

**GLENSIDE FIRE PROTECTION DISTRICT  
MINUTES OF THE REGULAR MEETING  
DECEMBER 8, 2020  
OF THE BOARD OF TRUSTEES AT 5:30 PM**

- I. CALL TO ORDER:  
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:30 P.M.
- II. PLEDGE TO THE FLAG:  
The pledge of allegiance to the flag of the United States of America was recited and led by Trustee Kosiara.
- III. ROLL CALL:  
Present were President Kosiara, Trustee Olsen, and Trustee Osborn. Trustee Osborn requested that the meeting minutes reflect that, Deputy Chief Cassady were present and Bradley O'Sullivan for Controller Howard was conferenced in by telephone call. Chief Wood was absent.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS  
The regular and closed session meeting minutes for the Board of Trustee's meeting held on November 10, 2020 were presented for review and acceptance.

*Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of November 10, 2020 and to approve, file and release to the public the closed session meeting minutes of November 10, 2020. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

- V. FINANCIAL REPORTS
- A. Controller's Report  
Controller Howard covered the first seven months of the fiscal year ending November, 2020 which covered 58% of the fiscal year.

Deputy Chief Cassady asked if the monthly ambulance fees are because of the GEMT fees, or are they also up due to the new ambulance rates? Mr. Sullivan will research the matter and will inform us of his findings.

Operating expenditures for the month of November were also reviewed for the board. There were no questions or concerns.

*Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented*

*for November in the amount of \$321,731.53. The motion was seconded by Trustee Olsen.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Osborn – aye*

*Trustee Olsen – aye*

*Motion carried.*

B. Other Items from the Controller

The only other topic for the Controller was to discuss the Tax Levy for the District. Mr. Sullivan asked if there were any other questions for him. Nothing was asked of him.

Mr. O'Sullivan was released from the meeting at 5:39 PM.

VI. LEGAL ISSUES

A. Attorney Report

Deputy Chief Cassady said there was nothing to report on.

B. Other items from the Attorney

Deputy Chief Cassady stated that there were none.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Deputy Chief Cassady stated that the Fire Commissioners met last month, where they will be following the Board's direction to approve and appoint a new FF hire from the FF Eligibility list. A candidate is currently being processed. The candidate has undergone the background investigation and reference check and is waiting for the scheduling of a physical examination.

B. Foreign Fire Insurance Board

Deputy Chief Cassady reported that the board met on November 23, 2020. The board discussed and authorized the purchase of an additional extrication tool that had not previously been budgeted. The small combination tool is used for tight places including forcible entry. The board also approved the purchase of some additional fitness equipment including resistance bands and step-up boxes. The next regularly scheduled meeting will be held on February 8, 2021.

C. DuComm Report

There was discussion regarding the Standardization Committee to develop policies/procedures for CAD down, storm and emergency procedures. Preliminary budget to Board of Directors in January for approval. ETSB reached an agreement with DuComm to continue tech

service for the county-wide radio system for 1 year under a new flat fee of \$50,000.00 plus an hourly rate for tech support, which is down from \$300,000.00. Approval is anticipated for the December meeting. DuComm will continue to support the system until new radios are purchased, which may not be too far off. Current radios purchased by ETSB are reaching the end of their life cycle in terms of replacement parts. It will be a multi-million-dollar expense over the next few years.

#### D. Other Announcements

Deputy Chief Cassady reported that the website email link to our Board of Trustees stopped working. Lt. Lipowski stated that it is working but not forwarding to their home accounts as it was set up for both home and Glenside e-mail addresses. Now security features do not allow for the home accounts because of the phishing and other potential security breaches. It was suggested to the Chief not to remove the safety filters but to think of another option.

Lt. Lipowski will continue into looking for an easy fix for the Trustees. Trustee Kosiara expressed the importance of having an avenue for the public to reach us to satisfy the Open Meeting Act requirements.

The NIAFPD virtual conference will be held on January 30, 2021, from 0800 – 1230. All individual registration is required to track participation and attendance. The conference will be only 4 hours long but will qualify for Trustee and Pension Continuing Education. Trustee Kosiara encouraged those who need the continuing education units to sign up.

COVID vaccines anticipated over the next couple of weeks to be on hand and distributed to local hospitals which will be given to the Glenside personnel that placed an interest in receiving the vaccine. State level government will provide guidance to the county, the first batch will be provided to first responders/essential government personnel. They are expecting 2000 vaccinations. The Health Department asked local EMS systems, for a count of how many front line EMS workers, those who are routinely exposed to COVID patients. Still in the planning phase, the vaccines will go to the health department, then to the hospitals, and then rolled out to EMS/Fire and the general public. Planning may include; security/police presence, possible EMS presence. The next week or two will receive more information on how to vaccinate our personnel. Over 60% of our personnel are interested in receiving the vaccine. Some discussion as to whether or not some departments/districts could make the vaccination mandatory. Majority of districts will not make it mandatory. Attorney's office is currently working on draft policies, one for mandatory and one for voluntary vaccination. Trustee Kosiara encourages participation.

FF Novielli and FF Lipponeur responded as hazmat technicians to a Bensenville incident on November 11, 2020 as part of MABAS 12 Hazmat team. A water purification company with an incident in their lab. FF Lipponeur is the Hazmat Coordinator for the district.

On November 20, 2020, LT. Lipowski and Engine 58 crew responded to a commercial building fire at 550 Mitchell Road. They were the first engine on the scene. The fire originated inside the building and spread to the roof. Engine 58 knocked out the exterior fire and contained the spread of the fire and other crews went in to mop up. LT. Lipowski offered his investigative services to Bloomingdale, as they did not have one investigator available at the time. He and a Roselle FF preliminarily conducted the investigation. They were unable to identify a consistent story or source. It was decided that it be wiser to have the DuPage Fire Investigation Task force to conclude the investigation. Incident Commander, Chief Schultz of Carol Stream was appreciative of LT. Lipowski remaining longer to offer those services.

On November 30, 2020 the Fire Chief, Fire Marshal and the duty shift attended the Village's Tree Lighting Ceremony fireworks show. Glenside sent 17 cases of water with the "old Glenside" label to the senior center to be included in holiday baskets for seniors. The Senior Center was very appreciative.

The Consumer Fireworks Review Committee, which reviews and allows the sales of fireworks over the counter in Illinois, has tentatively approved the sale of firecrackers. They are described as firecrackers with no trajectory and have been approved for sale in Illinois. The Illinois Fire Chief's Association is objecting to this and is asking the State Fire Marshal to hold a subsequent meeting to reconsider this vote.

There is an open seat on the Pension Board with the resignation of Isaac Evans. AO Hammond and FF Wick have shown interest in the position for the Pension Board.

Former Glenside employee, Chris Mansfield, who started his career at Glenside, has been promoted to Battalion Chief in Addison. The event is family only but will be live streamed on December 30, 2020 on the Addison Fire Facebook page.

### III. OLD BUSINESS

#### A. Apparatus and Facilities

The new fire engine committee is still working on collecting information in order to make a recommendation for the District's future purchase. The Apparatus Committee met yesterday, December 7, 2020 with a sales representative from Ferrara. They will spec out a design that is

closest to what we want. Trustee Kosiara asked if we will be going out for other bids and deputy Chief responded, yes. There are others who can possibly provide what we need. Ferrara offer a lot of customization. The auction of the old mule has been delayed.

B. Health Insurance 2021

Deputy Chief Cassady reported that the health insurance costs increased by approximately 4%. The life insurance coverage rates increased by 25%. Approximately a \$200.00 a month increase. He also noted that there has not been an increase in this insurance in 8 years.

C. Firefighter Vacancy

This topic was discussed earlier in meeting.

D. Other Old Business

Deputy Chief Cassady stated that there was no other old business.

IX. NEW BUSINESS

A. Request for Bids – Chest Compression System

Deputy Chief Cassady reported that a request for bids had been advertised in November for two chest compression systems. Bids were due, received and opened on December 7, 2020. Deputy Chief Cassady noted that the District only received one bid pack, which was from Stryker. Included will be 2 Lucas devices, external power supplies, disposable suction cups and batteries. Also looking to purchase the extended warranty for 4 years. Plus 1 annual service and maintenance visit. The grand total will be \$38,270.16, as quoted back in August. Trustee Osborn inquired if Glen Oaks will help with the purchase. Deputy Chief Cassady stated the hospital helped with the last Stryker purchase which was the top loader for the new ambulance. Deputy Chief will discuss the subject with the hospital. Trustee Kosiara agreed that the hospital should be asked. Trustee Kosiara thanked those who helped in the decision making process and doing what's best for Glenside Fire.

*Trustee Kosiara motioned to accept the bid as provided by Stryker in the amount of \$38,270.16 for the chest compression systems as was advertised. Amount not to exceed \$40,000.00. The motion was seconded by Trustee Olsen.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Osborn – aye*

*Trustee Olsen – aye*

*Motion carried.*

B. Schedule of Meetings for 2021

The schedule of board meetings for the Board of Trustees, Board of Commissioners, Glenside Fire Pension Fund and the Foreign Fire Insurance Tax Board were collected and made available. The schedule will be posted in our vestibule, on our website and made available to anyone who requests it.

C. ORD 192 Tax Levy

There was a brief discussion regarding the annual Tax Levy for the Glenside Fire District. No numbers were changed from the presentation provided by Controller Howard at last month's meeting.

*Trustee Kosiara motioned to adopt Ordinance 192 An Ordinance Levying and Assessing Taxes of Glenside Fire Protection District, DuPage County, Illinois for 2020. The motion was seconded by Trustee Olsen.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Osborn – aye*

*Trustee Olsen – aye*

*Motion carried.*

An original copy will be filed along with the Certificate of Compliance at the DuPage County offices.

D. Part-Time Firefighter Program

Deputy Chief Cassidy stated that it continues to be a valuable program to the district allowing the shift manning of essential personnel and response vehicles. The fire service industry is experiencing difficulties with recruitment and retention of firefighters. Glenside is down with part-time firefighter numbers. Looking for new and innovative ways to attract part-time firefighters. On average our personnel work approximately 24 hours a week, while others work more. They are helping maintain the third vehicle. Some can work up to 200 hours a month. Deputy Chief was asked to talk to the board and Fire Chief by those individuals who work a lot of hours. Would the District be willing to consider assigning them to regular shift? Rather than work 200 hours over 3 different shifts, they can work their hours on a regular shift. Other fire departments with part-time firefighters have used this model. It can be an advantage to those individuals in bringing stability to their schedules in the long term. It will be discussed in our next meeting to consider the pros and cons and thoughts. More to follow before any decision can be made. Trustee Kosiara asked if the individuals are generally EMTs? Deputy Chief responded generally, yes. Trustee Kosiara indicated it was a good path

to head down to keep the part-timers on more of a schedule. Deputy Chief Cassady will look into the possibilities and what it would entail. Trustee Kosiara stated that it would need to come from Operations to find the best way to put it into play.

E. Other New Business

Deputy Chief Cassady asked the Board members to review the letters to be attached to the holiday gifts.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. ADJOURNMENT

The next regularly scheduled meeting of January 12, 2021 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

*Trustee Kosiara motioned to adjourn the meeting at 6:29 P.M. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.*

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 12th DAY OF JANUARY, 2021

/s/ Nicholas Kosiara, President

