

**GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
MARCH 12, 2024
OF THE BOARD OF TRUSTEES AT 4:30 P.M.**

- I. CALL TO ORDER:
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 4:30 P.M.
- II. PLEDGE TO THE FLAG:
The pledge of allegiance to the flag was recited.
- III. ROLL CALL:
Present were Trustee Kosiara, Trustee Osborn and Trustee Foss. Trustee Osborn requested that the meeting minutes reflect that Chief Cassady, Deputy Chief Buccola, Controller Howard and Administrative Assistant Haiden were also in attendance.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS
The regular and closed session meeting minutes for the Board of Trustee's meeting held on February 13, 2024 were presented for review and acceptance.

Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of February 13, 2024 as presented and to accept, approve, release to the public and file the closed meeting minutes of February 13, 2024 as presented. The motion was second by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

- V. FINANCIAL REPORTS
 - A. Controller's Report
Controller Howard reviewed the past month of the fiscal year ending February 2024. A summary from Sawyer Falduto regarding money market yield was also provided.
Controller Howard noted that the Pension Fund had been paid the tax dollars that were received directly by the District and owed to them for last year. The performance on our investments is up and over last year's collections. Expenses are on track and doing well for the year with two months left in the fiscal year. There is potential for a surplus at the end of the fiscal year. The District has reserves that cover capital expenses anticipated for the next fiscal year.
There were no questions or concerns.

Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for February in the amount of \$476,717.79. The motion was second by Trustee Osborn.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Osborn – aye

Trustee Foss – aye

Motion carried.

B. Other Items from the Controller

There were no other items from the Controller.

VI. LEGAL ISSUES

A. Attorney Report

Chief Cassidy noted that there was nothing to report at this time and anticipated the attorney would attend the next meeting.

Trustee Kosiara noted that the house bill regarding the accumulation of funds outside of the single corporate account is being reviewed down state in the Senate Local Government Committee. Trustee Kosiara and others filed a witness slip in support of SB 3163.

B. Other items from the Attorney

There were no other items.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Chief Cassidy noted that a Commissioners meeting was cancelled for March and the next meeting is scheduled for April 18, 2024.

B. Foreign Fire Insurance Board

Chief Cassidy stated that the next meeting is scheduled for April, 2024. Chief encouraged everyone to go and see the new watch desk on the apparatus floor that is near completion. He also gave kudos to Firefighter Kaiser for heading and completing the painting and graphic on the wall in the day room. A picture had been sent out to the board members last week. They will meet next on May 6, 2024.

C. Decennial Committee

The Chief informed the board that the Decennial committee has approved the final report and all information will be uploaded to the DuPage County website. The final meeting minutes were provided for approval and signature.

Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of the Decennial Committee from February 13, 2024 as presented. The motion was second by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

The next requirement will need to be met in ten years. Calendars will be noted.

Trustee Kosiara asked that the board move to New Business Agenda item A. Oath of Office Lieutenant and Battalion Chief.

Trustee Kosiara said a few words to the audience regarding this momentous occasion for the Glenside Fire District. He noted how excited he was for the implementation of the new Battalion Chief rank and his pleasure to be able to fill the positions in house. He recognized the growth not only for the District but the members as well and congratulated all of them. An official ceremony will take place on April 6, 2024 for the District members and their families. Trustee Kosiara asked for the three new Battalion Chiefs to come to the front.

Trustee Kosiara led the oath of office for the three new Battalion Chiefs – BC Chris Cavanaugh, BC Steve Lipowski and BC Mike Pacie.

Trustee Kosiara led the oath office for the three new Lieutenants – LT Brian Hauser, LT Kyle Lipponeur and LT Joe Taylor.

D. DuComm Report

Chief Cassady reported that the Deputy Director of Services and Deputy Director Technical Services have resigned. Director Robb has returned from leave. Internal hiring for the Deputy Director and Operations Manager will now continue to be pursued.

Fire West entities were brought on the Fire North today for a thirty day testing period. This is part of the realignment project for DuComm. The DuPage Chiefs have made the recommendation for DuComm to bring on the DuPage Sheriffs Office. They will be responsible for 1.6 million in annual shares and provide a one time contribution of \$730,000 to the capital fund. This would make the 10th police channel covered by DuComm in addition to the current 3 fire channels.

We are still waiting on the receipt of new radios. There is a delay due to technical and interpretation of technical needs.

The future funding of radios was discussed as the ETSB advised that there will be no more funding of radios after the next twelve year commitment per a new policy being created.

E. Other Announcements

Chief Cassady noted that we have scheduled training with surrounding departments at the old maintenance garage behind Glenside Middle

School. Dr. Joe Williams has graciously provided the training opportunity with the completion of their new building.

Another grant for cardiac monitors has been submitted through the Assistance to Firefighters Grants Program with FEMA. The value of the grant if received would be \$231,000 for four monitors.

The first chief of the District, Robert "Bob" Arens was transported several times over the past month and went back in the ICU yesterday. He is 86 years old.

A presentation from the health department of CDH was shared with the District regarding the pathway for patients to be approved for the DuPage crisis center. The county will be breaking ground on a new crisis center in June, 2024 with an estimated completion date of June, 2025. The 9-8-8 Suicide and Crisis Lifeline is being reinforced with today's mental health concerns. We do not currently have numbers that our paramedics transport but it will be reviewed for data results.

Battalion Chief training begins next Monday and will last for three weeks, Monday through Friday.

VIII. OLD BUSINESS

A. Apparatus and Facilities

There was discussion regarding Chief Cassady's new car and the delay on getting the command box installed. Availability for install could be as late as July.

Chief Cassady noted that the Battalion Chiefs will use the Chief's car for now and will put themselves on calls. They will not be added to the box cards for auto deployment until everyone is comfortable with the new role and its responsibilities.

Deputy Chief Buccola reported there has been no word on the new ambulance chassis but a neighboring department did receive their VIN# and we ordered about a month behind them. Nothing to report on the Fire Marshal's vehicle.

DC Buccola noted that there was service on one of the ambulances for repair to the steering wheel. We are in full service with all other vehicles. The vehicle committee has met several times and is working the specifications for the new tender.

DC Buccola reported on facilities noting that the watch desk is coming along nicely and day room artwork on the wall has been completed. The new carpeting request for bids took place and will be recognized under new business.

B. Collective Bargaining 2024

Chief Cassady said that they have had a couple of meetings in the past month, details to be discussed in closed session.

C. Other Old Business

There was no other old business.

IX. NEW BUSINESS

A. Oath of Office Lieutenant and Battalion Chief

This agenda item was covered earlier in the meeting.

B. Decennial Report

The final report and all documentation will be sent to DuPage County.

C. Station Re-Carpeting Bid Acceptance

Chief Cassady reported that three bids were received by the due date of March 11, 2024 and time of 1:00 PM. All three bids were opened in the presence of the public and read. The bids ranged from \$28,804 to \$41,090. There was conversation regarding the contents and details for each of the bids received. Trustee Kosiara asked about durability and warranty of product. He was told that the bids did include the scope of service.

Trustee Kosiara motioned to accept the bid from D&J Flooring in the amount of \$28,804. The motion was seconded by Trustee Osborn.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Osborn – aye

Trustee Foss - aye

Motion carried.

D. Temporary Clerk Position

There was discussion regarding the posting of the position internally.

Trustee Foss motioned to approve the position as posted and not to exceed a timeframe of six months. The motion was seconded by Trustee Osborn.

Roll Call Vote:

Trustee Foss – aye

Trustee Osborn – aye

Trustee Kosiara - aye

Motion carried.

E. Promotion Ceremony

There was discussion regarding the catering details for the swearing-in of our new Battalion Chiefs and Lieutenants taking place on Saturday, April 6th.

Trustee Kosiara motioned to select the quote provided by Catering with Elegance and not to exceed an amount of \$4,000. The motion was second by Trustee Osborn.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Osborn – aye

Trustee Foss - aye

Motion carried.

F. Resolution 2024-001 Surplus of Property

Chief Cassady noted that the only item on the Resolution was the E-One Quint which is to be approved for surplus and put up for sale.

Trustee Kosiara motioned to approve Resolution 2024-001 A Resolution Authorizing the Sale or Donation of Personal Surplus Property of The Glenside Fire Protection District. The motion was second by Trustee Osborn.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Osborn – aye

Trustee Foss - aye

Motion carried.

G. PSI Contract Renewal

Chief Cassady provided a handout to the board members regarding the proposal from Paramedic Services of Illinois (PSI) for their contract with the District for three paramedics. The new contract would start effective July 1, 2024. There was discussion regarding the details of the proposal options provided. The previous contract had senior paramedics being paid at higher rates. The current paramedics on staff will also need to go to training for their OSFM Firefighter certification which will be paid for by PSI. There was discussion as to whether the firefighter certification would be a requirement in the future with the paramedic/firefighter shortage.

Trustee Kosiara motioned to award the contract renewal to Paramedic Services of Illinois for the 2024-2025 term choosing proposal one for a decrease of \$324/month versus the current agreement. The motion was seconded by Trustee Osborn.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Osborn – aye

Trustee Foss - aye

Motion carried.

H. Other New Business

There was no other new business to discuss.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. CLOSED SESSION

Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(8) of the Act (pending, probable or imminent litigation) at 6:32 PM. The motion was second by Trustee Osborn.

XII. RETURN TO RECESSED MEETING

Trustee Kosiara motioned to return from closed session at 7:11P.M. The motion was second by Trustee Foss. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

No action taken in closed session.

XIII. ADJOURNMENT

The next regularly scheduled meeting of April 9, 2024 will take place at the regular time of 4:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Kosiara motioned to adjourn the meeting at 7:12 P.M. The motion was second by Trustee Osborn. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 9TH DAY OF APRIL, 2024

/s/ Nicholas Kosiara, President