

**GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
MARCH 8, 2022
OF THE BOARD OF TRUSTEES AT 5:30 P.M.**

I. CALL TO ORDER:

President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:30 P.M.

Trustee Kosiara requested that the board recognize Trustee Olsen as Secretary Pro Tem for the meeting.

II. PLEDGE TO THE FLAG:

The pledge of allegiance to the flag of the United States of America was recited and led by Administrative Assistant Haiden.

III. ROLL CALL:

Present were Trustee Kosiara and Trustee Olsen. Trustee Osborn was absent. Trustee Kosiara requested that the meeting minutes reflect that Chief Cassady, Deputy Chief Kolarik, Bradley O'Sullivan and Administrative Assistant Haiden were also in attendance.

IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS

The regular and closed session meeting minutes for the Board of Trustee's meeting held on February 8, 2022 were presented for review and acceptance.

Trustee Olsen motioned to accept, approve and file the regular meeting minutes of February 8, 2022 as presented. The motion was seconded by Trustee Kosiara. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

V. FINANCIAL REPORTS

A. Controller's Report

Mr. O'Sullivan covered the past month of the fiscal year ending February, 2022, noting that ten months of the fiscal year are now completed. He also highlighted all revenue lines and operating expenses for the year along with comparisons to this time last year. There were no questions or concerns.

Trustee Olsen motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for February in the amount of \$329,008.46. The motion was seconded by Trustee Kosiara.

Roll Call Vote:

Trustee Olsen – aye

Trustee Kosiara – aye

Trustee Osborn – absent

Motion carried.

B. Other Items from the Controller

There were no other items from the Controller.

VI. LEGAL ISSUES

A. Attorney Report

Chief Cassady noted there were no legal issues to discuss.

B. Other items from the Attorney

Chief Cassady noted that House Bill 71-51 for fire department representation on the new state pension board was passed unanimously 101 to zero

Trustee Kosiara spoke to a fireworks bill and logo bill that was not expected to pass.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Chief Cassady said the Board of Commissioners had met last month. Deputy Chief Kolarik researched alternate testing companies to complete the new eligibility listing. Two quotes were received from IO Solutions and Testing for Public Safety companies. The information was summarized and presented to the Board for consideration. The current eligibility list expires in August, 2022. It was also noted that are departments are having low registration numbers for their testing process and it is anticipated to continue. For this reason, DC Kolarik also noted that there could be advantages to possibly waive the application fee and to consider possible changes in requirements for the candidates.

Trustee Kosiara motioned to move forward with IO Solutions to provide recruitment testing for the 2022 hiring process for the Glenside Fire Protection District through the Board of Commissioners in an amount not to exceed \$5,000. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – absent

Motion carried.

B. Foreign Fire Insurance Board

Chief Cassady said there was no meeting since the one held on February 7, 2022. The new Peleton treadmill is on hold currently due to availability and other options are being considered.

C. DuComm Report

Chief Cassady reported that DC Kolarik will sit on a new adhoc committee regarding the 9-11 systems and upcoming changes for video and text capabilities. They will look at consideration for camera footage, body cam and other concerns.

Chief Cassady noted that will be an increase in fire alarm fees from DuComm. There has not been an increase since 2008 and the new structure will have an annual increase over the next 4-5 years as they go from \$14 per month to the new rate of \$17.50 per month.

Telecommunicator's week is in April again this year and the District will do something to participate and recognize the DuComm dispatchers who support us.

Current legislation regarding mental health and emergency situations is being considered. Additional care for mental health patients and transporting them to proper facilities is needed. A new number 9-8-8 for Behavior Health Crisis Hotline is in effect. It will be transferred to 9-1-1 services if the line is lost or there is a known injury.

DuComm is reviewing offers on the Wall Street building property.

D. Other Announcements

Chief Cassady shared information about live fire training taking place in Wood Dale for our personnel. Training officer Joe Taylor has been on site each day last week and this week. The employees have noted that the training has been beneficial.

A letter of appreciation was received from the Bartlett FPD regarding the warehouse fire last month. There were 38 agencies that responded overall to the massive fire.

Firehouse fire record management system used today is going away at the end of 2022. A new vendor system is being considered through Image Trend Software, which also does our current EMS records. Set up fees and pricing are being collected for consideration.

A new grant program offered through DuPage County is available to fire districts under the LARPA – Local American Rescue Plan Act for COVID related expenses. DuPage County received \$176 million and has earmarked \$3 million for fire districts. The Glenside District is looking to submit requests in the areas of capital purchasing and payroll expenses. The 2021 annual report is expected to be presented to the board at the April meeting.

Annual physicals for the firefighters will resume this year and will be administered with the help of Physicians Immediate Care.

VIII. OLD BUSINESS

A. Apparatus and Facilities

Chief Cassady reported that the new fire engine at Ferrara has revisions being worked on. We are awaiting a date for final inspections.

The new command vehicle has been ordered through Friendly Ford by DC Kolarik.

The Quint is having minor repairs and maintenance completed at EVS in preparation for it to be sold. Consideration for broker versus auction to sell the vehicle was discussed. Chief Cassady also noted that there could be interest from other area departments.

We are in the early stages of purchasing a new ambulance as discussed last meeting.

Deputy Chief Kolarik reported on facilities for the District noting that quotes for the apparatus bay floors are being collected. The current floors are 25-26 years old and very much outlived their cost over the years.

New garage door openers and sensors, with addition of a light rail are being looked at and considered for purchase.

B. Other Old Business

Chief Cassady stated that the District is also looking into professional IT support services and outside vendors. Proposals will be collected and reviewed as the District continues to expand it's need for daily IT maintenance and services.

IX. NEW BUSINESS

A. Budget Workshop

Chief Cassady is currently working on the annual budget for the District for the upcoming fiscal year May 1, 2022 through April 30, 2023. He would like to schedule a date for a budget workshop that includes the Trustees and their input on the annual process. Trustee Kosiara appreciated the invite and added that perhaps the workshop might also include an overall strategic planning effort for the District.

B. Ordinance 194 – 2021 Tax Levy Revised

Chief Cassady spoke to the board regarding the revision of numbers on the Tax Levy for 2021. The changes were the intended and presented values to the board that took place last November when the ordinance was originally passed. The revisions keep the changes to under the 5% requirement for a black box publication.

Trustee Olsen motioned to accept the amendment to Ordinance 194 – An Ordinance Levying and Assessing Taxes of the Glenside Fire

Protection District, DuPage County, Illinois for 2021. The motion was seconded by Trustee Kosiara.

Roll Call Vote:

Trustee Olsen – aye

Trustee Kosiara – aye

Trustee Osborn – absent

Motion carried.

C. Other New Business

Chief Cassady stated there was no other new business to discuss.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. CLOSED SESSION

Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(8) of the Act (pending, probable or imminent litigation) at 6:42 P.M. The motion was seconded by Trustee Olsen.

XII. RETURN TO RECESSED MEETING

Trustee Kosiara motioned to return from closed session at 7:00 P.M. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

No action was taken in closed session.

XIII. ADJOURNMENT

The next regularly scheduled meeting of April 12, 2022 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Kosiara motioned to adjourn the meeting at 7:01 P.M. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:

/s/ J. Martin Olsen, Secretary Pro Tem

APPROVED THIS 12TH DAY OF APRIL, 2022

/s/ Nicholas Kosiara, President