

**GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
JULY 14, 2020
OF THE BOARD OF TRUSTEES AT 5:30 PM**

- I. CALL TO ORDER:
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:30 P.M.
- II. PLEDGE TO THE FLAG:
The pledge of allegiance to the flag of the United States of America was recited and led by Administrative Assistant Haiden.
- III. ROLL CALL:
Present were President Kosiara, Trustee Osborn, and Trustee Olsen. Trustee Osborn requested that the meeting minutes reflect that Chief Wood and Deputy Chief Cassady were also presented.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS
The regular and closed session meeting minutes for the Board of Trustee's meeting held on June 9, 2020 were presented for review and acceptance.

Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of June 9, 2020. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

President Kosiara requested that the board move to New Business, Item A. Lieutenant Promotion and recognize Acting Officer Michael Pacie. AO Pacie was then sworn in by President Kosiara to the position of Lieutenant. Chief Wood spoke a few words about Lieutenant Pacie's history with the District. Lieutenant Pacie then addressed the board and audience.

Chief Wood recessed the meeting at 5:48 PM for refreshments.

- V. FINANCIAL REPORTS
 - A. Controller's Report
Controller James Howard was available for a conference call, but President Kosiara noted it was not necessary after polling the board. There were no questions or concerns.

Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for June in the amount of \$311,979.48. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

B. Other Items from the Controller

There were none.

Chief Wood noted to the board about the recent GEMT and related Medicare collection of fees in regards to ambulance billing for the District and its emergency response calls. He summarized the Medicaid transport reimbursement process and the potential increase in revenue to the related calls. An increase in billing services would need to be approved before moving forward and it would be ensured that residents would not see an increase, continuing to not pay out of pocket fees for services they receive. The process would simply be recouping monies from insurance coverages and/or the government. President Kosiara gave approval to make a presentation to the Board at the next meeting.

Chief Wood then informed the board about a new Federal COVID related grant through DuPage County that the District will be applying for. Three million dollars for fire/emergency services is being received by the County and will be dispersed to its fire departments.

VI. LEGAL ISSUES

A. Attorney Report

Chief Wood stated that there were no legal issues to report on at this time.

B. Other items from the Attorney

Chief Wood stated that there were none.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Deputy Chief Cassidy stated that the Board of Commissioners have been busy completing 39 interviews with candidates for the 2020 firefighter testing module. Preference points will now be accepted by the candidates and then a final eligibility list will be posted in August.

Administration is also processing the last available candidate on the current firefighter eligibility list to fill the vacancy left by retired Lieutenant Siewierski.

The next meeting is scheduled to take place on Thursday, July 16, 2020. Information on the upcoming Lieutenant's test scheduled for late August has dates scheduled on Monday, August 3rd as a pre-assessment

workshop and the assessment center will take place on Thursday, August 13, 2020.

B. Foreign Fire Insurance Board

Chief Wood reported that the next board meeting will take place on Monday, August 17th, 2020.

C. DuComm Report

Chief Wood noted that overall calls are down by 5% for Glenside while more than half of the other departments reported that their call volume was down an average of 34%.

There was a DuComm Executive Board draft policy for relief on share cost to its participants that Chief Wood was privy to. He also noted that a possible refund would be received from DuComm for the payment made by the District to DuComm in regards to the new building. There was additional conversation regarding the funding formula for shares and the associated costs to the District.

D. Other Announcements

Chief Wood noted that past Chief Ralph Blust and his wife were celebrating their 60th anniversary. A congratulations card will be sent out. There was a brief discussion regarding the annual holiday appreciation gift and suggestions for consideration. Personalized face masks for the District was discussed and approved to be provided to employees.

Chief Wood provided a summary of recent calls the District has responded to and also referred to a newspaper article on retirement of the Assistant Chief of West Chicago.

AMITA Occupational Health, who provides the District their annual physicals and screenings is closing their Carol Stream location. The District was notified at the end of June and will need to go to the closest location in Addison or to the hospital for emergencies. A determination on providing physicals this year has not yet been made.

Administration on behalf of the district has entered into a side letter of agreement with the Firefighters Association for the current collective bargaining agreement that expires on April 30, 2021. It was approved by the attorney and allows for a firefighter to work for someone else without pay back.

The Glendale Heights Junior Women's Club was recognized for their donation drop off of protein bars and energy drinks to the first responders.

III. OLD BUSINESS

A. Apparatus and Facilities

Deputy Chief Cassady reported on apparatus for the District noting that only one vehicle is currently out of service, the Quint for a hydraulic leak on the outriggers. With the Deputy's new vehicle completed and in

service it is time to surplus the oldest vehicle (2007 Expedition 4x4 with approximately 100,000 miles) in the fire prevention bureau. This will take place at the next board meeting.

The new engine committee is going to be starting full force to look at considerations for the next District engine purchase. There was a brief discussion regarding which vehicle would be replaced.

The concrete pad at the front of the station will once again be looked at and attempted to repair.

B. Firefighter Hiring

DC Cassady provided this update in section VII. Announcements. A. Commissioners.

C. Other Old Business

Chief Wood stated that there was no other old business.

IX. NEW BUSINESS

A. Lieutenant Promotion

This agenda item for Lieutenant Pacie was covered earlier in the meeting.

B. Extrication Tools and Equipment

There was discussion regarding the demonstrations for battery powered extrication tools from three different vendors. Chief Wood noted that the Foreign Fire Insurance Tax Board would be sharing the cost with the District for the new tools. They are anticipating purchasing two sets of equipment. The current hydraulic tools would be considered a trade-in towards the new ones with an approximate value of \$15,000. Due to the cost of the new equipment, the District will need to go through the request for bid process. Trustee Osborn asked for specifics on the tools to be purchased. Deputy Chief Cassady informed the board that a cutter, spreader, telescopic Ram device were to be looked at as a set of equipment. The board approved the request to move forward.

C. Other New Business

Chief Wood discussed the status of the current six AED's around the station and noted that they are no longer supported by factory service coverage and need to be pulled from service. The replacement AED's needed along with trade-in values on the current models will result in approximately \$16,000 in expenses. Everyone in attendance was agreement to make the purchase and move forward with the necessary update of equipment.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. ADJOURNMENT

The next regularly scheduled meeting of August 11, 2020 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Kosiara motioned to adjourn the meeting at 7:08 P.M. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 11TH DAY OF AUGUST, 2020

/s/ Nicholas Kosiara, President