

**GLENSIDE FIRE PROTECTION DISTRICT  
MINUTES OF THE REGULAR MEETING  
FEBRUARY 8, 2022  
OF THE BOARD OF TRUSTEES AT 5:30 P.M.**

I. CALL TO ORDER:

President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:30 P.M.

*Trustee Kosiara requested that the board recognize Trustee Olsen as Secretary Pro Tem for the meeting.*

II. PLEDGE TO THE FLAG:

The pledge of allegiance to the flag of the United States of America was recited and led by Administrative Assistant Haiden.

III. ROLL CALL:

Present were Trustee Kosiara and Trustee Olsen. Trustee Osborn was absent. Trustee Kosiara requested that the meeting minutes reflect that Chief Cassady, Deputy Chief Kolarik and Controller James Howard were also in attendance.

IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS

The regular and closed session meeting minutes for the Board of Trustee's meeting held on January 11, 2022 were presented for review and acceptance.

*Trustee Olsen motioned to accept, approve and file the regular meeting minutes of January 11, 2022 as presented. The motion was seconded by Trustee Kosiara. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

V. FINANCIAL REPORTS

A. Controller's Report

Controller Howard covered the past month of the fiscal year ending January, 2022. He noted that ambulance fees collected in January put the District at 47% over the anticipated amount for the year. All expenses are under budget for the year so far with the exception of the Audit fund which is completed for this year. He also noted that operational expenses were averaging around 75% and noted the surplus dollars for the District. He added that the surplus dollars will now get us through the remaining quarter of the fiscal year until new tax dollars are received in May and June. There were no questions or concerns.

*Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for February in the amount of \$410,533.69. The motion was seconded by Trustee Olsen.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Olsen – aye*

*Trustee Osborn – absent*

*Motion carried.*

- B. Other Items from the Controller  
There were no other items from the Controller.

VI. LEGAL ISSUES

A. Attorney Report

Chief Cassady noted there were no legal issues to discuss.

B. Other items from the Attorney

Chief Cassady stated that the tax rate objections for the District were still being worked on by the attorney's office and we hoped to hear a determination by next meeting.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Chief Cassady stated that a Fire Commissioner meeting is scheduled for February 17, 2022. It will cover the required quarterly meeting for their board. The 2022 eligibility list will be on the agenda to be discussed. The College of DuPage is not providing consortium testing this year. The District will be looking at other vendors to complete the process in 2022. Deputy Chief Kolarik is looking into IO Solutions and Testing for Public Safety companies to request quotes. The information is scheduled to be presented at the next meeting. The current eligibility list expires in August, 2022.

B. Foreign Fire Insurance Board

Chief Cassady said there was a meeting held on February 7, 2022. A new elliptical is on order and a Peleton treadmill is being researched for purchase. The new soda machine was received but is currently out of service. It was determined the board will split the replacement cost on new gear lockers for the station that are over twenty years old. New bar stools for the kitchen and radio strap lights for firefighters were also approved for purchase.

C. DuComm Report

Chief Cassidy reported that the new shares cost was received from DuComm for the upcoming budget year. The increase was 5.3% and will continue annually until 20% is reached. The new refunding formula is being used so that 50% of the District's EAV and 50% of the District's call volume is taken into consideration. Ducomm did waive ¼ shares for a one time saving of \$6,000.

DuComm is installing new features into its phone system that include video and texting capability with the callers.

D. Other Announcements

Chief Cassidy reported that he has received his Chief Fire Officer designation and that there are only 1,594 worldwide.

A new electric rate has been locked in for three years with Constellation. The Pension Board is losing its retired member, Doug Mendlik, as he has resigned from his position. Nominations will be considered to see who is interested in stepping up to fill the vacancy.

Technology Center of DuPage held an open house for businesses and vendors in the fire science area to promote fire services. Chief Cassidy attended and spoke to students regarding the pathway from getting their EMT license to becoming a firefighter and considering employment at Glenside Fire District.

DuPage Fire Chief's Association shared information on a new Firefighters Memorial Plaza being built in Elgin. Opportunities for sponsorship are available from which you receive a 4x6 brick for every \$200 donated. The District will consider the sponsorship.

The legislative liaison, John Buckley, from The Illinois Fire Chiefs Association provided information on the hot sheet regarding a legislation issue coming up for consideration. He said there was movement on municipalities versus District's using lights and sirens to respond on calls.

VIII. OLD BUSINESS

A. Apparatus and Facilities

Chief Cassidy reported on the visit to Ferrara for the new engine build. He noted that here were 50-60 small items that are being worked on and the progress is good so far. It is anticipated that the engine could be received in one to two months. The old engine will be sold. DC Kolarik will begin looking at the next replacement process for a new ambulance as well. Even if we ordered today it would not be received before 2024, therefore it was determined to begin the process now.

Deputy Chief Kolarik reported on facilities for the District noting that the new furnace has been installed on the apparatus bay floor. The District is looking to re-epoxy the apparatus bay floors and will be requesting

quotes for the cost. The new gear lockers are being researched for purchase.

B. NIAFPD Conference – January 21-22, 2022

Trustee Kosiara remarked that the conference went very well with 165 in attendance on Friday and 225 on Saturday.

C. Other Old Business

Chief Cassady stated that there was no other old business.

IX. NEW BUSINESS

A. RFB for New Vehicle

Chief Cassady noted that the vehicle shortages have resulted in an increase in vehicle prices. DC Kolarik's vehicle will be moved to the fire prevention bureau to replace the 2009 vehicle with approximately 98,000 miles. DC Kolarik noted that no Chevy dealers responded to the request for bids.

Two bids were received for the RFB process and the bids were read out loud on February 1, 2022 at 13:30. One bid was received from Friendly Ford in the amount of \$50,495 and one was received from Roche Ford for the amount of \$50,740, both for a 2022 Ford Expedition. There was a brief discussion regarding the bids received. The 2022 Special Services Vehicle (SSV) includes a seven year or 75,000 mileage warranty. The estimated build time is 5-6 months. Additional accessories and cost of materials to complete the vehicle is estimated at \$12-\$13,000.

*Trustee Kosiara motioned to purchase the new command vehicle for the District through Friendly Ford for the bid provided and to complete the purchase with all other necessary equipment for the vehicle, not to exceed \$70,000. The motion was seconded by Trustee Olsen.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Olsen – aye*

*Trustee Osborn – absent*

*Motion carried.*

B. Ordinance 195 – Fee Schedule for EMS

Chief Cassady spoke to the board regarding the rates for the emergency medical services as provided by the District on ambulance calls for both residents and non-residents. He noted the GEMT (Ground Emergency Medical Transport) rates for the District and the limits that Medicare and

Medicaid will cover for calls. The new rates will take effect on March 1, 2022 with our billing company, Paramedic Billing Services.

*Trustee Olsen motioned to adopt Ordinance 195 – An ordinance creating a fee schedule for the provision of emergency medical response services by the Glenside Fire Protection District. The motion was seconded by Trustee Kosiara.*

*Roll Call Vote:*

*Trustee Olsen – aye*

*Trustee Kosiara – aye*

*Trustee Osborn – absent*

*Motion carried.*

C. Other New Business

A review of the program for Friday's service awards was summarized by Chief Cassady.

Chief Cassady stated there was no other new business to discuss.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. ADJOURNMENT

The next regularly scheduled meeting of March 8, 2022 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

*Trustee Kosiara motioned to adjourn the meeting at 6:33 P.M. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.*

Respectfully Submitted By:

/s/ J. Martin Olsen, Secretary Pro Tem

APPROVED THIS 8TH DAY OF MARCH, 2022

/s/ Nicholas Kosiara, President