

**GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
OCTOBER 13, 2020
OF THE BOARD OF TRUSTEES AT 5:30 PM**

- I. CALL TO ORDER:
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:30 P.M.
- II. PLEDGE TO THE FLAG:
The pledge of allegiance to the flag of the United States of America was recited and led by Administrative Assistant Haiden.
- III. ROLL CALL:
Present were President Kosiara, Trustee Osborn, and Trustee Olsen. Trustee Osborn requested that the meeting minutes reflect that Chief Wood, Deputy Chief Cassidy and Bradley O'Sullivan for Controller Howard were also present. Attorney Flaherty was conferenced in by telephone call.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS
The regular and closed session meeting minutes for the Board of Trustee's meeting held on September 8, 2020 were presented for review and acceptance.

Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of September 8, 2020 and to approve, file and release to the public the closed session meeting minutes of September 8, 2020. The motion was seconded by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

- V. FINANCIAL REPORTS
 - A. Controller's Report

Mr. O'Sullivan covered the first five months of the fiscal year ending September, 2020 and covering 42% of the fiscal year. He then ran through the details for the revenues and operating expenditures for the month of September. Investment rates have decreased due to the changes in the current economy. Mr. O'Sullivan reviewed the investment information for the District and noted a 2.6 million surplus. Reserves for the District are in a good position for the year so far, but the surplus monies need to last the District the remainder of the fiscal year. There were no questions or concerns.

Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented

for September in the amount of \$346,874.02. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

B. Other Items from the Controller

Mr. O'Sullivan noted that a draft of the budget had just been received today. Controller Howard will be presenting the Management Discussion and Analysis letter to be provided to Sikich.

Chief Wood noted that ambulance collection rates have fluctuated over the past few years but were currently at 49% thus far for 2020 compared with 36% in 2019.

The District will be submitting to collect for the DuPage County allocated money under the CARE Act Grant funding in the amount of approximately \$196,000. This will be the second COVID related grant the District has completed.

Mr. O'Sullivan was released from the meeting at 5:42 PM.

VI. LEGAL ISSUES

A. Attorney Report

Attorney Flaherty updated the board on several legal related topics the District would be interested in. He recapped the COVID related grant opportunities that are available. He spoke to some of the items that will be discussed for action in the month of November including: criminal justice reform; Pension extension from 2040 to 2050 for the required minimum funding amount; consolidated investment funds. He also made mention of the new consolidated pension board and individuals who might be representing the fire pensions.

President Kosiara then reminded the board members and attendees of the NIAFPD Seminar taking place on Saturday, October 24, 2020. Wanted to ensure that the Pension board members were aware of the training as well since this will provide them with four of the required hours they need in regards to annual training.

Attorney Flaherty left the meeting at 5:49 PM. The board will reach out to him if needed during closed session.

B. Other items from the Attorney

Chief Wood stated that there were none.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Deputy Chief Cassady stated that the next Fire Commissioners meeting is scheduled to take place next week on Thursday, October 15, 2020 where they will wrap-up on the Lieutenant's exam process. This meeting in October is anticipated to be the last of the 2020 calendar year and will meet the quarterly obligation.

Chief Wood shared feedback received from the candidates of the Lieutenant testing process. The candidates also expressed their appreciation to the board. Chief also noted that those who had tested this time and are not current Acting Officers, were being provided the opportunity to ride in the officer's position to learn and continue to be mentored internally.

B. Foreign Fire Insurance Board

Chief Wood reported that the board's next meeting will take place in November. The District has just received the annual insurance check in the amount of \$38,720.36 and it will be turned over to the Foreign Fire Board.

C. DuComm Report

Chief Wood said that meeting was held today and due to some COVID related cases in the building was held virtually. There was discussion regarding additional staffing for election night to anticipate any issues. Glenside will be ensuring that the second ambulance is also staffed.

Trustee Osborn asked about the Chief's paging issues and the outcome. Deputy Chief Cassady noted that the problem had been solved but was not final tested, so as to avoid any problems in the future.

D. Other Announcements

Chief Wood reported that Illinois Public Risk Fund, the District's workman's compensation carrier, had just provided a 1.5% of annual premiums stimulus grant to its customers. The District's amount was \$2,655.

Village of Glendale Heights Christmas sharing program will look a little different this year and they will be requesting to receive only monetary donations. The Chief will reach out when more information is available to see who would like to assist the program.

Fire Prevention Week was last week and the messages posted on our Facebook page have received positive feedback. A copy of all postings in the past two weeks were provided to the Trustees for their consideration. Acting Officer Hauser received kudos for taking the time to provide virtual tours and other safety messages and post them on Facebook.

The NIAFPD Seminar is taking place on Saturday, October 24th.

A new delivery of Glenside water bottles will be completed to correct the error on the old labels being used by the provider.

Deputy Chief Cassady reported that bushes had been removed from the landscaping by the marquee sign. The estimate for an L shaped, two-sided retaining wall came in at \$19,800 and a full box design would be \$35,000. An additional quote of \$4,500 to cement between the parking lot and the training house was also received for consideration.

All vehicles are currently being cycled out for preventive maintenance service.

Changes have taken place at AMITA Health Glen Oaks at their nursing chief officer levels. Both Chiefs met with them and are optimistic on future emergency care and after emergency care. AMITA Health's Occupational Health department services are being minimized as notifications were made to the District. The drug and alcohol testing previously provided for all accident and work related injuries will continue as long as the employee is sent to the emergency room. AMITA Hospital is also undergoing some changes physically, most recently in their MRI department with additional construction.

Chief Wood reported that the current SCBA system and bottles are about to reach their aging capacity and will be up for replacement next year. The estimated cost is \$200,000 with a compressor. Chief Wood asked the board's permission to go to an outside grant writer for assistance. The board members were all in agreement with the condition that Acting Officer Hauser remained involved.

III. OLD BUSINESS

A. Apparatus and Facilities

Deputy Chief Cassady noted that the old bureau car had been sold and the District was waiting on payment. The lawn mower payment had been received and was already picked up.

The new fire engine committee is still working on collecting information in order to make a recommendation for the District's future purchase.

DC Cassady noted that he had been working with DuComm Tech Services on the outside emergency line and direct dial to DuComm line to get them changed out. The old Call One PL line has been canceled and will now save the District \$1,400 per month. The line was replaced with an existing Comcast VOIP line with DuComm's assistance.

B. Extrication Tools and Equipment

The new tools are expected to be delivered sometime in November.

C. Other Old Business

Chief Wood stated that there was no other old business.

IX. NEW BUSINESS

A. Audit 2020

The annual required audit will be completed by the end of the month. A presentation to the board by Sikich will take place at the November board meeting.

- B. Resolution 2020-003 Sale or Donation of Personal Property
Chief Wood discussed the items on the surplus list with the board members. Deputy Chief Cassady noted that we will continue to use Gov.Deals for auction items when posting surplus items for sale.

Trustee Kosiara motioned to adopt Resolution 2020-003 Sale or Donation of Personal Property for The Glenside Fire Protection District. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

- C. Other New Business

Chief Wood stated that there was no other new business.

- X. PUBLIC COMMENTS/QUESTIONS

There were none.

- XI. CLOSED SESSION

Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(8) of the Act (pending, probable or imminent litigation) at 6:30 P.M. The motion was seconded by Trustee Osborn.

- XII. RETURN TO RECESSED MEETING

Trustee Kosiara motioned to return to reconvene to from closed session at 6:41 P.M. The motion was seconded by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

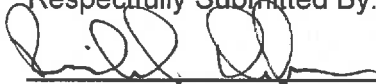
No action was taken in closed session.

- XIII. ADJOURNMENT

The next regularly scheduled meeting of November 10, 2020 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Kosiara motioned to adjourn the meeting at 6:42 P.M. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:


Richard Osborn, Secretary

APPROVED THIS 10th DAY OF NOVEMBER, 2020


Nicholas Kosiara, President