

**GLENSIDE FIRE PROTECTION DISTRICT  
MINUTES OF THE REGULAR MEETING  
JUNE 13, 2017  
OF THE BOARD OF TRUSTEES AT 5:30 PM**

- I. CALL TO ORDER:  
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:52 P.M.
- II. PLEDGE TO THE FLAG:  
The pledge of allegiance to the flag of the United States of America was recited. The pledge was led by Administrative Assistant Laura Haiden.
- III. ROLL CALL:  
Present were President Kosiara, Treasurer Christopher and Secretary Osborn. Trustee Osborn requested that the meeting minutes reflect that Chief Wood, Deputy Chief Cassady and James Howard the new Comptroller were also in attendance.

President Kosiara requested that the board recognize the opening of the Public Hearing on the agenda at 5:53 PM. He asked if anyone in the audience had any comments related to the public hearing. There were none. President Kosiara asked that the Public Hearing be closed at 5:54 PM.

- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS  
The regular and closed session meeting minutes for the Board of Trustee's meeting held on May 9, 2017 were presented for review and acceptance.

*Trustee Kosiara motioned to approve and file the regular meeting minutes of May 9, 2017 and to approve, file and release the closed session meeting minutes of May 9, 2017. The motion was seconded by Trustee Christopher.*

*Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

- V. FINANCIAL REPORTS
- A. Controller's Report  
Controller James Howard provided the financial report for the month of May, 2017 noting the starting cash and investments for the District. He presented both a Controller's Report to the board as well as a Financial Analysis for the first month of the new fiscal year. He then highlighted activity during the month for incomes and expenses. Mr. Howard asked for feedback and input on the reports presented. The board appreciated

the work put into the reports and said the financial analysis would be good to see on either a quarterly or biannual basis.

*Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for May in the amount of \$291,883. The motion was seconded by Trustee Christopher.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Christopher – aye*

*Trustee Osborn - aye*

*Motion carried.*

- B. Other Items from the Controller  
There were no other items from the Controller.

## VI. LEGAL ISSUES

- A. Attorney Report  
Chief Wood said there was nothing to report from the attorney.
- B. Other items from the Attorney  
There were no other items from the Attorney.

## VII. ANNOUNCEMENTS

- A. Fire Commissioners  
Deputy Chief Cassady said that letters of intent to test for the Lieutenant promotional exam are due on June 15, 2017. He has received five applications with resumes to date. The exam will take place on August 3, 2017 through an assessment center. The next regular scheduled meeting will take place on June 15, 2017.
- B. Foreign Fire Insurance Board  
Chief Wood reported that the drinking fountain on the lower level has been converted to a bottle filling station. Acting Officer Hauser is heading this project and will complete the first floor fountain over the next couple of weeks. A request for proposal is being started for the required HVAC system that is needed for the new fitness room in the station. Firefighter Lipponeur will be writing the request for proposal. The goal for completion of the project is for 2018.
- C. DuComm Report  
Chief Wood said everyone is “watching” to see what happens to Senate Bill 1839 currently on the Governor’s desk. The passing of the bill would approve 9-1-1 funding for surcharges on phones to increase and if it doesn’t pass, then ETSB funding would go away.

The new building is progressing and new walls that are rated at F5 (tornado rating) are to go up in early July and the remainder of the project is on schedule.

There are currently ten new tele-communicators in training. A new phone system has been installed but is not yet turned on as they are working out some details.

D. Other Announcements

Chief Wood reported that Glendale Heights Village Administrator Roger Mabbitt is retiring (again).

The Glendale Heights Charity Golf Classis is this Friday. There are 80 golfers and 118 are expected for dinner.

There will be extrication training on the North side of the building on a car that was donated.

VIII. OLD BUSINESS

A. Apparatus and Facilities

Deputy Chief Cassady reported that the District recouped \$1,000 on the \$1,300 cost of a ladder that was replaced after damage at a training site. Both ambulances have had the wireless headsets installed on them. Lettering for the station doors has been started to let the public know that the station is under video surveillance.

Some damage occurred to a hose line on a recent call by another fire department. New replacement hose was ordered and dropped off by that department to replace the damaged hose.

Deputy Chief Cassady is still pursuing information on the radio tower. He will be going to the Village of Glendale Heights to request the necessary paperwork.

B. Other Old Business

There was no other old business.

IX. NEW BUSINESS

A. Reappointment of Trustee

*Trustee Kosiara motioned to re-appoint Trustee Christopher as a result of the canvassing results from the election that took place in April, 2017. The motion was seconded by Trustee Osborn.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Osborn – aye*

*Trustee Christopher - aye*

*Motion carried.*

B. Election of Officers 70ILCS 705/6

*Trustee Christopher motioned to keep the current positions as they are today for the board members. Trustee Kosiara will remain as President, Trustee Christopher will remain as Treasurer and Trustee Osborn will remain as Secretary. The motion was seconded by Trustee Osborn.*

*Roll Call Vote:*

*Trustee Christopher – aye*

*Trustee Osborn – aye*

*Trustee Kosiara - aye*

*Motion carried.*

C. Resolution 2017-001 Prevailing Wage

*Trustee Kosiara motioned to accept a resolution adopting the prevailing wage rates for laborers, mechanics and other workers employed on public works of the Glenside Fire Protection District, DuPage County, Illinois. The motion was seconded by Trustee Christopher.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Christopher – aye*

*Trustee Osborn - aye*

*Motion carried.*

D. Resolution 2017-002 Authorizing the Purchase of Real Estate

*Trustee Kosiara motioned to accept a resolution authorizing the purchase of real estate for the Glenside Fire Protection District known as 174 E. Fullerton Avenue, Glendale Heights, Illinois. The motion was seconded by Trustee Christopher.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Christopher – aye*

*Trustee Osborn - aye*

*Motion carried.*

E. ORD 180 Appropriation Budget 2017-2018

The required public hearing was completed at the start of the meeting.

*Trustee Kosiara motioned to accept and approve Ordinance 180, Annual Budget and Appropriations Ordinance of the Glenside Fire Protection District, DuPage County, Illinois for the fiscal year beginning May 1, 2017 and ending April 30, 2018. The motion was seconded by Trustee Christopher.*

*Roll Call Vote:*

*Trustee Kosiara – aye  
Trustee Christopher – aye  
Trustee Osborn - aye  
Motion carried.*

- F. National Fallen Firefighters Foundation Sponsorship  
*Trustee Christopher motioned to sponsor the 2017 Chicagoland Memorial Golf Tournament benefitting the National Fallen Firefighters Foundation at the Silver Sponsorship Level of \$1,500. The motion was seconded by Trustee Osborn.*

*Roll Call Vote:*

*Trustee Christopher – aye  
Trustee Osborn – aye  
Trustee Kosiara - aye*

*Motion carried.*

- G. Other New Business

Chief Wood and the board offered to Controller Howard the option to be able to leave after the financial report.

Chief Wood updated the board regarding a department member out due to issues found during their annual physical with the District. He stressed the importance of the annual physicals covered by the District.

- X. PUBLIC COMMENTS/QUESTIONS

Trustee Kosiara solicited any comments or questions from the public audience. There were none.

- XI. ADJOURNMENT

The next regularly scheduled meeting of July 11, 2017 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

*Trustee Kosiara motioned to adjourn the meeting at 7:42 P.M. The motion was seconded by Trustee Osborn. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.*

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 11th DAY OF JULY, 2017

/s/ Nicholas Kosiara, President