

**GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
JANUARY 14, 2025
OF THE BOARD OF TRUSTEES AT 4:30 P.M.**

- I. CALL TO ORDER:
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 4:30 P.M.
- II. PLEDGE TO THE FLAG:
The pledge of allegiance to the flag was recited.
- III. ROLL CALL:
Present were Trustee Kosiara, Trustee Foss and Trustee Osborn. Trustee Osborn requested that the meeting minutes reflect that Chief Cassady, Deputy Chief Buccola, Battalion Chief Pacie, Controller Howard, and Administrative Assistant Haiden were also in attendance.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS
The regular meeting minutes for the Board of Trustee's meeting held on December 10, 2024 were presented for review and acceptance.

Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of December 10, 2024 as presented. The motion was second by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

V. FINANCIAL REPORTS

A. Controller's Report

Mr. Howard reviewed the month's fiscal year ending December 2024 with 8 months of the fiscal year completed. He summarized the revenues and operating expenses for the District and noted that interest continues to perform well. Mr. Howard highlighted the expense accounts for the District noting that 67% of the fiscal year has been completed. He then provided a review of investments of all accounts to wrap his report up. He also noted that the Consumer Price Index percentage should be released tomorrow for the 2024 tax levy impact.

There were no questions or concerns.

Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for December in the amount of \$455,133.77. The motion was second by Trustee Osborn.

Roll Call Vote:
Trustee Kosiara – aye
Trustee Osborn – aye
Trustee Foss – aye
Motion carried.

- B. Other Items from the Controller
Chief Cassady noted that he requested new budget information from the District's internal officers for next year's budget.

VI. LEGAL ISSUES

A. Attorney Report

Chief Cassady reported that he is working with the attorney to ensure the District's website is ADA compliant. There are a variety of different levels and the attorneys suggested level A or AA if it is not too expensive. The ADA requirement must be met by April, 2025.

- B. Other items from the Attorney
There were no other items.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Chief Cassady reported the board will meet on January 16th, with the purpose of continuing to create a new Firefighter Eligibility list. Testing for firefighters will take place on January 25th, with I/O Solutions. The Commissioners will then schedule the oral interview portion for candidates after the initial list is received.

B. Foreign Fire Insurance Board

Chief Cassady noted the board will meet again on February 3, 2025. It was noted that the sharing of cost with the District for the holiday gifts was greatly appreciated.

C. DuComm Report

Chief Cassady reported that DuComm has filled 74 of the open 99 telecommunicator positions with 10 currently in training. The program, Text to 911, has been delayed in DuPage County due to configuration issues. DuComm's is currently in negotiations for the upcoming expiration of their CBA with the telecommunicators on April 30, 2025. Chief provided an update on the new radios expected to be received by the District, noting that efforts to go back out to bid may be necessary. Trustee Kosiara noted that the DuComm director will be on a 30-day medical leave.

D. Other Announcements

Chief Cassady noted the District ended the year with 2,857 calls. This is an increase of nineteen percent since 2020 with the majority being EMS call related.

The District is looking to replace the current cardiac monitors and have received demonstrations from three different companies. It is anticipated that a request for purchase will be made at the next board meeting.

Firefighter Matt Kaiser and his wife welcomed a new baby girl right after the new year. Mom and baby are both healthy.

An insurance claim was made for the damage done due to a sump pump failure in the lower level of the elevator.

The training house SCBA maze is being utilized by the members West Suburban Rescue Alliance.

VIII. OLD BUSINESS

A. Apparatus and Facilities

DC Buccola reported Engine 59 has returned from its preventive maintenance work. The new ambulance is currently in production with a December delivery date. After the installation of lights and radios, the vehicle could be in service by February 2025.

No news to report for the procurement of a tender.

The station roof project will be completed in the Spring. There is no current update on counter tops, but the project is estimated at \$10-\$11,000.

B. Other Old Business

Chief Cassady noted there was none.

IX. NEW BUSINESS

A. Statement of Economic Interest

The 2025 required list of names will be provided to DuPage County for the annual statement of economic interest request. A copy of the list was provided to the board for review. Admin Haiden will facilitate the process.

B. Review of Closed Session Minutes

President Kosiara and the board reviewed the closed session minutes not yet released to the public.

Trustee Kosiara motioned to destroy all audio tapes older than 18 months and to release to the public the closed session minutes for the meetings of March 9, 2021, March 19, 2021 and April 13, 2021.

The motion was second by Trustee Osborn.

Roll Call Vote:

Trustee Kosiara – aye
Trustee Osborn – aye
Trustee Foss – aye
Motion carried.

It was noted that there are no longer any closed session minutes being held, all on file have been released.

C. NIAFPD Conference

Chief Cassady shared the information related to the upcoming Northern Illinois Alliance of Fire Protection Districts Conference taking place in Oak Brook on January 31st and February 1st. Both chiefs will be attending the Friday and Saturday sessions. Registration for the conference will be completed by the Chief.

D. Other New Business

We currently have two contract part-time employees attending firefighter academy.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. ADJOURNMENT

The next regularly scheduled meeting of February 11, 2025 will take place at the regular time of 4:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Kosiara motioned to adjourn the meeting at 5:04 P.M. The motion was second by Trustee Osborn. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 11TH DAY OF FEBRUARY, 2025

/s/ Nicholas Kosiara, President