

**GLENSIDE FIRE PROTECTION DISTRICT  
MINUTES OF THE REGULAR MEETING  
JULY 11, 2017  
OF THE BOARD OF TRUSTEES AT 5:30 PM**

- I. CALL TO ORDER:  
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:30 P.M.
- II. PLEDGE TO THE FLAG:  
The pledge of allegiance to the flag of the United States of America was recited. The pledge was led by Administrative Assistant Laura Haiden.
- III. ROLL CALL:  
Present were President Kosiara, Treasurer Christopher and Secretary Osborn. Trustee Osborn requested that the meeting minutes reflect that Chief Wood, Deputy Chief Cassady and James Howard the Controller were also in attendance.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS  
The regular and closed session meeting minutes for the Board of Trustee's meeting held on June 13, 2017 were presented for review and acceptance.

*Trustee Kosiara requested to not approve the meeting minutes of June 13, 2017 due to possible inaccurate information. The minutes will be addressed at the August meeting.*

- V. FINANCIAL REPORTS
- A. Controller's Report  
Controller James Howard provided the financial report for the month of June, 2017 noting the starting cash and investments for the District. Mr. Howard highlighted activity during the month for incomes and expenses, including year to date revenue. He noted that all operating funds are well funded and well reserved and the District is in a good financial position overall.

*Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for June in the amount of \$302,346.55. The motion was seconded by Trustee Christopher.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Christopher – aye*

*Trustee Osborn - aye*

*Motion carried.*

B. Other Items from the Controller

Controller Howard reminded us of the IL deduction increases going into effect at the end of July. They will be retroactive to the beginning of July and personnel will need to be notified as it effects their payroll deductions.

Chief Wood noted that at the August board meeting both Jim Turi and James Howard will be present to attend for the audit presentation. This will also be Jim Turi's last meeting with the District. Chief Wood is also anticipating that the attorney will be in attendance at the next meeting.

VI. LEGAL ISSUES

A. Attorney Report

Chief Wood said there was nothing to report from the attorney.

B. Other items from the Attorney

There were no other items from the Attorney.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Deputy Chief Cassidy said the Lieutenant's exam is being held here at Glenside on August 3<sup>rd</sup>.

The next regular scheduled meeting will take place on August 17, 2017.

B. Foreign Fire Insurance Board

Chief Wood reported that the drinking fountains have been converted to a bottle filling stations. FFIB also looking into upgrading upstairs kitchen chairs and possibly chairs in the Administration kitchen.

Trustee Kosiara gave kudos to the Foreign Fire Board on their efforts to offer heart scans to all District employees. He went on to compliment them on their choice of expenses and recognized how those expenses are benefitting the members of the District and/or the public.

C. DuComm Report

Chief Wood said that there was a meeting today, held at the Glenside District. The new building is progressing and new walls, rated at F5 (tornado rating), are to go up in early July and the remainder of the project is on schedule. A total 92 of 95 panels have gone up. The phone system switch over will take place in September.

D. Other Announcements

Chief Wood reported that there have been some changes in personnel for our contract medics through Paramedic Services of Illinois.

Chris Barnes went elsewhere and Robert Gill is moving into the open PSI role. Two swing medics will be coming on including a specialty

medic from CDH and a Medic from Addison Fire. Five new firefighters from College Of DuPage started with the District in June.

The flag ground uprights were repaired and new pavers were replaced around the flagpole.

Paramedics thanked the Trustees for the new power loaders.

The Glendale Heights Fest opens 07/13/17. Fencing for crowd control will continue this year. Mass Casualty Incident trailer is here as a precaution.

Retiree Bob Garon and his wife stopped by the station for a visit, both are doing very well.

Update on the Cancer screening was provided with no results yet or further info. Acting Officer Hammond will be following up with them. A total 102 samples sent & tested. The company has experienced various problems the last few months.

## VIII. OLD BUSINESS

### A. Apparatus and Facilities

Deputy Chief Cassady reported that we will begin using Target Solutions training. It is a cloud-based platform. It can be used on a Shift or individual basis where employees can take tests, data tracking for Human Resources information, Driver's License expirations and other administrative tools; can be linked to the State Fire Marshal required documentation. Training will be more up to date and compliant. Firehouse can be antiquated in this area.

Deputy Chief Cassady reported that EVS replaced EGR valve one of the ambulances. Quint58 is at EVS for an axle seal leak. Engine 58 received an annual maintenance service.

There is an electrical issue with the exterior station lights. The man lift is being used to troubleshoot the problem. The lift has come in very handy and is much safer than what was previously used.

### B. Other Old Business

There was no other old business.

## IX. NEW BUSINESS

### A. Real Estate Transaction

This agenda item will be held for closed session.

### B. Lt. Assessment Center

Chief Wood reiterated that the Lieutenant Assessment center will be held here on August 3, 2017. There are 5 candidates. Chief Wood requested approval of the contract with The Illinois Fire Chiefs Association. The assessment center will be held here at the Glenside Fire station.

*Trustee Kosiara motioned to approve and enter into contract with the Illinois Fire Chief's Association to conduct the 2017 Lieutenant Assessment process and to not exceed \$5,750. The motion was seconded by Trustee Christopher.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Christopher – aye*

*Trustee Osborn – aye*

*Motion carried.*

C. Other New Business

Chief Wood is looking for direction regarding the Chamber of Commerce's printed directory. The advertising will help support the community. After some discussion, the board supported purchasing a 1/8 of a page ad for \$295.00, nothing larger or costlier. Because we are not a "business" it would not benefit the members of the department nor the public.

X. PUBLIC COMMENTS/QUESTIONS

Trustee Kosiara solicited any comments or questions from the public audience.

Paramedic Katie Little expressed that the medics are very appreciative of the power loader that were installed on the ambulances.

XI. CLOSED SESSION

*Trustee Kosiara recessed the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(11) of the Act (pending, probable or imminent litigation) at 6:16 P.M.*

XII. RETURN TO RECESSED MEETING

*Trustee Kosiara reconvened from closed session at 6:34 P.M.*

No action was taken in closed session.

XIII. ADJOURNMENT

The next regularly scheduled meeting of August 8, 2017 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

*Trustee Christopher motioned to adjourn the meeting at 6:34 P.M. The motion was seconded by Trustee Osborn. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.*

Respectfully Submitted By:

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/s/ Richard Osborn, Secretary

APPROVED THIS 8th DAY OF AUGUST, 2017

/s/ Nicholas Kosiara, President