

**GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
APRIL 13, 2021
OF THE BOARD OF TRUSTEES AT 5:30 P.M.**

I. CALL TO ORDER:

President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:32 P.M.

II. PLEDGE TO THE FLAG:

The pledge of allegiance to the flag of the United States of America was recited and led by Administrative Assistant Haiden.

Trustee Kosiara motioned to recognize Trustee Olsen as Secretary Pro Tem for the meeting for purpose of required document signatures. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

III. ROLL CALL:

Present were President Kosiara, Trustee Olsen, and Trustee Osborn via audio conference. Trustee Olsen requested that the meeting minutes reflect that Chief Wood, Deputy Chief Cassady and Brad O'Sullivan for Controller Howard were present and Attorney Flaherty via video conference.

IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS

The regular and closed session meeting minutes for the Board of Trustee's meeting held on March 9, 2021 were presented for review and acceptance.

Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of March 9, 2021 and to approve, file and hold the closed session meeting minutes of March 9, 2021. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

Trustee Kosiara motioned to accept, approve and file the special meeting minutes of March 19, 2021 and to approve, file and hold the closed session meeting minutes of March 9, 2021 special meeting. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

V. FINANCIAL REPORTS

A. Controller's Report

Mr. O'Sullivan covered the first eleven months of the fiscal year ending March, 2021 and covering 92% of the fiscal year. He reviewed revenues received from the County, interest rates and additional grants that were received throughout the fiscal year. Operating expenditures for the month of March were also reviewed for the board. Reserves for the District are in a good position for the year so far, but the surplus monies need to last the District the remainder of the fiscal year and into the next. There were no questions or concerns.

Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for March in the amount of \$325,234.03. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

B. Other Items from the Controller

The were no other items from the Controller.

Chief Wood reported that the District representatives had attended the Village Tax Increment Finance (TIF) District meeting. TIF number one, as related to the Glenside Fire District is up this year and is then payable in 2022 in the estimated amount of \$64,000.

Chief Wood also reported that at the DuPage Chiefs meeting, the American Rescue Plan Act was discussed. Approximately \$100 million in funds was being provided to government entities in DuPage County. The organization was putting together a letter to the county to request the sharing of those funds received to include Fire Districts and not just Fire Departments/Villages. President Kosiara suggested that we reach out to our County Board representatives to alert them of the concern.

VI. LEGAL ISSUES

A. Attorney Report

Attorney Flaherty stated he had nothing new and was present for closed session.

B. Other items from the Attorney

Chief Wood stated that there were none.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Deputy Chief Cassady stated that the next Fire Commissioners meeting is tentatively scheduled to take place on Thursday, April 18, 2021 to fill the required quarterly meeting.

B. Foreign Fire Insurance Board

Chief Wood said the next regular scheduled meeting is May 10th for the Foreign Fire Board. The combination spreading and extrication tool demonstrated at last month's meeting was on order.

C. DuComm Report

Chief Wood said that there was a meeting held today. Chief Bonomo of York Center FPD has announced his last day as August 31st and it was announced that Rick Sanborn will be moving up to Fire Chief. National Telecommunicator Week is next week.

D. Other Announcements

Chief Wood reported that the alliance is pulling out all specialty team members from MABAS Division 12. The details are being worked out to ensure specialty teams have enough representatives.

The DuPage County Fair has been canceled for July.

The Village of Glendale Heights fest is being planned, but it is unknown if it will take place with the new Mayor in place.

June 18th is the Village of Glendale Heights Charity Classic Golf Outing. Canine for Companions will be utilizing our facility once again starting this month. Trustee Kosiara asked for the new protocols for request for facility procedures, if any.

New mattresses for the beds upstairs and mattress protectors have been received at the District's expense.

There is talk regarding home bound vaccines for those without caregivers through an effort with Good Samaritan Hospital. The District has chosen to continue in the process to see how we can be of service within our own community.

Chief Wood provided a timeline for an incident on March 29, 2021 involving a stroke patient and our crews. He ran through the timeline provided by the Mobile Stroke Unit (MSU) noting that the timetable from initial call to when the MSU was notified was eleven minutes and from scene to when MSU received the patient was twenty-two minutes.

Chief Wood reported that one of our shifts on a carbon monoxide call bought a detector for a resident based on need and an extinguisher for another incident that was related to arson in a stairwell where a resident had used their personal extinguisher.

Chief Wood informed the board that a memorial tree and plaque were planted by the Pelletier family at Lake Becerra.

VIII. OLD BUSINESS

A. Apparatus and Facilities

Deputy Chief Cassady said the engine committee representatives would be flying out to meet with Ferrara in Louisiana for pre-build configuration and meetings to finalize the detail of the vehicle's build. DC Cassady provided color pictures to the Trustees of the vehicle's shell so far. Deputy Chief Cassady said the old mule sold for \$1,877 to a buyer who arrived to pick it up last week. The Kawasaki was 33 years old. DC Cassady reported on facilities for the District noting that some roof work was repaired and an estimate is being received for the concrete apron replacement section.

B. Negotiations Local 3277

Chief Wood said the agenda item would be held for closed session.

C. Budget 2021-2022

Chief Wood said the DC Cassady was overseeing the budget for the fiscal year of 2021-2022. A rough draft of expenses has been completed but the remainder is dependent upon negotiations and we are waiting on the estimated revenues. The budget will include an upgrade of information technology items related to software and hardware for the station.

D. Possible Action on Employee Disciplinary Agreement

Chief Wood said the agenda item would be held for closed session.

E. Other Old Business

Chief Wood stated that there was no other old business.

IX. NEW BUSINESS

A. Paramedic Billing Services Contract

Chief Wood noted that he was in contact with Paramedic Billing Services (PBS) representatives regarding the billing rates the District is charged. The last contract agreement with PBS was in 2011. Due to the increase in ambulance revenues, the District was looking for a decrease in their billing rate. A new PBS agreement was received from representative Tom Deegan for signature and includes a .75% reduction extending the next three years with a sixty-day cancellation clause.

Trustee Kosiara motioned to enter into contract with Paramedic Billing Services as presented. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

The motion was passed and the contract was signed by President Kosiara.

B. Capital Transfers

There was discussion regarding the budgeted end of year transfer to the capital fund and the recommended amounts as provided by the Comptroller.

Trustee Kosiara motioned to transfer \$250,000 to the Capital Fund from the operating funds, taking the original budgeted amounts and increasing them to \$125,000 from the General Fund and \$125,000 from the Ambulance Fund. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

Also by recommendation of the Comptroller and approval of Administration a transfer of funds into the Pension Fund will be made for the year end in the amount of \$500,000.

Trustee Kosiara motioned to transfer \$500,000 to the Pension Fund from the operating funds, taking \$250,000 from the General Fund and \$250,000 from the Ambulance Fund. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

C. Conference and Streaming Upgrades to the Station

Chief Wood provided an overview of recommendation for the new information technology equipment requested for an upgrade to our facilities. The new equipment would be installed in the training room and on the apparatus bay to bring the station up to 21st century technologies. Lieutenant Lipowski provided an explanation of the equipment and layout and need for what was experienced in 2020 Covid related challenges. There were two vendor comparisons under consideration. The best proposal was for the training room which was

a \$43,500 and apparatus bay \$24,100 cost which included service agreements for both areas. The approximate cost was \$70,000 for the entire project.

Trustee Kosiara motioned to enter into contract with Conference Technologies, Inc. for audio and visual technology upgrades for the District in an amount not to exceed \$75,000. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

- D. Paramedic Services of Illinois Contract
Chief Wood said the agenda item would be held for closed session.
- E. Employee Status, Review and Responsibilities
Chief Wood said the agenda item would be held for closed session.
- F. Other New Business
Chief Wood stated that there was no other new business.
- X. PUBLIC COMMENTS/QUESTIONS
There were none.
- XI. CLOSED SESSION
Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(8) of the Act (pending, probable or imminent litigation) at 6:28 P.M. The motion was seconded by Trustee Olsen.
- XII. RETURN TO RECESSED MEETING
Trustee Kosiara motioned to return from closed session at 7:39 P.M. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

No action was taken in closed session.

XIII. ADJOURNMENT

The next regularly scheduled meeting of May 11, 2021 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Olsen motioned to adjourn the meeting at 7:40 P.M. The motion was seconded by Trustee Kosiara. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:

/s/ J. Martin Olsen, Secretary Pro Tem
Richard Osborn, Secretary

APPROVED THIS 11TH DAY OF MAY, 2021

/s/ Nicholas Kosiara, President

