

**GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
DECEMBER 12, 2017
OF THE BOARD OF TRUSTEES AT 5:30 PM**

- I. CALL TO ORDER:
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:30 P.M.
- II. PLEDGE TO THE FLAG:
The pledge of allegiance to the flag of the United States of America was recited. The pledge was led by Administrative Assistant Haiden.
- III. ROLL CALL:
Present were President Kosiara and Secretary Osborn, Treasurer Christopher was absent. Trustee Osborn requested that the meeting minutes reflect that Chief Wood, Deputy Chief Cassady and Brad O'Sullivan, representing Controller James Howard were also in attendance.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS
The regular and closed session meeting minutes for the Board of Trustee's meeting held on November 14, 2017 were presented for review and acceptance.

Trustee Kosiara motioned to approve and file the regular meeting minutes of November 14, 2017 and to approve, file and release the closed session meeting minutes of November 14, 2017. The motion was seconded by Trustee Osborn.

Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

- V. FINANCIAL REPORTS
- A. Controller's Report
Mr. O'Sullivan provided the financial report for the month of November 2017 noting that seven months of the fiscal year were now completed. Mr. O'Sullivan highlighted activity during the month for incomes saying that 99% of tax revenues have been collected so far and the District is at 88% overall expected revenues collected. He also reviewed the investments for the District. The District's budgets are on trend for the year with the General operating at 51% and Ambulance at 52% of expenses.

Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented

for October in the amount of \$313,169.24. The motion was seconded by Trustee Osborn.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Osborn - aye

Trustee Christopher – absent

Motion carried.

B. Other Items from the Controller

There were no other items from the Controller.

Trustee Kosiara requested that the board move to New Business Item A. Ordinance 182 – Tax Levy.

There was a brief discussion with Mr. O’Sullivan regarding the contents of the 2017 Tax Levy and the increase in the Pension fund. He also recapped that the CPI affecting the tax levy was at 2.1% and there was new growth in the EAV of approximately \$500,000. Because the overall levy was less than 5%, a Truth in Taxation Act publication will not be needed.

Trustee Kosiara motioned to adopt Ordinance 182 – An Ordinance Levying and Assessing Taxes of the Glenside Fire Protection District, DuPage County, Illinois for 2017. The motion was seconded by Trustee Osborn.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Osborn - aye

Trustee Christopher – absent

Motion carried.

VI. LEGAL ISSUES

A. Attorney Report

Chief Wood reported that there were no legal issues to discuss and that he anticipated that Attorney Flaherty will attend the January meeting.

B. Other items from the Attorney

There were no other items from the Attorney.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Deputy Chief Cassidy stated no meetings took place in November and December and that the next regular scheduled meeting will take place on January 18, 2018.

Deputy Chief Cassady went on to say that Glenside Chiefs will attend the COD orientation for the firefighter testing in January. The Commissioners were invited to attend to view the process.

B. Foreign Fire Insurance Board

Chief Wood stated that the last meeting was on December 4, 2017.

Chief Wood stated that the approved training table for round table exercises will be completed in house. Approval for a new smoker for cooker for upstairs was made as well as six new gear bags for offsite training. The board will be moving forward with their plans on the new workout room at their next meeting taking place on February 12, 2018.

C. DuComm Report

Chief Wood said ACDC is set to go live in March and new DuComm building is scheduled for open operations in March or April. Next touch programming for our radios will take place in January, 2018. The fire alliance towns will be going to a different tone system starting January 1st. The Deputy Chief will be reviewing the 3 tone system for our use.

Trustee Kosiara stated that a special call meeting will take place on December 19, 2017 to address the final loan approval on the new DuComm building.

D. Other Announcements

Chief Wood reported that a thank you was received from a resident on Pleasant Ave regarding a water leak in their home and our assistance on the call.

The District is moving forward with its first official intern who will be starting on January 22nd and is scheduled to be with us through April 17th. The individual's intent is to also attend the Romeoville Fire Academy.

On Thursday, Chief Wood will be attending a fundraiser through DuPage Fire Chiefs Association red kettle days at Mariano's in Wheaton to help raise funds for Salvation Army.

The District admin staff and union provided gifts for 10 children this year for the Village's Christmas Sharing Project.

Holiday gifts will begin to be handed out later this week.

Shift changes will be taking place effective January 1, 2018 with all Lieutenants moving to different shifts. Chief Wood stated that this not only provides experience under different leadership for the firefighters but mentoring and further development of personnel.

Chief Wood added that the current individuals listed on the acting officer list are being mentored for additional responsibilities.

Chief Wood then provided updates on personnel and position changes at neighboring departments, including Lombard and Carol Stream.

VIII. OLD BUSINESS

A. Apparatus and Facilities

Deputy Chief Cassidy reported that all engines have passed their pump tests. We have been down an ambulance due to a failed oil pump issue, which is under warranty. The other ambulance was returned after a EGR cooler issue, which was not under warranty.

Deputy Chief Cassidy reported on facilities stating that a double headed light for the West parking light is being looked into.

The Safety Town fire truck is out for painting.

B. Security Upgrades

Chief Wood reported that all upgrades have taken place and are completed. This item can now be removed from the agenda.

C. Lexipol

Deputy Chief reported that we did not receive all of the surveys back that went out. We will contact the departments that did not respond by phone for follow-up. An overall evaluation will be provided once more information is collected.

D. NIAFPD Conference January 25-27

There was discussion regarding the attendance to the annual conference. Reservations will be made as requested.

E. Other Old Business

Chief Wood said there was no other old business to discuss.

IX. NEW BUSINESS

A. Ordinance 182 – 2017 Tax Levy

This agenda item was covered earlier in the meeting.

B. Resolution 2017-006 Sale or Donation of Personal Property

The Resolution number was corrected to reflect 2017-003.

A surplus list of items was collected and the Resolution was presented to the board for approval.

Trustee Kosiara motioned to adopt Resolution 2017-003, A Resolution Authorizing the Sale or Donation of Personal Surplus Property of the Glenside Fire Protection District. The motion was seconded by Trustee Osborn.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Osborn - aye

Trustee Christopher – absent

Motion carried.

C. Schedule of Meetings for 2018

The final schedule of meetings was presented to the board for approval. Trustee Kosiara accepted the 2018 schedule of meetings from the various boards.

D. Other New Business

Chief Wood said there was no other new business to discuss.

X. PUBLIC COMMENTS/QUESTIONS

There were no public comments.

XI. CLOSED SESSION

Trustee Kosiara recessed the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(11) of the Act (pending, probable or imminent litigation) at 6:23 P.M.

XII. RETURN TO RECESSED MEETING

Trustee Kosiara reconvened from closed session at 6:44 P.M.
No action taken in closed session.

XIII. ADJOURNMENT

The next regularly scheduled meeting of December 12, 2017 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Kosiara motioned to adjourn the meeting at 6:46 P.M. The motion was seconded by Trustee Osborn. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 9th DAY OF JANUARY, 2018

/s/ Nicholas Kosiara, President