

**GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
MAY 11, 2021
OF THE BOARD OF TRUSTEES AT 5:30 P.M.**

I. CALL TO ORDER:

President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:31 P.M.

II. PLEDGE TO THE FLAG:

The pledge of allegiance to the flag of the United States of America was recited and led by Administrative Assistant Haiden.

Trustee Kosiara motioned to recognize Trustee Olsen as Secretary Pro Tem for the meeting for the purpose of required document signatures. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

III. ROLL CALL:

Present were President Kosiara, Trustee Olsen. Trustee Osborn was absent. Trustee Olsen requested that the meeting minutes reflect that Chief Wood, Deputy Chief Cassady and Controller Howard were present. Attorney Flaherty was in attendance via remote access.

IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS

The regular and closed session meeting minutes for the Board of Trustee's meeting held on April 13, 2021 were presented for review and acceptance.

Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of April 13, 2021 and to approve, file and hold the closed session meeting minutes of April 13, 2021. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

V. FINANCIAL REPORTS

A. Controller's Report

Mr. Howard covered the last month of the fiscal year ending April, 2021 and noted that 100% of the fiscal year was now complete. He reviewed revenues received from the County, interest rates which have been lowered and noted that they are expected to continue to be low. He also said that the District received 16% more in revenues than budgeted for. Operating expenditures for the month of April were also reviewed for the board. Reserves for the District are in a good position for the year

so far, but the surplus monies need to last the District the remainder of the fiscal year and into the next. There were no questions or concerns.

Trustee Olsen motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for April in the amount of \$363,558.29. The motion was seconded by Trustee Kosiara.

Roll Call Vote:

Trustee Olsen – aye

Trustee Kosiara – aye

Trustee Osborn – absent

Motion carried.

B. Other Items from the Controller

Chief Wood noted that there has been no activity on the IL Funds account aside from the earned interest amount over the past several years. We are looking to close out the account and transfer the funds to an existing account.

The were no other items from the Controller.

VI. LEGAL ISSUES

A. Attorney Report

Attorney Flaherty stated that the General Assembly had met and were reviewing legislation set to be completed by Memorial Day. Possible changes are that Battalion Chiefs will be allowed to part of the labor board. There was a second bill addressing applicants for full-time hiring eligibility and changes to allow them to apply after age 35, but only at their current departments (as a part-time firefighter). No property tax freezes are anticipated at this time.

Attorney Flaherty also noted he was present for closed session to be available to administration for employment related issues, litigation, discipline and collective bargaining matters.

B. Other items from the Attorney

Chief Wood stated that there were none.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Deputy Chief Cassady stated that a Fire Commissioners meeting was held on Thursday, April 18, 2021 and the next meeting is scheduled for May 20, 2021. A disciplinary board hearing is no longer needed.

B. Foreign Fire Insurance Board

Chief Wood said the meeting took place yesterday on May 10th for the Foreign Fire Board. He noted that the board currently has \$76,000 in

their funds with \$34,000 usable and not allocated to future expenses. The board approved some additional upgrades to existing fitness equipment, not to exceed \$500. The next meeting will be held on August 9, 2021.

C. DuComm Report

Chief Wood said that there was a meeting held today. The ETSB is exploring additional radio purchases.

Trustee Kosiara noted that four fire side allotted representatives are currently on the board of directors for DuComm and there is no change in persons for the next two-year term. Fire District represented are Glenside FPD, Lisle-Woodridge FPD, Bloomingdale and York Center FPD. National Telecommunicator's Week was recognized by the District with gift cards brought over by Deputy Chief Cassady. DC Cassady had nothing to add to the report.

D. Other Announcements

Chief Wood was happy to report that the Village of Glendale Heights refuse service contract was renewed and the company will be increasing the \$1,500 allotted for Sharps Disposal cost to the increased amount of \$3,000. The Glenside Fire District continues to provide Sharps Disposal services at the station for anyone in need.

The IL Alliance of Fire Protection Districts is having their annual conference from June 24th through June 26th. Deputy Chief Cassady will be attending the IL Fire Chief's Association conference in Peoria and will be receiving his Chief Fire Officer certification.

There is a new truck enforcement officer along North Avenue assigned by the Village. The Village Police Department will be putting into service 65 new body cameras for officers and SWAT.

The Jeep dealer reported that vehicles were stolen from their lot, with seven of the eight stolen vehicles being recovered.

You can find the swearing in of the new Village Mayor on the YouTube Channel online. The position is still being challenged by the other parties who ran.

VIII. OLD BUSINESS

A. Apparatus and Facilities

Deputy Chief Cassady said the engine committee representatives – Lt. Cavanaugh, Lt. Lipowski, Mechanic Garite) had flown out to meet with Ferrara in Louisiana for the pre-build configuration and meetings to finalize the detail of the vehicle's build. DC Cassady noted that it was a productive trip. They have a few items on hold before the build begins with Ferrara's engineering department to see if the requests can be met. DC Cassady noted the District representatives were happy to have Steve Garite with them for his knowledge and experience.

DC Cassidy reported on facilities for the District noting that two current projects are being worked on. The concrete repair that is needed is going to be done through American Concrete Corporation. There are three areas for repair in their quote, we will ensure that prevailing wage is utilized.

Trustee Kosiara motioned to approve the quote and move forward with the work order from American Concrete Corporation with an amount not to exceed \$15,000. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – absent

Motion carried.

The second project is for roof repair and will be done by CSR Roofing Contractors for repair to ice damn damage from the winter months.

Trustee Kosiara motioned to approve the quote and move forward with the work order from CSR Roofing Contractors with an amount not to exceed \$12,000. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – absent

Motion carried.

B. Annual Budget 2021-2022

A draft of the appropriation budget for the fiscal year 2021-2022 was presented to the board. The budget includes the purchase price of a new engine, an upgrade of information technology items related to software and hardware for the station.

Comptroller Howard provided a review of the estimated revenues and said that a balanced budget was being presented to the board. The capital fund is being lowered with the purchase of the new fire engine.

The final appropriation budget is scheduled to be approved at the June board meeting when a public hearing will be held.

C. Other Old Business

Chief Wood stated that there was no other old business.

IX. NEW BUSINESS

A. General Election Canvas Results

General election canvas results were read by Chief Wood as received from the County. An election of officers will take place at the June board meeting. Both Trustee Nicholas J. Kosiara and James “Marty” Olsen were elected into their new terms.

B. Chief and Deputy Chief Position

Chief Wood has announced his retirement to the board of Trustees and made the recommendation for Deputy Chief Cassady to move up into the open Chief’s position. This will yield an opening at the Deputy Chief level for which DC Cassady has been preparing materials to advertise. The board is moving toward an assessment center and job posting to fill the vacancy. A post discussion for any internal candidates will also be included in the process.

C. Firefighter Vacancy

Chief Wood requested that the Board direct the Board of Commissioners to fill up to four vacancies for the position of full-time firefighter with The Glenside Fire Protection District.

Trustee Kosiara motioned to direct the Board of Commissioners to fill hire and fill up to four full-time firefighter positions as needed. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – absent

Motion carried.

D. Paramedic Services of Illinois Contract

Deputy Chief Cassady is working with Paramedic Services of Illinois (PSI) to decrease the contract to three persons from the current six. The three ongoing positions were offered to the three current senior PSI persons first and all are interested. A new contract from PSI will be received once the implementation date is established.

E. Collective Bargaining Agreement GFPD & The Glenside Professional Fire Fighters Association 2021-2024

This agenda item was held for closed session discussion.

F. Administrative Wages and Benefits

This agenda item is to be held for closed session.

G. Other New Business

Chief Wood stated that there was no other new business. Chief Wood added, however, that he would like to extend a “thank you” to the board on the support provided during his brother’s sudden passing.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. CLOSED SESSION

Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(8) of the Act (pending, probable or imminent litigation) at 6:43 P.M. The motion was seconded by Trustee Olsen.

XII. RETURN TO RECESSED MEETING

Trustee Kosiara motioned to return from closed session at 7:52 P.M. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

No action was taken in closed session.

New agenda item E. Collective Bargaining Agreement GFPD & The Glenside Professional Fire Fighters Association 2021-2024.

There was discussion regarding the collective bargaining agreement and its contents. Trustee Kosiara extended a “thank you” to President Pacie for his involvement and representation of the union members. Union President Pacie responded with his “thank you” to the board members and administrative staff, stating that everyone worked well together on the contract as a whole and that the members were excited for three new additional personnel being added. Chief Wood noted that the team members presented by the union approached the process with optimism, a willingness to dive in and work together and he noted his appreciation to President Pacie.

Trustee Kosiara motioned to adopt the collective bargaining agreement/contract between The Glenside Professional Fire Fighters Association and The Glenside Fire Protection District. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

*Trustee Osborn – absent
Motion carried.*

Trustees Kosiara and Olsen signed the contract on the District's behalf.

Trustee Kosiara motioned to ratify the agreement between Selective Insurance Company representing The Glenside Fire Protection District and previous employee Katherine Little. The motion was seconded by Trustee Olsen.

*Roll Call Vote:
Trustee Kosiara – aye
Trustee Olsen – aye
Trustee Osborn – absent
Motion carried.*

New agenda item F. Administrative Wages and Benefits.

Trustee Kosiara motioned to grant the following wage salary adjustments:

Fire Marshal Butler will receive a 2.5% base salary cost of living increase and a one-time \$1,000 contribution into his 457 plan.

Secretary Galanopulos will receive a 2.5% base salary cost of living increase and a one-time \$1,000 contribution into her 457 plan.

Administrative Assistance Haiden will receive a 2.5% base salary cost of living increase, a \$2,000 merit increase and a one-time \$1,000 contribution into her 457 plan.

Deputy Chief Cassady will receive a 2.5% base salary cost of living increase and a \$500 longevity increase.

Chief Wood will receive a 2.5% base salary cost of living increase and a one-time contribution of \$5,000 to his 457 plan.

Part-time personnel wages will be

The motion was seconded by Trustee Olsen.

*Roll Call Vote:
Trustee Kosiara – aye
Trustee Olsen – aye
Trustee Osborn – absent
Motion carried.*

XIII. ADJOURNMENT

The next regularly scheduled meeting of June 8, 2021 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Olsen motioned to adjourn the meeting at 8:00 P.M. The motion was seconded by Trustee Kosiara. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:

/s/ J. Martin Olsen, Secretary Pro Tem
Richard Osborn, Secretary

APPROVED THIS 8TH DAY OF JUNE, 2021

/s/ Nicholas Kosiara, President

