

**GLENSIDE FIRE PROTECTION DISTRICT  
MINUTES OF THE REGULAR MEETING  
MARCH 11, 2025  
OF THE BOARD OF TRUSTEES AT 4:30 P.M.**

- I. CALL TO ORDER:  
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 4:30 P.M.
- II. PLEDGE TO THE FLAG:  
The pledge of allegiance to the flag was recited.
- III. ROLL CALL:  
Present were Trustee Kosiara and Trustee Foss. Trustee Osborn was absent. Trustee Foss requested that the meeting minutes reflect that Chief Cassady, Deputy Chief Buccola, James Howard, and Administrative Assistant Haiden were also in attendance.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS  
The regular meeting minutes for the Board of Trustee's meeting held on February 11, 2025 were presented for review and acceptance.

*Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of February 11, 2025 as presented. The motion was second by Trustee Foss. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

- V. FINANCIAL REPORTS
  - A. Controller's Report

Mr. Howard reviewed the month's fiscal year ending February 2025 with 10 months of the fiscal year completed. He summarized the revenues and operating expenses for the District and noted that interest continues to perform well. He highlighted that property taxes are up about five percent from past year. Mr. Howard highlighted some of the expense accounts for the District and said we are still trending well on our budgeted expenses with two months remaining in the fiscal year. He also noted that the State of Illinois will be cutting approximately forty percent of property replacement taxes received in the future. He then provided a review of investments of all accounts to wrap his report up.

There were no questions or concerns.

*Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented*

*for February in the amount of \$444,925.08. The motion was second by Trustee Foss.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Foss – aye*

*Trustee Osborn – absent*

*Motion carried.*

- B. Other Items from the Controller  
There were no other items from the Controller.

VI. LEGAL ISSUES

A. Attorney Report

Chief Cassady reported that there were no legal issues at this time.

B. Other items from the Attorney

There were no other items.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Chief Cassady reported the board will meet for a regular meeting on March 20, 2025 and finalize the firefighters eligibility. There are six candidates on the list who are now applying for preference points with the District. The committee will then finalize the eligibility roster and move to hire one firefighter/paramedic from the list. Additional information to be discussed in closed session.

B. Foreign Fire Insurance Board

Chief Cassady noted the board will meet next on May 19, 2025.

C. DuComm Report

Chief Cassady reported that DuComm is celebrating their 50<sup>th</sup> anniversary this year. The monthly meeting was cancelled due to lack of agenda items.

Trustee Kosiara noted he has now taken a position on the DuComm executive committee for which the turnover is every two years.

D. Other Announcements

Chief Cassady noted that this year's NIAFPD Legislative Day will take place on April 30<sup>th</sup>. The designated timeframe allows opportunity to lobby to legislators. There is currently no funding being provided for the MABAS organization from the State of Illinois and federal funding is not an option.

The ballot was finalized with DuPage County for the upcoming Trustee election for the Glenside District. We have two candidates running for office.

Chief reported that he anticipated a draft of the 2025-2026 budget to be presented to board at the April or May board meeting.

There was discussion regarding the preparation of a proclamation for Trustee Osborn who will be leaving office.

## VIII. OLD BUSINESS

### A. Apparatus and Facilities

DC Buccola provided updates on all apparatus, noting that Engine 59 is anticipated to be back in operation at the end of this week.

The new ambulance is near completion and was inspected on MARCH 21<sup>st</sup> by both chiefs and other personnel. A final punch list of items need to be cared for as well as striping and then delivery can be expected. A resolution to surplus the older ambulance will be presented later in the meeting.

The discussion of the new tender will be held until later on the agenda. DC Buccola reported that the roof is scheduled to be replaced in early April and will take one to two weeks to complete.

### B. Other Old Business

Chief Cassady noted there was none.

## IX. NEW BUSINESS

### A. Resolution 2025-001 Surplus Property

Deputy Chief Buccola provided a little background on the selection of the ambulance to be taken out of service.

*Trustee Kosiara motioned to adopt Resolution 2025-001 A Resolution Authorizing the Sale or Donation of Personal Surplus Property of The Glenside Fire Protection District. The motion was second by Trustee Foss.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Foss – aye*

*Trustee Osborn – absent*

*Motion carried.*

### B. Tender Purchase

DC Buccola, BC Zahara, AO Wick and our mechanics took a trip to South Haven, MI to consider a vehicle for purchase. Pictures of the chassis cab taken on the trip to Spencer Fire Apparatus were shared with the board. They worked with Spencer Fire to understand their in-house build, warranty and specifications of the vehicle we were looking

to purchase to replace the old Quint that was sold. The vehicle would have a 2,000 gallon water tank and have a commercial versus custom cab that allows for 2 rows of seating instead of the current three. Discussion of customized items like an EMS equipment cabinet would replace one of the seats in the second row. The mechanics were comfortable with the change in apparatus and warranty information. The vehicle would have a final buildout of one year with the required customizations. There was discussion on extended warranty options. A quote was provided to the board for consideration.

*Trustee Foss motioned to accept the quote provided by Spencer Fire Apparatus for a new tender in an amount not to exceed \$650,000. The motion was second by Trustee Kosiara.*

*Roll Call Vote:*

*Trustee Foss – aye*

*Trustee Kosiara – aye*

*Trustee Osborn – absent*

*Motion carried.*

C. Annual Report 2024

The 2024 annual report was presented to the Board of Trustees and released to the public. It was noted that the annual report was larger this year due to the District's many changes last year, 55<sup>th</sup> anniversary and events held.

Chief Cassady thanked Admin Haiden and the part-time clerk for their work and dedication to the new look of the annual report.

D. Other New Business

There was no other new business.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. CLOSED SESSION

*Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(8) of the Act (pending, probable or imminent litigation) at 5:44 P.M. The motion was second by Trustee Foss.*

XII. RETURN TO RECESSED MEETING

*Trustee Kosiara motioned to return from closed session at 5:25 P.M. The motion was second by Trustee Foss. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

No action taken in closed session.

*Trustee Kosiara motioned to enter into a contract with National Testing Network for one year of service in the amount of \$500 plus additional expenses to hire one full-time firefighter. The motion was second by Trustee Foss.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Foss – aye*

*Trustee Osborn – absent*

*Motion carried.*

XIII. ADJOURNMENT

The next regularly scheduled meeting of April 8, 2025 will take place at the regular time of 4:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

*Trustee Kosiara motioned to adjourn the meeting at 5:53 P.M. The motion was second by Trustee Foss. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.*

Respectfully Submitted By:

/s/ Michael Foss, Secretary Pro Tem

APPROVED THIS 8TH DAY OF APRIL, 2025

/s/ Nicholas Kosiara, President