

**GLENSIDE FIRE PROTECTION DISTRICT  
MINUTES OF THE REGULAR MEETING  
MAY 13, 2025  
OF THE BOARD OF TRUSTEES AT 4:30 P.M.**

I. CALL TO ORDER:

President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 4:32 P.M.

II. PLEDGE TO THE FLAG:

The pledge of allegiance to the flag was recited.

III. ROLL CALL:

Present were Trustee Kosiara and Trustee Foss. Trustee Osborn was absent. Trustee Foss requested that the meeting minutes reflect that Chief Cassady, Deputy Chief Buccola, Bradley O'Sullivan, and Administrative Assistant Haiden were also in attendance.

President Kosiara requested that the board move to New Business Agenda Item A. Canvas of Votes Recognition.

The general election canvas results were read by Chief Cassady as received from DuPage County. Mr. Robert Johnston received 1,480 votes and won the elected position for the office of Trustee replacing Richard Osborn.

*Trustee Kosiara motioned to accept canvas of votes recognizing Robert Johnston receiving 65.66% of the votes in the election for the position of Trustee, as presented by the DuPage division of elections. The motion was second by Trustee Foss.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Foss – aye*

*Trustee Osborn – absent*

*Motion carried.*

B. Oath of Office – Trustee Johnston

Robert Johnston was welcomed and sworn in as Trustee of the Glenside Fire Protection District.

*Trustee Kosiara motioned to recess the meeting at 4:37 PM. The motion was second by Trustee Foss.*

D. Trustee Position Designations

There was discussion regarding the board of trustee members.

*Trustee Kosiara motioned to designate the following officer positions: Kosiara, President; Foss, Secretary; Johnston, Treasurer. The motion was second by Trustee Foss.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Foss – aye*

*Trustee Johnston - aye*

*Motion carried.*

#### IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS

The regular meeting minutes for the Board of Trustee's meeting held on April 8, 2025 were presented for review and acceptance.

*Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of April 8, 2025 as presented. The motion was second by Trustee Foss. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

*Trustee Kosiara motioned to accept, approve and release to the public the closed session meeting minutes of April 8, 2025 as presented. The motion was second by Trustee Foss. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

#### V. FINANCIAL REPORTS

##### A. Controller's Report

Mr. O'Sullivan reviewed the month's fiscal year ending April 2025 with the fiscal year completed. He summarized the revenues and operating expenses for the District and noted that interest continues to perform well. He highlighted that property taxes are up about five percent from past year. Mr. O'Sullivan highlighted some of the expense accounts for the District and said we are still trending well on our budgeted expenses with two months remaining in the fiscal year. He then provided a review of investments of all accounts to wrap his report up.

There were no questions or concerns.

*Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for April in the amount of \$1,004,486.83. The motion was second by Trustee Foss.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Foss – aye*  
*Trustee Johnston – aye*  
*Motion carried.*

B. Draft of Budget 2025-2026

A copy of the draft budget for the fiscal year 2025-2026 was presented to the board members. Mr. O’Sullivan noted that the CPI (Consumer Price Index) was up by 3.4% and new growth was recorded in the District. Operating expenses are up five percent and therefore a budgeted deficit is being presented. There will also be additional capital expenditures anticipated for the upcoming year.

C. Other Items from the Controller

There were no other items from the Controller.

VI. LEGAL ISSUES

A. Attorney Report

Chief Cassady provided an update on the tax objection litigation and the settlement agreement provided by our attorney for review. He explained that the 2019 risk management policy was not upheld in the litigation. It was determined that in order to avoid these accusations in the future, that all wages be budgeted out of the liability fund and brought back to the general and ambulance funds. The board was in agreement and the budget will be updated accordingly for the upcoming fiscal year.

Chief Cassady noted that the remaining legal issues would be discussed in closed session.

B. Other items from the Attorney

There were no other items.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Chief Cassady reported the board will meet for a regular meeting on May 15, 2025. They are working on firefighter testing and creating a new list to hire from. The current testing period will end on May 23<sup>rd</sup>, and then interviews will be scheduled in June.

B. Foreign Fire Insurance Board

Chief Cassady noted the board will meet next on May 19, 2025.

C. DuComm Report

Chief Cassady reported that the District’s call volume is up six percent over last year. The telecommunicators contract has 73 of 99 positions filled. A new artificial intelligence product was purchased to evaluate

data entered in the data base. Could be used for a future training tool and feedback for dispatchers.

Trustee Kosiara noted that the DuComm Executive Board election process is long and continues.

D. Other Announcements

Chief Cassady noted that the District received a thank you from Foster Coach Sales for the purchase of the new ambulance.

The Illinois Alliance of Fire Protection Districts conference will take place from June 19 through 21 this year.

The Glendale Heights Charity Golf Classic is scheduled for August 27<sup>th</sup>. The job descriptions for the administrative staff are being reviewed and updated.

VIII. OLD BUSINESS

A. Apparatus and Facilities

DC Buccola noted that a trip to South Haven, MI was made to visit Spencer to finalize the specifications for the new apparatus.

The listing of the old ambulance was posted for \$20,000 to start.

The new ambulance is in service as of last Thursday. The crew did an excellent job getting it in service. There is a short punch list of items to fix in the near future with Foster Coach.

B. Other Old Business

Chief Cassady noted there was none.

IX. NEW BUSINESS

A. Canvas of Votes Recognition - Consolidated Election April 1, 2025

This agenda item was covered earlier in the agenda.

B. Oath of Office – Trustee Johnston

This agenda item was covered earlier in the agenda.

C. Proclamation for Trustee Osborn

To be held for a future meeting.

D. Trustee Position Designations

This agenda item was covered earlier in the agenda.

E. Resolution 2025-002 Sale or Donation of Personal Property

Chief Cassady noted that items listed for personal property equipment were outdated and have been replaced. The Foreign Fire Board purchased new flashlights and the old ones were not charging well.

*Trustee Kosiara motioned to adopt Resolution 2025-002 A Resolution Authorizing the Sale or Donation of Personal Surplus*

*Property of The Glenside Fire Protection District. The motion was second by Trustee Foss.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Foss – aye*

*Trustee Johnston - aye*

*Motion carried.*

F. Marquee

The current marquee is eleven years old and by technology standards out of date, with only 16 DPI (dots per inch). The recommended is 6 or less DPI. Quotes were received by the District in amounts from \$29,000 to \$55,000 to replace the current marquee. Both would also provide a bigger viewing screen with less of a border. The board approved for administration to go out for bid on the replacement of the marquee. It was advised that the current village sign ordinance be reviewed in preparation of the request for bid posting.

G. Kiwanis Sponsorship

The Kiwanis Mini Golf Smackdown will take place on June 14<sup>th</sup>. The District has been a hold sponsor in the past.

*Trustee Kosiara motioned sponsor the Kiwanis Mini Golf Smackdown as a Hole Sponsor in the amount of \$150.00. The motion was second by Trustee Foss.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Foss – aye*

*Trustee Johnston - aye*

*Motion carried.*

H. Other New Business

There was no other new business.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. CLOSED SESSION

*Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(8) of the Act (pending, probable or imminent litigation) at 6:10 P.M. The motion was second by Trustee Foss.*

XII. RETURN TO RECESSED MEETING

*Trustee Kosiara motioned to return from closed session at 6:37 P.M. The motion was second by Trustee Foss. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

No action taken in closed session.

XIII. ADJOURNMENT

The next regularly scheduled meeting of June 10, 2025 will take place at the regular time of 4:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

*Trustee Kosiara motioned to adjourn the meeting at 6:38 P.M. The motion was second by Trustee Foss. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.*

Respectfully Submitted By:

/s/ Michael Foss, Secretary

APPROVED THIS 10TH DAY OF JUNE, 2025

/s/ Nicholas Kosiara, President