

**GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
MAY 9, 2023
OF THE BOARD OF TRUSTEES AT 4:30 P.M.**

- I. CALL TO ORDER:
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 4:30 P.M.
- II. PLEDGE TO THE FLAG:
The pledge of allegiance to the flag of the United States of America was recited and led by Administrative Haiden.
- III. ROLL CALL:
Present were Trustee Kosiara, Trustee Osborn and Trustee Foss. Trustee Osborn requested that the meeting minutes reflect that Chief Cassady, Deputy Chief Buccola, Bradley O'Sullivan for Comptroller James Howard, and Administrative Assistant Laura Haiden were also in attendance.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS
The regular and closed session meeting minutes for the Board of Trustee's meeting held on April 11, 2023 were presented for review and acceptance.

Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of April 11, 2023 as presented and to approve, file and release to the public the closed session meeting minutes of April 11, 2023. The motion was second by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

- V. FINANCIAL REPORTS
A. Controller's Report

Mr. O'Sullivan covered the past month of the fiscal year ending April 2023, noting that the fiscal year has now been completed. He highlighted all revenue lines, noting the revenue from taxes received from DuPage County as well as interest income and ambulance fees collected so far this year. He then reviewed the operating expenses for the year along with comparisons to this time last year as well as capital expenditures for the year so far. A final overview of the District's cash and investments was also completed. There were no questions or concerns. There was discussion regarding CD's and money market rates as the Chief is looking at the District's investments.

Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented

for March in the amount of \$435,600.11. The motion was second by Trustee Osborn.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Osborn – aye

Trustee Foss – aye

Motion carried.

B. Budget 2023-2024

Chief Cassady referred to the draft for the upcoming fiscal year 2023-2024 in the board books. A public hearing will be held at the June 13, 2023 board meeting before the Ordinance is passed.

C. Other Items from the Controller

There were no other items from the Controller.

VI. LEGAL ISSUES

A. Attorney Report

Chief Cassady noted that the only legal activity is in regards to the Decennial Committee and the Resolution to be passed at the next board meeting.

D. Other items from the Attorney

There were no other items.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Chief Cassady said the board met on April 20, 2023. The Board approved the notice for the Lieutenant Testing exam, currently scheduled for August 10, 2023 and to post it. Letters of intent along with a resume are due by May 15th. They will be reviewed at the next meeting as the testing process continues.

B. Foreign Fire Insurance Board

Chief Cassady said the board met on May 8, 2023 and discussed the approval of scholarships for education and company officer certification. The approval for engraved name plates for the new gear lockers and glow in the dark name stickers for the new SCBA were passed.

C. DuComm Report

Chief Cassady noted that call volumes continue to increase. With one third of the year completed, the District is up 8.5% in calls over last year. DuComm is continuing their negotiations with their dispatchers.

Trustee Kosiara reported on the DuComm executive board meeting noting that a recent vote continued to allow the representatives to hold a two-year term. The current fire representatives (Bloomingdale, Glenside, Lisle-Woodridge and York Center) were re-elected for the upcoming term.

D. Other Announcements

Chief Cassady announced that the new IL Fire Service Conference was a combination of efforts for the IL Fire Chiefs Association and IL Alliance of Fire Protection Districts. It will take place in Peoria on June 14th -17th Essential Trustee Training is being provided along with other good program classes.

Personnel participated in the Technology Center of DuPage graduation with mass casualty exercises that included extrication, a helicopter landing and more. We have been hosting EMT student ride-alongs all year. Hoping a future Glenside firefighter comes from the program.

Chief Scott Walker is retiring on June 30th and Deputy Chief Kramer will be moving up. Other Chief changes in the area were discussed.

High rise training (or mid rise buildings) took place along with the West Suburban Alliance for multi-company experience.

VIII. OLD BUSINESS

A. Apparatus and Facilities

Deputy Chief Buccola noted that it was another decent month for vehicles and routine repairs were being cared for.

Chief Cassady noted that we are beginning to look at state contracts for the replacement of the bureau car.

DC Buccola noted that gear lockers are being installed and the delivery of the new air packs is anticipated shortly.

B. Other Old Business

Chief Cassady noted that there was none.

IX. NEW BUSINESS

- A. Canvass of Votes Recognition for Consolidated Election – April 4, 2023
President Kosiara read the canvass of votes received from DuPage County. Michael Foss was the only candidate running for office and received 1,105 votes.

Trustee Kosiara motioned to certify and accept the canvass of votes for the April 4, 2023 consolidated election as received from Jean Kaczmarek, County Clerk of the County of DuPage, Illinois. The motion was second by Trustee Osborn.

Roll Call Vote:

Trustee Kosiara – aye
Trustee Osborn – aye
Trustee Foss – aye
Motion carried.

i. Oath of Office

Trustee Michael Foss was sworn in for his six-year term of office.

B. ORD 2023-198 Decennial Committee Formation

The need for the formation of a decennial committee was reviewed and discussed. The local government efficiency pact defined that the committee must consist of officers (Trustees), Chief and two residents. The members of the new committee were read and included the current Board of Trustees members, Chief Rich Cassady, resident Connie Barreras and resident Patricia Pelletier.

Trustee Kosiara attended the online training module regarding the new decennial committees and their requirements. He provided a summarization of the topics discussed and highlighted the areas of importance.

Trustee Kosiara motioned to adopt Ordinance 2023-198 An Ordinance Creating and Authorizing A Committee Pursuant to and in Compliance With The Decennial Committees on Local Government Efficiency Act. The motion was second by Trustee Osborn.

Roll Call Vote:

Trustee Foss – aye
Trustee Osborn – aye
Trustee Kosiara – aye
Motion carried.

C. ORD 2023-199 Creating the Position of Battalion Chief

This agenda item will be held for closed session.

D. Helicopter Standby Rate – Rate Ordinance Addendum

There was discussion regarding the number of increased hospital assists at Glen Oaks now that it is part of the University of Chicago network. The transport is a flat fee amount. This item will be reviewed at the June board meeting for further reporting and acceptance of the proposed fee. It will be investigated first as to the Medicare/Medicaid approved amount before determining the new flat amount to be charged.

E. Resolution 2023-001 Surplus – Sale or Donation of District Property

There was brief conversation about the item for surplus. Chief Cassady noted that at a previous meeting this year, a conversation was held

regarding the replacement of this vehicle which is now being pursued. The vehicle is a 2009 red Ford Explorer, that was used as a Chief car and also in the fire prevention bureau.

Trustee Kosiara motioned to adopt Resolution 2023-001 A Resolution Authorizing the Sale or Donation of Personal Surplus Property of The Glenside Fire Protection District. The motion was second by Trustee Osborn.

Roll Call Vote:

Trustee Foss – aye

Trustee Osborn – aye

Trustee Kosiara – aye

Motion carried.

- F. CBA Side Letter of Agreement
This agenda item will be held for closed session.
- G. Other New Business
Chief Cassady noted that a sponsorship request was made by the Kiwanis Club for their 2023 Mini Golf Smack down. The cost to sponsor a hole is \$150. The board was in favor of supporting the event.
- X. PUBLIC COMMENTS/QUESTIONS
There were none.
- XI. CLOSED SESSION
Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(8) of the Act (pending, probable or imminent litigation) at 5:56 PM. The motion was second by Trustee Osborn.
- XII. RETURN TO RECESSED MEETING
Trustee Kosiara motioned to return from closed session at 7:14 P.M. The motion was second by Trustee Foss. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.
- No action was taken in closed session.
- XIII. ADJOURNMENT
The next regularly scheduled meeting of June 13, 2023 will take place at the regular time of 4:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Foss motioned to adjourn the meeting at 7:16 P.M. The motion was second by Trustee Osborn. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 13TH DAY OF JUNE, 2023

/s/ Nicholas Kosiara, President