

**GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
JUNE 9, 2020
OF THE BOARD OF TRUSTEES AT 5:30 PM**

- I. CALL TO ORDER:
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:32 P.M.
- II. PLEDGE TO THE FLAG:
The pledge of allegiance to the flag of the United States of America was recited and led by Administrative Assistant Haiden.
- III. ROLL CALL:
Present were President Kosiara and Trustee Osborn, Trustee Olsen was absent. Trustee Osborn requested that the meeting minutes reflect that Chief Wood and Deputy Chief Cassady were also presented. Bradley O'Sullivan for Controller James Howard was teleconferenced for the meeting.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS
The regular and closed session meeting minutes for the Board of Trustee's meeting held on May 12, 2020 were presented for review and acceptance.

Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of May 12, 2020 and approve, file and release to the public the closed session meeting minutes of May 12, 2020. The motion was seconded by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

- V. FINANCIAL REPORTS
- A. Controller's Report
Bradley O'Sullivan provided the financial report for the fiscal year ending May, 2020. He ran through the details for the revenues and operating expenditures for the month of May. Comparisons across incomes and expenditures were made with this time last year as reference.

Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for May in the amount of \$292,796.13. The motion was seconded by Trustee Olsen.

*Roll Call Vote:
Trustee Kosiara – aye*

*Trustee Olsen – aye
Trustee Osborn – aye
Motion carried.*

- B. Other Items from the Controller
There were none.

Trustee Kosiara asked to move to Agenda Item New Business, A. ORD 189 Appropriation Budget 2020-2021 for the convenience of the Controller on the phone.

A high level summary of the budget for the fiscal year 2020-2021 for the District and its corresponding appropriations was reviewed. It was noted that the District is coming off of a strong fiscal year ending April 30, 2020. Revenues in the upcoming year are estimated to increase by two percent. A balanced budget has been presented to the Board of Trustees for their consideration and approval. There was a brief discussion regarding the budget.

Trustee Kosiara motioned to approve Ordinance 189 Appropriation Budget 2020-001 An Ordinance Providing for Budget and Appropriation of The Glenside Fire Protection District. The motion was seconded by Trustee Osborn.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Osborn – aye

Trustee Olsen – absent

Motion carried.

Mr. O'Sullivan was released from the remainder of the meeting at 5:46 P.M.

VI. LEGAL ISSUES

A. Attorney Report

Chief Wood stated that the pre-approved Chief's contracts were available for Trustee signatures. Trustees Kosiara and Osborn signed the contracts.

B. Other items from the Attorney

Chief Wood stated that there were none.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Deputy Chief Cassidy stated that the College of DuPage test results had been received and letters went out to all applicants. Interviews will take place on June 18, 19 and 20. They will be in person and not virtual.

The next Commissioners meeting will take place on June 18th at 5:00 PM.

The deadline for consideration for the Lieutenant testing taking place this year was June 5th. Six applicants submitted their interest. The testing is scheduled for late August.

Deputy Chief Cassady left the meeting for an emergency call at 5:55 PM.

B. Foreign Fire Insurance Board

Chief Wood noted that no meeting has taken place since May 11th, 2020. Three vendor demonstrations will be held for consideration of the purchase of the new extrication tools. The Foreign Fire Board is anticipating to cover half of the cost and the District will carry the remainder.

C. DuComm Report

Chief Wood reported that a virtual meeting was held today. There was discussion regarding Chief written directives and their review. Additional discussion was held regarding live Mumm between DuComm and ACDC dispatch centers.

D. Other Announcements

Chief Wood summarized for the board the details of a Village of Glendale Heights Police Department arrest call that went viral recently. The Glenside District and Union showed support as a whole for the police department by picking up lunch for the department. Bloomingdale Fire is doing the same the following day.

Chief Wood discussed the concern for crisis response in our District as of late. There was a notation to the number of protests in our area and for the upcoming weekend.

The International Association of Fire Chiefs President position will transition next year and will be here in the state of Illinois. There is talk of the losses of public service employees across the country, the number of layoffs that could take place and the economic impact due to Covid-19 this year.

The Village of Glendale Heights is currently on a hiring freeze and Administrative Manager Mike Marron will keep the 2nd position open for the time being.

The annual Charity Classic has been canceled for this year and will be held next year on June 18, 2021.

The VOGH Fest has been canceled for July, 2020.

The Glenside Public Education Program is being reviewed and reworked with the change in responsibility going to Acting Office Hauser with Lt Siewierski's retirement. We are testing the waters with a Facebook page and are excited for the changes across the pub ed

programs previously held. A video to be sent to Camp I Am Me through the Illinois Fire Service Alliance will be made as the camp days were canceled this year and a virtual camp will be made available to the participants. Trustee Kosiara noted that a public presence is needed for connection to the public.

Chief Wood noted that DC Cassady will be out next week on vacation. CPR and First Aid Training classes to the public will begin again on June 27th. Safety precautions will be in place for the participants.

Chief Wood noted that NIMS 100, NIMS 800 & G402 are required training for the Trustees to complete. Links will be sent to each of them so the certifications can be completed on their own time.

There was discussion regarding a memorial tree or memorial garden recognizing members who have passed away. Wife of Jerry Pelletier had contacted the Chief with her request regarding the dedication of a tree.

III. OLD BUSINESS

A. Apparatus and Facilities

Chief Wood reported on behalf of DC Cassady noting that the new medic unit is running second out at this time and should be moved to the front line in a week or so. The new Deputy's vehicle is at the radio and light installer and should be completed next week.

The concrete pad of the front apparatus bay is being repaired on June 18th.

B. Lieutenant Promotion

The Board of Trustees will promote Acting Officer Michael Pacie, Jr. to Lieutenant at the next board meeting in July. Chief Wood noted that shift changes will be taking place starting on Monday, July 13th and Lt. Pacie will begin his first shift on Wednesday, July 15th after his swearing-in.

C. Firefighter Hiring

Chief Wood updated the board, noting that an offer of employment is being processed with an individual from the current Firefighters Eligibility Register.

D. Other Old Business

Chief Wood stated that there was no other old business.

IX. NEW BUSINESS

A. ORD 189 Appropriation Budget 2020-001

This agenda item was held earlier in the meeting.

B. ORD 190 Appropriation Budget 2020-2021

There was discussion regarding the changes and updates to the Board of Trustees policy manual and implementation.

Trustee Kosiara motioned to approve Ordinance 190 An Ordinance Adopting a New Policy Manual for The Glenside Fire Protection District. The motion was seconded by Trustee Osborn.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Osborn – aye

Trustee Olsen – absent

Motion carried.

C. Other New Business

Chief Wood noted that there were none.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. ADJOURNMENT

The next regularly scheduled meeting of July 14, 2020 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Kosiara motioned to adjourn the meeting at 6:32 P.M. The motion was seconded by Trustee Osborn. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 9TH DAY OF JUNE, 2020

/s/ Nicholas Kosiara, President