

**GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
AUGUST 11, 2020
OF THE BOARD OF TRUSTEES AT 5:30 PM**

- I. CALL TO ORDER:
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:30 P.M.
- II. PLEDGE TO THE FLAG:
The pledge of allegiance to the flag of the United States of America was recited and led by Administrative Assistant Haiden.
- III. ROLL CALL:
Present were President Kosiara, Trustee Osborn, and Trustee Olsen. Trustee Osborn requested that the meeting minutes reflect that Chief Wood and Deputy Chief Cassady were also presented.

President Kosiara requested that the board move to New Business, Item A. Swearing in of Firefighter and recognize new Firefighter Kayla Debelevich. Kayla Debelevich was then sworn in by President Kosiara to the position of Firefighter. Chief Wood spoke a few words about FF Debelevich welcoming her to the Glenside Family. Firefighter Debelevich then addressed the board and audience.

Chief Wood recessed the meeting at 5:40 PM for refreshments and pictures.

President Kosiara reconvened the meeting at 5:59 PM.

- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS
The regular and closed session meeting minutes for the Board of Trustee's meeting held on July 14, 2020 were presented for review and acceptance.

Trustee Olsen motioned to accept, approve and file the regular meeting minutes of July 14, 2020. The motion was seconded by Trustee Kosiara. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

- V. FINANCIAL REPORTS
 - A. Controller's Report
Chief Wood provided the report for Controller James Howard covering the first three months of the fiscal year ending July, 2020. Chief Wood ran through the details for the revenues and operating expenditures for the month of July. He also noted that the reimbursement from AMITA

Health had been received for the cot loader in the new ambulance. There were no questions or concerns.

Trustee Kosiara motioned to accept and file the Controller's Report as proxied by Chief Wood and pay all accounts payables and payroll as presented for July in the amount of \$464,256.57. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

B. Other Items from the Controller

Chief Wood noted that money from the FEMA/IEMA Grant had been accepted. Just under \$20,000 in expenses had been submitted for COVID-19 related expenses on behalf of the fire district. The grant requires a 75% FEMA and 25% District split on costs. The District is anticipating on recovering \$14,845.21.

A second grant has become available through DuPage County resulting from three million dollars received from the Federal CARES ACT. Eligibility is now through the end of the calendar year. Additional purchasing and personnel expenses are anticipated to be submitted for reimbursement as the County has designated approximately \$196,000 that Glenside is able to recuperate.

VI. LEGAL ISSUES

A. Attorney Report

Chief Wood stated that there were no legal issues to report on at this time.

B. Other items from the Attorney

Chief Wood stated that there were none. Continued communications with the attorney have taken place and a remote attendance for September or October is anticipated to update the District board on legal issues.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Deputy Chief Cassady stated that the next Commissioners meeting is scheduled to take place next week on Thursday, August 20, 2020. The final calculations for the Lieutenant's exam will be tabulated and finalized at the meeting. The firefighter's eligibility roster will also be finalized and posted.

B. Foreign Fire Insurance Board

Chief Wood reported that there was nothing to report at this time.

C. DuComm Report

Chief Wood has stepped down as Chairman of the Fire Ops Committee. The station alerting and new CAD system has been showing great progress.

Telecommunications week is being recognized from October 4 through the 10th.

There was conversation regarding the recent storm calls as an active event as the StarComm system was down for a 15 minute period. Where the push to talk over the radios was normally around 1,200 talks during an event like this, they experienced over 5,000.

Trustee Kosiara added that the consolidation committee for DuComm has been meeting at the Lisle-Woodridge Fire Protection District and are trying to get another representative on the board.

D. Other Announcements

Facemasks were ordered for the District to be used around the station and or personal use by District personnel.

District physicals are still on hold but we will be moving forward with blood draws and will most likely hold physicals in early 2021.

The Top Golf fundraiser for the Firefighters Local 3277 has been rescheduled and will take place on Sunday, August 30th from noon until 3:30 PM. Attendees should RSVP with Chief Wood.

The annual insurance renewal for the station, fuel pumps and the District's Accident and Sickness plans will take effect September 1, 2020.

Patriot Day as recognized by the Village Glendale Heights will take place at Camera Park this year on September 11, 2020 with social distancing.

III. OLD BUSINESS

A. Apparatus and Facilities

Deputy Chief Cassady reported that all vehicles are currently in service. The reserve vehicle, Quint 58 is still out of service and awaiting maintenance service. The old Deputy Chief vehicle is being identified as a surplus item, and will be stripped of its equipment and will be sold via auction.

District decals and written messages were applied to the walls of the fitness room. Strypes Plus More will also be returning to complete the vestibule decals and signage.

Chief Wood noted that the cement slab on the front bay will be replaced in the spring. The efforts to pump jack the slab and repair underneath has not worked to our satisfaction.

B. Extrication Tools and Equipment

The District had published a request for bid on extrication tools and equipment being purchased for the District. Only one bid was received by GENESIS and will be considered.

There will be a discussion at the next Foreign Fire Insurance Board (FFIB) meeting as to what extrication items will be purchased based on the bid received and the needs of the District. The District will share the cost with the FFIB and this agenda item will remain on the September board meeting agenda to be finalized.

C. Other Old Business

Chief Wood stated that there was no other old business.

IX. NEW BUSINESS

A. Swearing in of New Firefighter

This agenda item was covered earlier in the meeting.

B. Intergovernmental Agreement

There was discussion regarding the changes and updates to the Board of Trustees policy manual and implementation.

Trustee Kosiara motioned to approve Ordinance 190 An Ordinance Adopting a New Policy Manual for The Glenside Fire Protection District and go into an Intergovernmental Agreement with DuPage County. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

C. Resolution 20-002 Sale or Donation of Personal Property

There was discussion regarding the items on the list to be recognized as surplus by the District. Chief Wood mentioned that the AED's on the list will be traded-in for the new units being purchased. The extrication tools on the list will follow the same path based on the purchasing decision next month. The DC vehicle will be sold at auction without lights and radios.

Trustee Kosiara motioned to approve Resolution 20-002 A Resolution Authorizing the Sale or Donation of Personal Surplus Property of The Glenside Fire Protection District. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye
Trustee Osborn – aye
Motion carried.

D. Ground Emergency Medical Transportation (GEMT) Program
Chief Wood provided a handout to the board members and discussed billing rates for the District in regards to ambulance transports. Discussion on Medicaid and Medicare calls and the increase of amount allowable by the GEMT Program was led by Chief Wood. It was recognized that no ambulance rates have been increased since 2012. It is anticipated that an adjustable rate scheduled will be set with the new increases. Also for consideration is one Advanced Life Saving (ALS) and Basic Life Saving (BLS) rates will be set.
An Ordinance for the District regarding billing rates will be prepared and submitted to the board for consideration at the September board meeting.

E. Other New Business
Chief Wood noted that there were none.

X. PUBLIC COMMENTS/QUESTIONS
There were none.

XI. CLOSED SESSION
Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(11) of the Act (pending, probable or imminent litigation) at 7:12 P.M. The motion was seconded by Trustee Osborn.

XII. RETURN TO RECESSED MEETING
Trustee Kosiara motioned to return to reconvene to from closed session at 7:32 P.M. The motion was seconded by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

No action was taken in closed session.

XIII. ADJOURNMENT
The next regularly scheduled meeting of September 8, 2020 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Kosiara motioned to adjourn the meeting at 7:38 P.M. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 8TH DAY OF SEPTEMBER, 2020

/s/ Nicholas Kosiara, President