

**GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
SEPTEMBER 8, 2020
OF THE BOARD OF TRUSTEES AT 5:30 PM**

- I. CALL TO ORDER:
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:30 P.M.
- II. PLEDGE TO THE FLAG:
The pledge of allegiance to the flag of the United States of America was recited and led by Administrative Assistant Haiden.
- III. ROLL CALL:
Present were President Kosiara, Trustee Osborn, and Trustee Olsen. Trustee Osborn requested that the meeting minutes reflect that Chief Wood, Deputy Chief Cassady and Controller Howard were also present.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS
The regular and closed session meeting minutes for the Board of Trustee's meeting held on August 11, 2020 were presented for review and acceptance.

Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of August 11, 2020 and to approve, file and release to the public the closed session meeting minutes of August 11, 2020. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

- V. FINANCIAL REPORTS
A. Controller's Report

Controller James Howard covered the first four months of the fiscal year ending August, 2020. Mr. Howard ran through the details for the revenues and operating expenditures for the month of August. He also noted that ambulance fees are up 50% over last year's revenues, most likely due to additional GEMT monies being received. Investment rates have decreased due to the changes in the current economy. As county taxes are received, pension contributions will be booked. Reserves for the District are in a good position for the year so far, but the surplus monies need to last the District the remainder of the fiscal year. There were no questions or concerns.

Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented

for August in the amount of \$373,974.48. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

B. Other Items from the Controller

Controller Howard noted that the GEMT report for 2020 is due by October 1, 2020. It has been prepared for signature and will be filed prior to the due date. Chief Wood noted the work done to complete the cost report to file for GEMT money and thanked Controller Howard for his work and services, noting that the additional finance charge was well invested.

The District's annual audit for fiscal year ending April 30, 2020 is near completion.

Controller Howard left the meeting at 5:42 PM.

VI. LEGAL ISSUES

A. Attorney Report

Chief Wood stated that there were no legal issues to report on at this time.

B. Other items from the Attorney

Chief Wood stated that there were none. Continued communications with the attorney have taken place and a remote attendance for October is anticipated to update the District board on legal issues.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Deputy Chief Cassidy stated that the next Fire Commissioners meeting is scheduled to take place next week on Thursday, September 17, 2020 where they will wrap-up on the Lieutenant's exam process. This will conclude a very busy year for the Board of Commissioners. DC Cassidy is anticipating a meeting in October to meet the quarterly obligation and then being done for the remainder of the year.

B. Foreign Fire Insurance Board

Chief Wood reported that the board had met and discussed the extrication tools purchase being considered by the District and the Foreign Fire Board. The agreement was to start with one set of extrication equipment and the trade in of only one set of the old equipment will take place.

C. DuComm Report

Chief Wood said that an after action report was requested from DuComm. Because of the storms on August 10th but there has been no finalization yet, as it being reviewed.

The Executive committee met on July 21, 2020. The Hanover Park FD asked on behalf of the four affected DuComm entities for forgiveness on their outstanding balance owed from the new blended formula implemented this year to correspond with the credits received by the new organizations who recently joined DuComm. Chief Wood approves this request on behalf of the Glenside District.

D. Other Announcements

Facemasks were ordered for the District to be used around the station and or personal use by District personnel. There was discussion regarding purchasing more if needed and who they would be provided to with the District patch logo.

Carol Stream Fire Protection District announced two promotions taking place, one for their Deputy Chief position and one for a Lieutenant position.

Telecommunicator's week will be recognized from October 4th through October 10th. Glenside will provide some cases of water.

Patriot Day is being recognized on Friday, September 11th by the Village of Glendale Heights. A ceremony will take place at 7:00 PM and begin with a silent parade starting here at the fire station and making its way down to Camera Park. Bill Wolf is the new commander at the VFW in Glendale Heights and they will be assisting with the ceremony.

Chief informed the board that a distribution center location for the COVID vaccine is coming to one of the businesses in our District. The Fire Prevention Bureau is working with the Village of Glendale Heights to expedite the process for the additional space.

Trustee Kosiara reported on a new state pension consolidation board and noted that fire protection district representation was hopeful.

Trustee John Perry from Lisle-Woodridge FPD is petitioning for a seat. The process is not easy and supporting signatures are needed.

III. OLD BUSINESS

A. Apparatus and Facilities

Deputy Chief Cassady reported that all vehicles are currently being cycled out for preventive maintenance service.

The old Deputy Chief vehicle is being identified as a surplus item, and will be stripped of its equipment and will be sold via auction in the next couple of weeks. A link will be sent to all employees.

DC Cassady noted that he has been working with DuComm Tech Services on the outside emergency line and direct dial to DuComm line to get them changed out.

B. Extrication Tools and Equipment

There was discussion at the Foreign Fire Insurance Board (FFIB) meeting as to what extrication items will be purchased based on the bid received and the needs of the District. The District will share the cost with the FFIB and one set of battery operated tools will be purchase initially. Out of the current hydraulic sets, one will be kept for use.

Trustee Osborn motioned to approve the purchase of one set of extrication equipment from Genesis and not to exceed an amount of \$36,000. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Osborn – aye

Trustee Olsen – aye

Trustee Kosiara – aye

Motion carried.

C. Other Old Business

Chief Wood stated that there was no other old business.

IX. NEW BUSINESS

A. Ordinance 191 - Fees

Chief Wood discussed the increase of rates and change in emergency response fees associated with the EMS and Fire related billing for the District. These changes are in direct relation to the new GEMT agreement previously signed by the District in recouping funds for Medicaid and Medicare insured transports.

Trustee Kosiara motioned to adopt Ordinance 191 An Ordinance Creating a Fee Schedule for the Provision of Emergency Medical Response Services and fees for Emergency Response Services by The Glenside Fire Protection District. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

B. Closed Session Minutes for Review

The closed session minutes not previously released to the public were reviewed by all board members. There was discussion by all three board members before a motion was made.

Trustee Kosiara motioned to destroy all audio tapes older than 18 months and to release to the public the closed session minutes of

January 14, 2020 and to continue to hold the remaining closed session minutes in the file. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

C. Other New Business

Chief Wood noted that budget conversations were being discussed with officers who are responsible for EMS to consider the purchase of a chest compression system. One of the considerations is by Stryker and is used by other districts in the area. Two units would need to be purchased and a quote is being requested for consideration with a cost of approximately \$38,000. Members were all in support of the purchase and Chief Wood noted that the District would look for financial support from the Foreign Fire Insurance Tax Board since these items were not originally budgeted for in the fiscal year.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. CLOSED SESSION

Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(8) of the Act (pending, probable or imminent litigation) at 6:33 P.M. The motion was seconded by Trustee Osborn.

XII. RETURN TO RECESSED MEETING

Trustee Kosiara motioned to return to reconvene to from closed session at 6:49 P.M. The motion was seconded by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

No action was taken in closed session.

XIII. ADJOURNMENT

The next regularly scheduled meeting of October 13, 2020 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Kosiara motioned to adjourn the meeting at 6:49 P.M. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 13th DAY OF OCTOBER, 2020

/s/ Nicholas Kosiara, President