

**GLENSIDE FIRE PROTECTION DISTRICT  
MINUTES OF THE REGULAR MEETING  
APRIL 8, 2025  
OF THE BOARD OF TRUSTEES AT 4:30 P.M.**

- I. CALL TO ORDER:  
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 4:30 P.M.
  
- II. PLEDGE TO THE FLAG:  
The pledge of allegiance to the flag was recited.
  
- III. ROLL CALL:  
Present were Trustee Kosiara and Trustee Foss. Trustee Osborn was absent. Trustee Foss requested that the meeting minutes reflect that Chief Cassady, Deputy Chief Buccola, Bradley O'Sullivan for James Howard, and Administrative Assistant Haiden were also in attendance.
  
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS  
The regular meeting minutes for the Board of Trustee's meeting held on March 11, 2025 were presented for review and acceptance.

*Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of March 11, 2025 as presented. The motion was second by Trustee Foss. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

The closed session meeting minutes for the Board of Trustee's meeting held on March 11, 2025 were presented for review and acceptance.

*Trustee Kosiara motioned to accept, approve, file and release to the public the closed session meeting minutes of March 11, 2025 as presented. The motion was second by Trustee Foss. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

- V. FINANCIAL REPORTS
  - A. Controller's Report  
Mr. O'Sullivan reviewed the month's fiscal year ending March 2025 with 11 months or 93% of the fiscal budget year completed. He summarized the revenues and operating expenses for the District and noted that interest continues to perform well. He highlighted that property taxes are up about five percent from past year. Mr. O'Sullivan highlighted some of the expense accounts for the District and said we are still

trending well on our budgeted expenses with one month remaining in the fiscal year.

There were no questions or concerns.

*Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for March in the amount of \$407,794.71. The motion was second by Trustee Foss.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Foss – aye*

*Trustee Osborn – absent*

*Motion carried.*

**B. Year End Transfer**

There was discussion regarding the budgeted end of year transfer to the capital fund and excess funds anticipated for year end.

*Trustee Kosiara motioned to transfer the budgeted amount of \$328,018 - moving \$149,433 from the General Fund and \$178,585 from the Ambulance Fund to the Capital Fund. The motion was seconded by Trustee Foss.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Foss – aye*

*Trustee Osborn – absent*

*Motion carried.*

**C. Other Items from the Controller**

There were no other items from the Controller.

**VI. LEGAL ISSUES**

**A. Attorney Report**

Chief Cassady reported that there were no legal issues at this time.

**B. Other items from the Attorney**

There were no other items.

**VII. ANNOUNCEMENTS**

**A. Fire Commissioners**

Chief Cassady reported the board will be using the National Testing Network (NTN) to hire for the full-time firefighter position going forward. We were unable to hire from our most recent eligibility roster due to inadequate qualifications. There was discussion regarding the option

for a remote oral interview offered by NTN to assist with the process for candidates who may not be from the area.

B. Foreign Fire Insurance Board

Chief Cassady noted the board will meet next on May 5, 2025.

C. DuComm Report

Chief Cassady reported that DuComm is celebrating their 50<sup>th</sup> anniversary this year. Telecommunicators Week is next week and the District has dropped off something to show our appreciation.

Chief Cassady provided an update on the potential future of Starcom users and related licensing.

At the DuPage County Board meeting on April 8<sup>th</sup>, the Text to 9-1-1 was officially rolled out and can now be promoted to residents. It will be most useful for situations with the hearing impaired, those who cannot/choose not to speak, etc.

Trustee Kosiara provided an update on the DuComm elections related to fire district members taking place on April 9<sup>th</sup> at 1830.

D. Other Announcements

Chief Cassady noted that he will be providing a draft of the budget for the 2025-2026 fiscal year at next month's meeting.

He provided an update on how the changes at the federal level are affecting the fire service and associated funding. Organizations like FEMA, Homeland Security, the National Fire Academy, AFG and Safer grants are currently frozen and NIOSH is currently not completing investigations of line of duty deaths. In addition and closer to home, Mutual Aid Box Alarm System (MABAS) is not receiving their funding and GEMT related to Medicaid could also be at risk.

The Trustee election for the Glenside District was completed and informal numbers show that Robert Johnston has won the election. The official election canvass will be read at the May board meeting.

VIII. OLD BUSINESS

A. Apparatus and Facilities

DC Buccola provided updates on district buildings noting that the new roof is being installed and is anticipated to be done on Friday this week. We will need to look for quotes for new heating elements to alleviate ice dams on the roof in problem areas. Additional plywood was needed to complete the project, but it stayed within original approved budget expenses.

DC Buccola also noted apparatus updates, stating that the newer engine is at EVS for tires. The new ambulance is near completion and is awaiting its emergency markings and will then be delivered. The

ambulance will then need to be approved through IDPH to complete its licensing.

The 2011 ambulance that was designated as surplus has been stripped and will be prepared for sale.

The new tender that was approved for purchase will have the specifications for the vehicle reviewed for final on April 30<sup>th</sup> in Michigan. We will be pre-paying for the vehicle next week.

- B. Other Old Business  
Chief Cassidy noted there was none.

IX. NEW BUSINESS

- A. Proclamation for Trustee Osborn  
Chief Cassidy noted the proclamation will be held until next month.

- B. Employee Wages and Benefits  
This agenda item is to be held for closed session.

- C. Other New Business  
Chief Cassidy noted that the new cardiac monitors have been received. The representative will be out to train staff later in the month and then they will go into service. These are temporary monitors until the newest version with touch screens are received.

- X. PUBLIC COMMENTS/QUESTIONS  
There were none.

- XI. CLOSED SESSION  
*Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(8) of the Act (pending, probable or imminent litigation) at 5:15 P.M. The motion was second by Trustee Foss.*

- XII. RETURN TO RECESSED MEETING  
*Trustee Kosiara motioned to return from closed session at 5:58 P.M. The motion was second by Trustee Foss. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

No action taken in closed session.

*Trustee Kosiara motioned to provide wage increases to employees in the following manner:*

*Part-time employees' pay levels shall all be increased by 3.5%;*

*The Fire Chief will receive a cost of living increase of 3.5% base increase;  
The Deputy Chief's will receive a cost of living increase of 3.5% base increase;*

*The Firefighters will receive a cost of living increase of 3.5% to their base salary based on the CBA;*

*The Battalion Chiefs will receive a cost of living increase of 3.5% to their base salary and have the insurance premium cost changed to a District 90% / Employee 10% split;*

*The Fire Marshal will receive a cost of living increase of 3.5% and have his insurance stipend added to his base salary;*

*The Administrative Assistant will receive a cost of living base increase of 3.5%, receive a \$4,500 merit increase to their base pay, have the insurance premium cost changed to a District 90% / Employee 10% split and a review of the position's title for change;*

*The Secretary will receive a cost of living base increase of 3.5%, receive a \$3,000 merit increase to their base pay and have the insurance premium cost changed to a District 90% / Employee 10% split.*

*The motion was second by Trustee Foss.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Foss – aye*

*Trustee Osborn – absent*

*Motion carried.*

XIII. ADJOURNMENT

The next regularly scheduled meeting of May 13, 2025 will take place at the regular time of 4:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

*Trustee Kosiara motioned to adjourn the meeting at 5:59 P.M. The motion was second by Trustee Foss. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.*

Respectfully Submitted By:

/s/ Michael Foss, Secretary Pro Tem

APPROVED THIS 13TH DAY OF MAY, 2025

/s/ Nicholas Kosiara, President