

**GLENSIDE FIRE PROTECTION DISTRICT  
MINUTES OF THE REGULAR MEETING  
FEBRUARY 14, 2023  
OF THE BOARD OF TRUSTEES AT 4:30 P.M.**

I. CALL TO ORDER:  
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 4:30 P.M.

II. PLEDGE TO THE FLAG:  
The pledge of allegiance to the flag of the United States of America was recited.

III. ROLL CALL:  
Present were Trustee Kosiara and Trustee Osborn. Trustee Kosiara requested that the meeting minutes reflect that Chief Cassady, Deputy Chief Buccola, Bradley O'Sullivan for Comptroller James Howard and Administrative Assistant Laura Haiden were also in attendance.

President Kosiara requested that the board move to address New Business Item A. Appointment of Trustee. Michael Foss recited the oath of office and was sworn in as the new Trustee of the Glenside Fire Protection District, replacing the vacant position for J. Martin Olsen.

President Kosiara motioned to recess the meeting at 4:35 PM for recognition of new Trustee Foss and welcoming him to the District. The motion was second by Trustee Osborn.

President Kosiara motioned to return to the meeting at 4:54 PM. The motion was second by Trustee Osborn.

IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS  
The regular and closed session meeting minutes for the Board of Trustee's meeting held on January 10, 2022 were presented for review and acceptance.

*Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of January 10, 2022 as presented and to approve, file and release to the public the closed session meeting minutes of January 10, 2022. The motion was second by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

V. FINANCIAL REPORTS  
A. Controller's Report

Mr. O'Sullivan introduced himself and his accounting firm for the benefit of new Trustee Foss. He covered the past month of the fiscal year ending January, 2023, noting that 75% of the fiscal year has been completed. He highlighted all revenue lines, noting the revenue from taxes received from DuPage County as well as interest income and ambulance fees collected so far this year. He then reviewed the operating expenses for the year along with comparisons to this time last year as well as capital expenditures for the year so far. It was noted that expenses are on trend this year to be under budget overall. A final overview of the District's cash and investments was also completed. The new CPI (consumer price index) rate is 6.5% for 2024. There were no questions or concerns.

*Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for January in the amount of \$364,649.72. The motion was second by Trustee Osborn.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Osborn – aye*

*Trustee Foss – aye*

*Motion carried.*

- B. Other Items from the Controller  
There were none.

## VI. LEGAL ISSUES

### A. Attorney Report

Chief Cassady noted there were a few updates and that Attorney Flaherty will attend the March board meeting in person.

A few board and legislation acts were being reviewed in Springfield include a public act regarding the Foreign Fire Insurance Tax Board, Senate Bill 102-0208 regarding paid leave, requirement for a committee formation on evaluation of local efficiencies with the requirement in the first year and a committee established by June 10, 2023 and then every ten years thereafter.

### B. Other items from the Attorney

Chief Cassady noted there were no other items.

## VII. ANNOUNCEMENTS

### A. Fire Commissioners

Chief Cassady noted that preparations for the Lieutenant testing have begun.

1) Approval of Contract for Assessment Center

A recommendation for new testing services was reviewed by the Fire Commissioners and Chiefs and is recommended for the testing. The quote was for \$5,100 for the assessment and exercises and an additional \$1,500 going to the cost of the assessors for a total of \$6,600 for the process.

*Trustee Kosiara motioned to enter into agreement with TPS LLC for the 2023 Lieutenant Testing and not to exceed an amount of \$7,500. The motion was second by Trustee Osborn.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Osborn – aye*

*Trustee Foss – aye*

*Motion carried.*

B. Foreign Fire Insurance Board

Foreign Fire Board received two checks in the total amount of \$50,650.79. The board approved the following purchases at their last meeting: new vacuum for administration area, additional scholarship funds in the form of assistance for travel costs for the employee, and additional fitness equipment.

C. DuComm Report

Chief Cassady noted that DuComm's staffing numbers are slowly increasing. A new radio project is starting. DesPlaines Department will not be joining DuComm.

D. Other Announcements

Chief Cassady announced that the District received confirmation of the grant award for the SCBA fill station submittal in the amount of just over \$50,000. A new grant will be submitted for cardiac monitors and applied for under the Assistance to Firefighters Grant program for 2023. The current units are thirteen years old and past their life expectancy. The estimated replacement cost is \$193,000.

The District had a surprise OSHA visit from the State of Illinois. The visit went well and the prior voluntary inspection prepare us well. DC Buccola and union representative Rick Malinoski escorted the OSHA reps around the station. Additional paperwork was provided as requested. It will be two to three months before results are given to the Chiefs and Board of Trustees. The inspection is done every five years.

Paramedic/FF Tim Conley will be going to Ukraine as a US Aid member.

The Founders Day committee announced that the Village's Fest will be four days only this year, Thursday through Sunday.

Acting Officer Lipponeur was recently appointed as the new operations commander of Group C for the DuPage County Arson Task Force.

The District experienced its first fraudulent check. Steps have been taken to ensure the security of the account and Positive Pay procedures have been put into place. A police report was filed and Old Second National Bank has refunded the amount to the district.

Chief Cassady has begun the second term as Secretary board position with the DuPage County Fire Chiefs Association.

A picture of the cover of the 2023 Village calendar with Benjamin the Service dog was included in the books for the board. It featured our own Secretary Galanopulos on the cover of the calendar.

Chief discussed the idea for a family outing in 2023, noting that service awards were held last year.

## VIII. OLD BUSINESS

### A. Apparatus and Facilities

Deputy Chief Buccola reported on the new engine and current preventive maintenance being performed. The Quint has been in limited service for repairs needed on the outriggers. One of the ambulances is also out for preventive maintenance and having the third ambulance on hand is important. The new chief vehicle is in Channahon awaiting lights, radios and new console.

DC Buccola also noted that there are five new part-time employees recently hired and are in all different stages of the process. Nothing new to report on facilities.

### B. Battalion Chief Rank

Chief Cassady noted that this agenda item will be held for closed session.

### C. NIAFPD Conference

Chief Cassady and those who attended the conference provided feedback and a summary of the training that was provided at the conference. All were in agreement about the good quality of the speakers this year.

### D. Other Old Business

There was no other old business.

IX. NEW BUSINESS

A. Appointment of Trustee

Agenda item was covered earlier in the meeting.

B. Board Positions

The current board positions and appointments were discussed with the new Trustee on board. It was determined that the current two board members will remain in their positions and new Trustee Foss will fill the Treasurer's position.

*Trustee Kosiara motioned to have Trustee Kosiara remain as President, Trustee Osborn as Secretary and Trustee Foss as Treasurer on the Glenside Board of Trustees. The motion was second by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

C. District Appointment to the Pension Board

Chief Cassady discussed Lauterbach and Amen's due diligence to establish the board members of the Glenside Pension Board.

*Trustee Kosiara motioned to officially continue and re-appoint Chief Richard Cassady and Jeff Greeley as members of the Glenside Pension Board. The motion was seconded by Trustee Osborn.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Osborn – aye*

*Trustee Foss – aye*

*Motion carried.*

D. Ratification of CBA Wage Re-opener

Chief Cassady presented a wage re-opener for the last year of the collective bargaining agreement between the District and the Glenside Professional Firefighters Association for the 2023-2034 year.

*Trustee Kosiara motioned to ratify the agreement between the Glenside Fire District and the Glenside Professional FF Association in the amount of a salary increase of 3.5% effective from May 1, 2023 through April 30, 2024. The motion was seconded by Trustee Osborn.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Osborn – aye*

*Trustee Foss – aye  
Motion carried.*

E. Approval for New Phone System

Chief Cassady noted the preparation work that went into the analysis for the new phone system and working with Dale from Leading IT as well as other District staff. The AT&T lines have outpriced themselves and the new system will keep the expenses back under budget for the District. We will be going from 50 phones in the station to approximately 27.

*Trustee Foss motioned to approve the purchase of the new phone system and enter into contract with SK Electronics in an amount not to exceed \$15,000. The motion was second by Trustee Osborn.*

*Roll Call Vote:*

*Trustee Foss – aye*

*Trustee Osborn – aye*

*Trustee Kosiara – aye*

*Motion carried.*

F. Other New Business

Chief Cassady stated there was no other new business to discuss.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. CLOSED SESSION

*Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(8) of the Act (pending, probable or imminent litigation) at 6:11 PM. The motion was second by Trustee Osborn.*

XII. RETURN TO RECESSED MEETING

*Trustee Kosiara motioned to return from closed session at 8:12 P.M. The motion was seconded by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

No action was taken in closed session.

XIII. ADJOURNMENT

The next regularly scheduled meeting of February 14, 2023 will take place at the regular time of 4:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

*Trustee Osborn motioned to adjourn the meeting at 8:13 P.M. The motion was seconded by Trustee Kosiara. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.*

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 14TH DAY OF MARCH, 2023

/s/ Nicholas Kosiara, President