

**GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
OCTOBER 10, 2017
OF THE BOARD OF TRUSTEES AT 5:30 PM**

- I. CALL TO ORDER:
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:30 P.M.
- II. PLEDGE TO THE FLAG:
The pledge of allegiance to the flag of the United States of America was recited. The pledge was led by Administrative Assistant Haiden.
- III. ROLL CALL:
Present were President Kosiara, Treasurer Christopher and Secretary Osborn. Trustee Osborn requested that the meeting minutes reflect that Chief Wood, Deputy Chief Cassady and Brad O'Sullivan for Controller Howard were also in attendance.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS
The regular and closed session meeting minutes for the Board of Trustee's meeting held on September 12, 2017 were presented for review and acceptance.

Trustee Kosiara motioned to approve and file the regular meeting minutes of September 12, 2017 and to approve, the closed session meeting minutes of September 12, 2017. The motion was seconded by Trustee Christopher.

Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

The closed session meeting minutes will be held for release and filing at a later time.

- V. FINANCIAL REPORTS
 - A. Controller's Report
Brad O'Sullivan provided the financial report for the month of September 2017 noting that five months of the fiscal year have been completed and the District is at 42% of their budget. Mr. O'Sullivan highlighted activity during the month for incomes reporting that large revenues were received from DuPage County in 2 large installments. He also reviewed the investments for the District. The District's budgets are on trend for the year.

Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for September in the amount of \$341,321.00. The motion was seconded by Trustee Christopher.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Christopher – aye

Trustee Osborn - aye

Motion carried.

B. Other Items from the Controller

There were no other items from the Controller.

Mr. O'Sullivan left the meeting due to a prior commitment.

Chief Wood briefly discussed that the District's Tax Levy will be presented at the November meeting.

VI. LEGAL ISSUES

A. Attorney Report

Chief Wood stated that the property tax exempt form for the District's new property was being filed, but that since the prior owner was not tax exempt, the District would be responsible for owing the 2016 taxes.

B. Other items from the Attorney

There were no other items from the Attorney.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Deputy Chief Cassady stated that the Board of Commissioners met in September and posted the Final 2018 Lieutenant's Promotion List. Candidates were notified as well.

The next regular scheduled meeting will take place on October 21, 2017 and will be the last one of the calendar year.

Commissioner Guzman will be attending training in early November through the Illinois Fire & Police Commissioners organization.

Deputy Chief Cassady went on to say that the Full-time Firefighter process has been started with College of DuPage.

B. Foreign Fire Insurance Board

Chief Wood stated that there was no update since the last meeting. The next meeting will take place on Monday, November 6th.

C. DuComm Report

Chief Wood said the proposed meeting schedule for 2018 will be changed to every other month. The new facility is anticipated to be occupied in August of 2018 along with the new CAD system to be in place. The DuComm Fire Chiefs have revised their meeting schedule to every other month and will rotate with the police Chiefs meetings.

Director Tegtmeier has offered tours on Wednesday mornings of the new facility by appointment.

D. Other Announcements

Chief Wood reported that a certificate from the Village of Glendale Heights Show & Shine Car Show was received by the District for their participation.

The County Health Department reported that there have been 105 saves so far in 2017 with the use of narcan. The county received a grant towards the continued efforts.

The District will be passing on the Illinois Fire & Safety Association's annual luncheon in October.

The Fall Festival of Flavors will take place on November 8, 2017 at the Shriners in Addison. Tickets are \$60 each and it is anticipated that Chief Wood and Trustee Kosiara will be in attendance so far.

The 100 Club of DuPage County annual dinner will take place on October 25th in Naperville. Downers Grove is receiving the fire award this year. The District will not be in attendance this year.

There was a house fire in Glen Ellyn where Deputy Chief Cassady was in command. Glenside was first on the scene and the first engine in. There was a second house involved as well. There was a minor back injury for one of our firefighters on the scene, he was treated and released to return to work. The Assistant Chief from Glen Ellyn extended his appreciation and gratitude for our self-dispatch on this fire for maximizing possible life saving efforts.

We are anticipating new health insurance rates to be received in early November and anticipate rate increases from 9 – 23%.

VIII. OLD BUSINESS

A. Apparatus and Facilities

Deputy Chief Cassady reported that Engine 59 was at EVS for a punch list of items including a weld repair. The engine had been returned for hose testing which was done through an outside agency this year. The hose testing was completed in one day versus the normal ten days to do ourselves and is now NFPA compliant.

The facilities at 174 Fullerton are making progress with the installation of exterior lights and lawn maintenance that was needed. Additional interior work is to be completed in the next week and training evolutions are expected to begin in early November. The District will hold off on the addition of a garage until next year.

B. Security Upgrades

Chief Wood reported that the wiring was done in house for the additional cameras as previously approved. The west side camera on our building will be aimed at the 174 property for added security.

C. Lexipol

Deputy Chief reported that we are waiting on feedback and evaluations of the system from other departments.

D. Other Old Business

Chief Wood said there was no other old business to discuss.

IX. NEW BUSINESS

A. Other New Business

Chief Wood said there was no other new business to discuss.

X. PUBLIC COMMENTS/QUESTIONS

There were no public comments.

XI. CLOSED SESSION

Trustee Kosiara recessed the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(11) of the Act (pending, probable or imminent litigation) at 6:14 P.M.

XII. RETURN TO RECESSED MEETING

Trustee Kosiara reconvened from closed session at 6:41 P.M.

No action taken in closed session.

XIII. ADJOURNMENT

The next regularly scheduled meeting of November 14, 2017 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Kosiara motioned to adjourn the meeting at 6:50 P.M. The motion was seconded by Trustee Christopher. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 14th DAY OF NOVEMBER, 2017

/s/ Nicholas Kosiara, President