Ambulances today have a front line life of six years and backup of six years. But we are now running two front line ambulances a day and the schedule should be adjusted accordingly.

There is no update to provide on facilities at this time.

B. Collective Bargaining Agreement

Chief Wood reported that a final copy of the Collective Bargaining Agreement between the Glenside Fire Protection District and the Glenside Professional Fire Fighters Association, May 1, 2018 through

April 30, 2021 has been completed and is being presented to the Board of Trustees for approval. Chief Wood acknowledged the firefighters who had participation in the research and preparation of new sections of the agreement. Trustee Kosiara thanked Chief Wood and DC Cassady for their efforts to get the agreement completed before its effective date.

*Trustee Kosiara motioned to accept the Collective Bargaining Agreement between the Glenside Fire Protection District and the Glenside Professional Fire Fighters Association, May 1, 2018 through April 30, 2021 as presented. The motion was seconded by Trustee Christopher.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Christopher – aye*

*Trustee Osborn - aye*

*Motion carried.*

Two original versions of the agreement were signed by all three Trustees.

C. 50<sup>th</sup> Anniversary

A list of items recommended by the 50<sup>th</sup> Anniversary committee members was presented to the board of trustees for their consideration and approval. The board agreed with the items recommended and encouraged the committee to continue with their efforts of preparation for the 50<sup>th</sup> celebration of the Glenside District. A budget for expenses will be approved at a future meeting.

D. Emergency Medical Services Proposals

Trustee Kosiara stated that while all firms are qualified to provide the desired medical services for our District, the actual decision to select the overall best firm is based on interviews with current users of the vendors, past history and review of the proposals, it is the recommendation that the Contracted Medical Services be awarded to Paramedic Services of Illinois, Inc. of Schiller Park in the amount of \$498,000 for the first year. Funding has been added for approval in the 2018/2019 preliminary budget document in line 5150, with the knowledge that the budget document for fiscal year 2018/2019 has not yet been finalized and approved.

E. Other Old Business

Chief Wood said there was no other old business to discuss.

IX. NEW BUSINESS

A. Part-time Wages/Administration Wages and Benefits

This agenda item to be discussed in closed session.

B. Other New Business

Chief Wood said there was no other new business to discuss.

X. PUBLIC COMMENTS/QUESTIONS

There were no public comments.

XI. CLOSED SESSION

*Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(11) of the Act (pending, probable or imminent litigation) at 6:42 P.M. The motion was seconded by Trustee Christopher.*

XII. RETURN TO RECESSED MEETING

*Trustee Kosiara motioned to reconvene from closed session at 7:53 P.M. Trustee Christopher seconded the motion.*

No action was taken in closed session.

*Trustee Kosiara motioned to approve the wage and benefits discussed for 2018-2019.*

*The Chief position was approved to receive a 2.5% base increase, bereavement leave changed to five consecutive days and 1% of base salary to be contributed by the District into the new 115a Trust Health Retirement Plan;*

*the Deputy Chief position was approved to receive a 2.5% base increase and an additional salary adjustment of \$10,000, one week's additional vacation, bereavement leave changed to five consecutive days and 1% of base salary to be contributed by the District into the new 115a Trust Health Retirement Plan;*

*the Fire Marshal position will receive no increase at this time;*

*the Administrative Assistant position will receive a 2.5% base increase and 1% of base salary to be contributed by the District into the new 115a Trust Health Retirement Plan;*

*the Secretary position will receive a 2.5% base increase;*

*the part-time Fire Inspector position has received an increase to \$24.00 per hour;*

*part-time firefighter/paramedic positions will receive a salary adjustment base increase of \$2.00 per hour;*

*the 7G rate will be increased by \$1.00 per hour and go to \$26.00/hr.*

*The motion was seconded by Trustee Christopher.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Christopher – aye*

*Trustee Osborn- aye*

*Motion carried.*

XIII. ADJOURNMENT

The next regularly scheduled meeting of May 8, 2018 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

*Trustee Kosiara motioned to adjourn the meeting at 8:02 P.M. The motion was seconded by Trustee Osborn. Trustee Christopher asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.*

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 8th DAY OF MAY, 2018

/s/ Nicholas Kosiara, President