

**GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
JANUARY 12, 2021
OF THE BOARD OF TRUSTEES AT 5:30 PM**

I. CALL TO ORDER:
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:33 P.M.

II. PLEDGE TO THE FLAG:
The pledge of allegiance to the flag of the United States of America was recited.

III. ROLL CALL:
Present were President Kosiara, Trustee Olsen, and Trustee Osborn. Trustee Osborn requested that the meeting minutes reflect that Chief Wood, Deputy Chief Cassady were present.

Trustee Kosiara requested that the board move to New Business, Agenda Item A. Oath of Office. The swearing in of Todd Goranson to the position of career firefighter/paramedic was completed. Chief Wood officially welcomed Mr. Goranson and his family to the Glenside Family. Mr. Goranson thanked the Board, District members and family for their support.

Trustee Kosiara recessed the meeting at 5:42 PM for refreshments and socialization with Mr. Goranson and his family.

Trustee Kosiara reconvened the meeting at 5:59 PM. Controller Howard joined the meeting via conference call.

IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS
The regular session meeting minutes for the Board of Trustee's meeting held on December 8, 2020 were presented for review and acceptance.

Trustee Olsen motioned to accept, approve and file the regular meeting minutes of December 8, 2020. The motion was seconded by Trustee Kosiara. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

V. FINANCIAL REPORTS
A. Controller's Report

Controller Howard covered the first eight months of the fiscal year ending December, 2020 and covering 67% of the fiscal year. He noted that 100% of the estimated revenues have been received from the County so far. He also noted that 100% of the Pension expected funds

had been received from the County. Operating expenditures for the month of December were also reviewed for the board. Reserves for the District are in a good position for the year, but he reminded the board that reserves will now decrease the remainder of the year. There were no questions or concerns.

Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for December in the amount of \$439,822.24. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

B. Other Items from the Controller

There were no other items from the Controller.

Controller Howard was released from the meeting at 6:06 PM.

VI. LEGAL ISSUES

A. Attorney Report

Chief Wood said that policies for the Board of Trustees will be updated later in the meeting. Attorney Flaherty will most likely attend the February board meeting.

B. Other items from the Attorney

Chief Wood stated that there were none.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Deputy Chief Cassidy stated that the next Fire Commissioners meeting is tentatively scheduled to take place on Thursday, January 21, 2021 but there are no agenda items to cover at this time. DC Cassidy anticipated the cancellation of the January and February meetings and the board will meet again in March.

B. Foreign Fire Insurance Board

Chief Wood reported that the board will meet on February 8th. The board is looking to discuss a new table for the upstairs kitchen in the living quarters. They are looking at a customized table that is wider, longer, etc. to provide more space between people when eating. A new logo was created for the table and was run past the Chiefs and board for approval to use. The board was impressed and proud of the direction

the Foreign Fire Board was taking. Anticipated cost was between \$4,100 and \$9,750 for the size and durability needed.

The board was also in discussion for some off duty apparel with the new logo they had designed.

The order of 20 new chairs for the training room was completed and should be here by next week. Trustee Osborn asked what would happen with the old chairs. Chief Wood noted that they will be kept for larger meetings and for the apparatus floor occasions as needed.

C. DuComm Report

Chief Wood said the meeting was held virtually. There was discussion regarding language services continuation for DuComm and 911 calls. The ETSB currently funds this. There was also discussion regarding investigations which will be paid for by DuComm. Nothing else to report.

D. Other Announcements

Chief Wood reported that service awards and recognition for 2020, which would normally take place in Spring of 2021, will be postponed to a later date. Chief Wood recognized those members up for service recognition: Trustee Kosiara 30 years; Lieutenant Cavanaugh 20 years; Fire Inspector Curt Shires 15 years; FF/PM Brian Hauser 10 years; PM/FF Katie Little 10 years; Lieutenant Mike Pacie 10 years; PT FF/EMT Greg Gravina 5 years; PT FF/PM Matt Kaiser 5 years; FF/PM Rick Malinoski 5 years; Trustee Marty Olsen 5 years.

The District's business license for 2021 was updated with the Village of Glendale Heights.

Chief Wood reminded the board that elections will be held in April for the new Trustee terms.

Chief Wood noted the front apron cement issues and said it will be dug up in the Spring for repairs. In the meantime, we are prepared if it worsens to get support from the Village with a steel plate to cover the area or concern.

Christmas sharing for 2020 was a huge success with the District administrative staff and firefighter union members donating \$1,550 to the Village's program.

COVID vaccines are being disseminated through the hospital and 51% of employees have received their first shot.

A COVID medallion challenge coin was designed by Chief Wood and was given to all personnel who were on staff during 2020. The coin is meant to serve as a reminder of the challenges faced in 2020 in emergency services here and around the world. Additional coins were given to a select number of people who worked directly with the District during this timeframe.

The \$200 food stipend that was designated by the Board for each shift has begun to be used and a "thank you" was passed on.

Another food distribution event will take place at Camera Park at the end of the month on Saturday, January 23, 2021.

DuPage County sent additional funds along with the fee they provide to the District for being an election site. The additional funds were given to recognize and cover any additional costs for cleaning after the public was on site.

III. OLD BUSINESS

A. Apparatus and Facilities

Deputy Chief Cassady noted that one of the engines is at EVS for repairs.

The new fire engine committee is still working on collecting information in order to make a recommendation for the District's future purchase.

DC Cassady noted that a meeting with a vendor will be scheduled to receive a draft drawing of what has been discussed so far.

Deputy Chief reported on facilities adding to the apron issues for the District. He also said a roofing contractor will be needed for repairs and gutter work in the future as well.

B. Part-Time Firefighter Program

Deputy Chief Cassady provided a handout to the board members covering the details of the new part-time firefighter program position he wished to implement. He noted that it would be a pilot program for the remainder of the year before becoming permanent. This program would ensure a full-time assignment to each of the three shifts on a daily basis to guarantee full staffing. Current employees will be able to submit their interest for initial assignments.

Trustee Kosiara motioned to test the new part-time program as presented for the remainder of the year. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

C. Other Old Business

Chief Wood stated that there was no other old business.

IX. NEW BUSINESS

A. Firefighter Oath of Office

This agenda item was covered earlier in the meeting.

- B. RES 21-001 Board of Trustees Policies and Procedures Amendment
In recognition of changes to the Hazardous and Infectious Materials policy for the District and Sexual Harassment policies for the District's Board of Trustees Policies and Procedures, *Trustee Kosiara motioned to adopt Resolution 21-001 A Resolution Amending the Board of Trustees Policy and Procedures of the Glenside Fire Protection District. The motion was seconded by Trustee Olsen.*

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

- C. Statement of Economic Interest
The annually required statement of economic interest for DuPage County is due for all employees who hold a board position or work in an administrative type role for the District. The current 2021 list will be provided to the county so that electronic statements can go out.
- D. Negotiations Local 3277
Chief Wood asked that the agenda item be held for closed session.
- E. AFG Grant Writer
Chief Wood discussed the option to hire a grant writer to submit the AFG Grant for a new air compressor and fill station and/or new SCBA bottles and tanks. After discussion and explanation of the needs of the District, it was determined that two grants would be submitted for consideration. An agreement with Grant Masters Inc. would be established and information will be provided to them on behalf of the District.
- F. NIAFPD Conference
Trustees and both fire chiefs have been registered to attend the virtual NIAFPD conference this year on Saturday, January 30, 2021.
- G. Other New Business
Chief Wood stated that there was no other new business.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. CLOSED SESSION

Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and

its employees); and/or Section (2)(c)(8) of the Act (pending, probable or imminent litigation) at 7:00 P.M. The motion was seconded by Trustee Osborn.

XII. RETURN TO RECESSED MEETING

Trustee Kosiara motioned to return to reconvene to from closed session at 7:16 P.M. The motion was seconded by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

No action was taken in closed session.

XIII. ADJOURNMENT

The next regularly scheduled meeting of February 9, 2021 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Kosiara motioned to adjourn the meeting at 7:17 P.M. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 9th DAY OF FEBRUARY, 2021

/s/ Nicholas Kosiara, President