

**GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
JANUARY 10, 2023
OF THE BOARD OF TRUSTEES AT 5:30 P.M.**

- I. CALL TO ORDER:
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:30 P.M.
- II. PLEDGE TO THE FLAG:
The pledge of allegiance to the flag of the United States of America was recited.
- III. ROLL CALL:
Present were Trustee Kosiara, Trustee Olsen and Trustee Osborn. Trustee Kosiara requested that the meeting minutes reflect that Chief Cassady, Deputy Chief Buccola, Comptroller James Howard and Administrative Assistant Laura Haiden were also in attendance.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS
The regular and closed session meeting minutes for the Board of Trustee's meeting held on December 13, 2022 were presented for review and acceptance.

Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of December 13, 2022 as presented and to approve, file and release to the public the closed session meeting minutes of December 13, 2022. The motion was second by Trustee Olsen. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

- V. FINANCIAL REPORTS
 - A. Controller's Report
Controller Howard covered the past month of the fiscal year ending December, 2022, noting that 67% of the fiscal year has been completed. He highlighted all revenue lines, noting the revenue from taxes received from DuPage County as well as interest income and ambulance fees collected so far this year. He then reviewed the operating expenses for the year along with comparisons to this time last year as well as capital expenditures for the year so far. It was noted that expenses are on trend this year to be under budget overall. A final overview of the District's cash and investments was also completed. The new CPI (consumer price index) rates will be released on January 12th.
There were no questions or concerns.

Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for December in the amount of \$538,362.55. The motion was second by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

- B. Other Items from the Controller
There were none.

VI. LEGAL ISSUES

- A. Attorney Report
Chief Cassady noted there were no legal issues to discuss.
- B. Other items from the Attorney
Chief Cassady noted there were no other items.

VII. ANNOUNCEMENTS

- A. Fire Commissioners
Chief Cassady said the January meeting will be held on Thursday, January 19, 2023. Lieutenant testing will take place in 2023 for the expiring list. The Chiefs will be presenting a new testing company and process to the board for the upcoming Lieutenant testing.
- B. Foreign Fire Insurance Board
Chief Cassady said the board's next meeting will be held on February 6, 2023. The draft for gear locker bids is to be completed with some final clarifications.
- C. DuComm Report
Chief Cassady noted that The Glenside District had 2,712 calls for the 2022 calendar year. We continue to see call volumes higher than the past 5 years.
Trustee Kosiara noted that DuComm will be welcoming their new Executive Director, Jessica Robb, at a welcoming on Friday January 13th at their location.
- D. Other Announcements
Chief Cassady said that a demonstration of the new air bag system will be show to the Board. Acting Officer Hauser and Firefighter Cox completed the demonstration while providing relevant information about

the system and difference between the new and prior systems. The new system can be deployed with as little as 150PSI and provide up to a 26” lift. The unit has steel plates on both the top and bottom sections and can be deployed faster and fills quicker than the previous unit. The devise is a maltese shape base and has sliders so it can be easier moved or adjusted based on the need.

A grant status was provided by Chief Cassady regarding the SCBA fill station submittal. We are still in a pending category and a decision has not yet been made. A new grant will be submitted for cardiac monitors and applied for under the Assistance to Firefighters Grant program for 2023.

Information is still being provided to ISO (International Organization for Standardization) for the 5-year inspection that took place in 2022.

Information was received from the 100 Hundred Club regarding a conference taking place on March 27th through 28th of 2023.

Trustee Olsen’s resignation will be effective January 15, 2022. The chiefs and board extended their thank you and appreciation to Trustee Olsen for his years served as both a Commissioner and Trustee for the District.

VIII. OLD BUSINESS

A. Apparatus and Facilities

Deputy Chief Buccola reported on apparatus noting that nothing major is taking place but there are constant small issues with vehicles. The Quint is back into limited services for the District.

Nothing new to report on facilities.

B. Battalion Chief Rank

Chief Cassady reported that the administration met with the union representatives last week to work on language that would impact the CBA (Collective Bargaining Agreement) with the new ranks. Another meeting will take place on January 11th to continue talks and they plan to meet on a weekly basis. A side letter of agreement will be created to recognize the salary re-opener designated for the 2023-2024 fiscal year.

C. NIAFPD Conference

Chief Cassady, DC Buccola and Trustee Osborn will be attending the conference this year on both Friday and Saturday for class segments. The 28th annual DuPage County Fire Chiefs Installation dinner will be taking place on Saturday night, January 28th. Both Chief Cassady and DC Buccola will be in attendance.

D. Other Old Business

There was no other old business.

IX. NEW BUSINESS

A. Statement of Economic Interest

A listing of Glenside Fire Protection District employees who need to complete the statement of economic interest was reviewed by the board and approved.

B. Review of Closed Session Minutes

The unapproved and unreleased closed session minutes on file was reviewed by the board members.

Trustee Kosiara motioned to destroy all audio tapes older than 18 months and to release to the public the closed session meeting minutes for the May 10, 2023 meeting and to hold the remaining closed minutes in the file in accordance with the Open Meetings Act and the District's Board of Trustees policies and procedures. The motion was second by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

C. Meeting Times

Chief Cassady discussed changing the board's regularly scheduled Board of Trustees meeting start time. There was discussion regarding the options and reasons for changing.

Trustee Olsen motioned to change the Board of Trustees monthly meeting start time to 4:30 PM. The motion was second by Trustee Kosiara.

Roll Call Vote:

Trustee Olsen – aye

Trustee Kosiara – aye

Trustee Osborn – aye

Motion carried.

D. Other New Business

Chief Cassady stated there was no other new business to discuss.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. CLOSED SESSION

Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(8) of the Act (pending, probable or imminent litigation) at 6:31 PM. The motion was second by Trustee Osborn.

XII. RETURN TO RECESSED MEETING

Trustee Kosiara motioned to return from closed session at 6:55 P.M. The motion was second by Trustee Olsen. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

No action was taken in closed session.

Trustee Kosiara motioned to accept the resignation of J. Martin Olsen, Trustee. The motion was second by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

XIII. ADJOURNMENT

The next regularly scheduled meeting of February 14, 2023 will take place at the regular time of 4:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Olsen motioned to adjourn the meeting at 6:57 P.M. The motion was second by Trustee Kosiara. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 14TH DAY OF FEBRUARY, 2023

/s/ Nicholas Kosiara, President