

**GLENSIDE FIRE PROTECTION DISTRICT  
MINUTES OF THE REGULAR MEETING  
MARCH 9, 2021  
OF THE BOARD OF TRUSTEES AT 5:30 P.M.**

- I. CALL TO ORDER:  
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:33 P.M.
- II. PLEDGE TO THE FLAG:  
The pledge of allegiance to the flag of the United States of America was recited and led by Administrative Assistant Haiden.
- III. ROLL CALL:  
Present were President Kosiara, Trustee Olsen, and Trustee Osborn. Trustee Osborn requested that the meeting minutes reflect that Chief Wood, Deputy Chief Cassidy and Attorney Flaherty were present. Controller Howard was conferenced in by telephone call.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS  
The regular and closed session meeting minutes for the Board of Trustee's meeting held on February 9, 2021 were presented for review and acceptance.

*Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of February 9, 2021 and to approve, file and release to the public the closed session meeting minutes of February 9, 2021. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

- V. FINANCIAL REPORTS
  - A. Controller's Report  
Controller Howard covered the first ten months of the fiscal year ending February, 2021 and covering 83% of the fiscal year. He noted that 101% of the estimated revenues have been received from the County so far. Interest rates have lowered and additional grants were received throughout the fiscal year. Operating expenditures for the month of February were also reviewed for the board. Reserves for the District are in a good position for the year so far, but the surplus monies need to last the District the remainder of the fiscal year. There were no questions or concerns.

*Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented*

*for February in the amount of \$289,813.76. The motion was seconded by Trustee Olsen.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Olsen – aye*

*Trustee Osborn – aye*

*Motion carried.*

B. Other Items from the Controller

The were no other items from the Controller.

Chief Wood noted that he was in contact with Paramedic Billing Services (PBS) representatives regarding the billing rates the District is charged. The last contract agreement with PBS was in 2011. Due to the increase in ambulance revenues, the District was looking for a decrease in their billing rate. A new PBS agreement will be received shortly.

Controller Howard was released from the meeting at 5:44 P.M.

VI. LEGAL ISSUES

A. Attorney Report

Attorney Flaherty had reported on current State legal information at last month's meeting. He stated he had nothing new and was present for closed session.

B. Other items from the Attorney

Chief Wood stated that there were none.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Deputy Chief Cassidy stated that the next Fire Commissioners meeting is tentatively scheduled to take place on Thursday, March 18, 2021 to fill the required quarterly meeting.

B. Foreign Fire Insurance Board

Chief Wood said it was time for a "Show and Tell" demonstration again and anticipate a joint purchase between the District and the Foreign Fire Board. A combination spreading and extrication tool was demonstrated to the board. This was another battery operated tool for the District's arsenal of preferred tools. The board had no questions and was pleased to see the continued progress of impactful purchases made by the Foreign Fire Board.

C. DuComm Report

Chief Wood said that there was a meeting held today. There was discussion regarding the Emergency Telephone Service Board (ETSB) and the corresponding consolidation cost of \$804,000 reimbursement to DuComm Services. DuComm has hired a new procurement manager. The Smart 9-11 system is up for renewal. The language services provided through Voyance has been approved and can be accessed via phone or video by our members for a variety of areas.

Deputy Chief Cassady left the meeting at 6:10 P.M. to respond to a structure fire.

D. Other Announcements

Chief Wood reported that at the DuPage Chiefs meetings today a COVID 19 update was provided and it was noted that Ebola cases are back in Illinois.

MABAS-IL dues have increased by 1.2% for the annual membership cost.

The Village of Glendale Heights is moving forward with plans to hold the annual GH Fest in July.

The property at 271 E. North Avenue has been sold and a used car dealer is relocating their location from Chicago to this property.

The Glendale Heights Police Department will be equipping their officers with body cameras as approved by the village.

The Glendale Heights Public Works department will be re-lining several water mains in our area within the next month. The majority of the work will start at the end of March and into early April. Fullerton Ave just West of the station will be closed for a short time and a detour is expected for regular traffic. Two new fire hydrants will be added to service Glenside Middle School and the District 16 office.

VIII. OLD BUSINESS

A. Apparatus and Facilities

Chief Wood reported on behalf of Deputy Chief Cassady noting that our reserve ambulance was on loan to Bloomingdale FPD.

Chief Wood said that the District is exploring the cost to update the technology in the training room and on the apparatus floor. The apparatus floor has already received a blue tooth upgrade and has better sound with adjustments being made. Proposals received from three different companies range from \$30 - \$36,000 for the training room and additional \$15,000 for the apparatus floor. The attorney noted that the District is exempt from the bid process due to the work being linked to telecommunications and interconnection services. The District will have to ensure that prevailing wage is acknowledged and followed.

Apron repairs will be needed in the spring after the hydrant work is completed by the Village of Glendale Heights.

The new fire engine committee is still reviewing the vehicle's specifications for design.

B. Negotiations Local 3277

Chief Wood said the agenda item would be held for closed session.

C. Other Old Business

Chief Wood stated that there was no other old business.

IX. NEW BUSINESS

A. Budget 2021-2022

Chief Wood noted that Deputy Chief Cassady is working on the initial draft of the 2021-2022 annual budget.

B. RES 2021-002 Sale or Donation of Personal Surplus Property

Chief Wood said that the items listed on the resolution designated for surplus were going to be donated via an organization down South through Lt Cavanaugh's contacts.

*Trustee Olsen motioned to adopt Resolution 2021-002 Sale or Donation of Personal Property of the Glenside Fire Protection District. The motion was seconded by Trustee Kosiara.*

*Roll Call Vote:*

*Trustee Olsen – aye*

*Trustee Kosiara – aye*

*Trustee Osborn – aye*

*Motion carried.*

C. Possible Action on Employee Disciplinary Agreement

Chief Wood said the agenda item would be held for closed session.

D. Purchase of Fire Apparatus

Chief Wood provided initial information on the proposal cost and quote for the new fire engine and related extended warranty on behalf of Deputy Chief Cassady. Chief Wood noted that the cost of the new fire engine was listed as \$701,798 which included the pre-pay discount offered by the manufacturer. After April 15<sup>th</sup>, the manufacturer will have a three percent price increase. An extended warranty covering body parts and labor amounted to \$12,900 and a warranty covering the chassis and labor was just over \$17,000. The total warranty cost would be right around \$30,000. All board members agreed that the cost of the warranty was reasonable at under five percent of the total cost of the vehicle. It was also noted that warranties have been favorable to the District in the past on its larger expense vehicle items.

It was determined that they would wait to vote until the end of the meeting when the Deputy Chief was expected to return.

E. Annual Report

Chief Wood noted that the 2020 annual report was a snapshot and highlight of the previous calendar year. He credited Administrative Assistant Haiden with the majority of the preparation and completion of the report.

F. Other New Business

Chief Wood stated that there was no other new business.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. CLOSED SESSION

*Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(8) of the Act (pending, probable or imminent litigation) at 6:38 P.M. The motion was seconded by Trustee Osborn.*

XII. RETURN TO RECESSED MEETING

*Trustee Kosiara motioned to return to reconvene to from closed session at 8:26 P.M. The motion was seconded by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

No action was taken in closed session.

Deputy Chief Cassidy made his presentation on the purchase of a new engine for the District to the board members and answered all questions.

*Trustee Kosiara motioned to purchase a Ferrara Igniter Engine as stated in the proposal of the Houston Galveston Purchasing Cooperative contract dated March 8, 2021 with a cost not to exceed \$750,000 and with an additional \$35,000 in warranty coverage costs. The motion was seconded by Trustee Olsen.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Olsen – aye*

*Trustee Osborn – aye*

*Motion carried.*

XIII. ADJOURNMENT

The next regularly scheduled meeting of April 13, 2021 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

*Trustee Kosiara motioned to adjourn the meeting at 8:55 P.M. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.*

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 13th DAY OF APRIL, 2021

/s/ Nicholas Kosiara, President