

**GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
APRIL 9, 2024
OF THE BOARD OF TRUSTEES AT 4:30 P.M.**

- I. CALL TO ORDER:
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 4:30 P.M.
- II. PLEDGE TO THE FLAG:
The pledge of allegiance to the flag was recited.
- III. ROLL CALL:
Present were Trustee Kosiara, Trustee Osborn and Trustee Foss. Trustee Osborn requested that the meeting minutes reflect that Chief Cassady, Deputy Chief Buccola, BC Lipowski, Bradley O'Sullivan for Controller Howard and Administrative Assistant Haiden were also in attendance.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS
The regular and closed session meeting minutes for the Board of Trustee's meeting held on March 12, 2024 were presented for review and acceptance.

Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of March 12, 2024 as presented. The motion was second by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

Trustee Kosiara motioned to accept, approve, release to the public and file the closed meeting minutes of March 12, 2024 as presented. The motion was second by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

- V. FINANCIAL REPORTS
- A. Controller's Report
Mr.O'Sullivan reviewed the past month of the fiscal year ending March 2024 and representing 92% of the fiscal year as completed.
Mr. O'Sullivan noted the performance on our investments is up over last year's collections. Expenses are on track and doing well for the year as he reviewed the key account line items and funds. There were no questions or concerns.

Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented

for March in the amount of \$390,241.14. The motion was second by Trustee Osborn.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Osborn – aye

Trustee Foss – aye

Motion carried.

B. End of Year Capital Transfer

There was discussion among the trustees regarding the budgeted end of year transfer to the capital fund and the excess funds anticipated at the end of the fiscal year. It was noted that because the rank of Battalion Chief occurred in March and not earlier in the fiscal year, that there were more funds in excess than anticipated.

Trustee Foss motioned to transfer a total of \$750,000 out of the Ambulance Fund by transferring \$250,000 to the Capital Fund and \$500,000 to the Pension Fund. The motion was second by Trustee Osborn.

Roll Call Vote:

Trustee Foss – aye

Trustee Osborn – aye

Trustee Kosiara – aye

Motion carried.

Trustee Kosiara motioned to transfer the budgeted amount of \$469,272 out of the ambulance fund and move \$200,248 to the General Fund and \$269,024 to the Capital Fund. The motion was seconded by Trustee Osborn.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Osborn – aye

Trustee Foss – aye

Motion carried.

C. Other Items from the Controller

There were no other items from the Controller.

VI. LEGAL ISSUES

A. Attorney Report

Chief Cassady noted that there was nothing to report at this.

- B. Other items from the Attorney
There were no other items.

VII. ANNOUNCEMENTS

- A. Fire Commissioners

Chief Cassady noted that the Commissioners meeting is cancelled for April 18, 2024.

- B. Foreign Fire Insurance Board

Chief Cassady stated that the next meeting is scheduled for May 6, 2024.

- C. DuComm Report

Chief Cassady reported that Telecommunicators week is next week and the District will drop something off to recognize the Telecommunicators that support us. Tyler Benjamin has been named Deputy Director. Chief Cassady was invited to a strategic planning session on April 30th at DuComm. DuComm is now staffed by 60 operating Telecommunicators but has twelve additional in training. They are budgeted to staff for 89. The DuPage Sheriff's office will switch over to DuComm from ACDC on May 1, 2024.

We are still waiting on the receipt of new radios. There was a delay due to technical and interpretation of technical needs. The ETSB has required the first generation Motorola radios to have fixes meeting all NFPA requirements and requested that they be made safe for all conditions. The future funding of radios was discussed as the ETSB advised that there will be no more funding of radios after the next twelve year commitment per a new policy being created.

Trustee Kosiara asked about training on Bloomingdale Road to which Chief Cassady provided an answer noting that the DuPage Sheriff's office and other entities are using the house for training exercises.

- D. Other Announcements

Chief Cassady noted that a thank you letter was received from Chief Robert Arens' family for the recognition and participation the District and its representatives had provided.

Chief Cassady said that he had represented DuPage County Chiefs Association at the ground breaking ceremony for the new DuPage crisis recovery building.

A letter to District 16 administration was sent thanking them for the use of their facility for training purposes. It was an example of cooperation among entities.

Our personnel have been attending live burn training in Roselle this week.

VIII. OLD BUSINESS

A. Apparatus and Facilities

Deputy Chief Buccola has posted the Quint for sale on Brindlee Mountain Fire Apparatus in the amount of \$350,000. All offers will be considered for acceptance.

Currently some vehicles in the fleet are being rotated out for a punch list of repairs. We are waiting on radio and command installation of equipment on Chief's new vehicle. It does not look like it will take place until June or July.

DC Buccola reported on facilities noting that the watch desk has been completed. The new carpeting swatches pattern has been chosen and the carpet is on order.

B. Collective Bargaining 2024

Chief Cassady said that the meetings had been on hold during the three weeks of Battalion Chiefs implementation time period, but that there is a meeting tomorrow. They then plan to meet weekly going forward.

C. Promotion Ceremony

All went well with the ceremony as families and friends joined the District in swearing in the new Battalion Chiefs and Lieutenants. The event took place at the Village's Senior Center. The Board of Trustees and Chiefs were pleased with the turnout of almost all personnel and huge support for local law enforcement and neighboring departments.

D. Other Old Business

There was no other old business.

IX. NEW BUSINESS

A. Organizational Chart

Chief Cassady referred to the updated organizational chart in the Trustees' books. The new rank of Battalion Chief was added to the chart. An update to the Board of Trustees' policies and procedures books will be completed at a later date.

B. Other New Business

There was no other new business to discuss.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. CLOSED SESSION

Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and

its employees); and/or Section (2)(c)(8) of the Act (pending, probable or imminent litigation) at 5:24 PM. The motion was second by Trustee Osborn.

XII. RETURN TO RECESSED MEETING

Trustee Kosiara motioned to return from closed session at 5:58 P.M. The motion was second by Trustee Foss. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

No action taken in closed session.

XIII. ADJOURNMENT

The next regularly scheduled meeting of May 14, 2024 will take place at the regular time of 4:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Kosiara motioned to adjourn the meeting at 5:59 P.M. The motion was second by Trustee Osborn. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 14TH DAY OF MAY, 2024

/s/ Nicholas Kosiara, President