

**GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
JUNE 13, 2023
OF THE BOARD OF TRUSTEES AT 4:30 P.M.**

- I. CALL TO ORDER:
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 4:30 P.M.
- II. PLEDGE TO THE FLAG:
The pledge of allegiance to the flag of the United States of America was recited and led by Administrative Haiden.
- III. ROLL CALL:
Present were Trustee Kosiara, Trustee Osborn and Trustee Foss. Trustee Osborn requested that the meeting minutes reflect that Chief Cassady, Deputy Chief Buccola, Comptroller James Howard, and Administrative Assistant Laura Haiden were also in attendance.

PUBLIC HEARING

The public hearing for the Budget and appropriations ordinance for the 2023-2024 fiscal year was opened at 4:32 PM, with no public present, the public hearing was closed at 4:33 PM.

- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS
The regular and closed session meeting minutes for the Board of Trustee's meeting held on May 9, 2023 were presented for review and acceptance.

Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of May 9, 2023 as presented and to approve, file and release to the public the closed session meeting minutes of May 9, 2023. The motion was second by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

- V. FINANCIAL REPORTS
 - A. Controller's Report

Controller Howard covered the past month of the fiscal year ending May 2023. He highlighted all revenue lines, noting the revenue from taxes received from DuPage County as well as interest income and ambulance fees collected so far this year. Approximately eight percent of revenues related to taxes have been collected thus far. He then reviewed the operating expenses for the year along with comparisons to this time last year as well as capital expenditures for the year so far. A final overview of the District's cash and investments was also completed. There were no questions or concerns. There was

discussion regarding CD's and money market rates as the Chief is looking at the District's investments.

Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for May in the amount of \$343,125.20. The motion was second by Trustee Osborn.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Osborn – aye

Trustee Foss – aye

Motion carried.

B. ORD 200 Budget and Appropriations 2023-2024

Chief Cassady noted that the budget was completed for the upcoming year with the assistance from Admin staff, requests from officers and was reviewed by Controller Howard before finalization. The consumer price index increase was noted at 6.5% for the 2024 year and 4.0% for 2025. We will continue with the work to complete the requested Medicare survey data to complete the CMS Medicare Ground Ambulance Data Collection effort.

Trustee Kosiara motioned to adopt Ordinance 200 A Budget and Appropriations for the fiscal year May 1, 2023 through April 30, 2024 for The Glenside Fire Protection District. The motion was second by Trustee Osborn.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Osborn – aye

Trustee Foss – aye

Motion carried.

C. Other Items from the Controller

There were no other items from the Controller.

VI. LEGAL ISSUES

A. Attorney Report

Chief Cassady provided an update on the Decennial Committee that has been created and the completion of Open Meeting Acts certifications for the new members. The first meeting will take place in September.

D. Other items from the Attorney

There were no other items.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Chief Cassady noted that six applications were submitted to the Board of Commissioners for the upcoming Lieutenant's test. The assessment is scheduled to take place on August 10, 2023. A new testing facilitator will be used for the process and each candidate will be interviewed for a two hour time slot with assignments due prior to the interview.

Trustee Javier Guzman's term office is expiring and he will need a re-appointment if he is to stay on.

B. Foreign Fire Insurance Board

Chief Cassady said there was no activity since the last meeting held in May. The glow in the dark decals for the new face shields have been received and are being put into service.

C. DuComm Report

Chief Cassady noted that today's Chiefs meeting was cancelled due to lack of agenda items.

Trustee Kosiara reported on the DuComm executive board meeting noting that a recent vote continued to allow the representatives to hold a two-year term. The current fire representatives (Bloomingdale, Glenside, Lisle-Woodridge and York Center) were re-elected for the upcoming term.

D. Other Announcements

Chief Cassady announced that the District received an appreciation letter from a resident thanking our personnel for the EMS care of their family member and the many assist visits there after. Another example of Glenside personnel doing things the right way.

A thank you card was received from the Galanopulos Family for flowers and personnel attendance at the passing of a staff family member.

The Glendale Heights Fest will take place from July 13th through July 16th this year. Food trucks are a new addition to the existent food tents. Fireworks will only take place on Sunday night. Security is being reviewed and changes include clear bags for attendees.

We had a building fire in town recently. The fire started outside, possibly from a grill and extended to the structure.

Training drills continue with neighboring departments. The latest was an extrication drill that took place in West Chicago.

VIII. OLD BUSINESS

A. Apparatus and Facilities

Deputy Chief Buccola noted several vehicle issues that took place including an electrical issue on the new engine, a compartment door change out and a break adjustment. The reserve ambulance is back in service. The Quint had its maintenance list completed recently but failed

on the ladder testing. Miscellaneous ambulance issues including a coolant line and battery issue were also cared for recently. The old staff car was sold through Carmax for \$7,600. Building repairs included front door hinge repair. The new air paks are in service. Training was completed by the vendor for all employees. Chief Cassidy noted that we are beginning to look at state contracts for the replacement of the bureau car. DC Buccola noted that gear lockers are being installed and the delivery of the new air packs is anticipated shortly.

B. Other Old Business

Chief Cassidy noted that there was none.

IX. NEW BUSINESS

A. Resolution 2023-002 Surplus – Sale or Donation of District Property

There was brief conversation about the items for surplus which included SCBA bottles, masks, etc. Chief Cassidy noted that the equipment will be donated to an organization to be brought over to Ukraine.

Trustee Kosiara motioned to adopt Resolution 2023-001 A Resolution Authorizing the Sale or Donation of Personal Surplus Property of The Glenside Fire Protection District. The motion was second by Trustee Osborn.

Roll Call Vote:

Trustee Foss – aye

Trustee Osborn – aye

Trustee Kosiara – aye

Motion carried.

B. Helicopter Standby Rate – Rate Ordinance Addendum

Chief Cassidy updated the board on the increase of helicopter standby responses at the hospital and the impact on taking an ambulance out of service to respond.

Trustee Kosiara motioned to adopt Ordinance 2023-191A, An Amendment to Ordinance 191 A Fee Schedule for the Provision of Emergency Medical Response Services and Fees for Emergency Response Services by The Glenside Fire Protection District. The motion was second by Trustee Osborn.

Roll Call Vote:

Trustee Foss – aye

Trustee Osborn – aye

Trustee Kosiara – aye

Motion carried.

- C. NFFF Chicagoland 9/11 Stair Climb 2023 Sponsorship
Chief Cassady asked that Administrative Haiden speak to the board on this topic. Admin Haiden addressed the board and updated them on the changes taking place this year for the annual stair climb. She requested that the board considering sponsorship for the event again this year.

Trustee Kosiara motioned to sponsor the NFFF Chicagoland 9/11 Memorial Stair Climb 2023 in the amount of \$1,250, half of a gold sponsorship for the event. The motion was second by Trustee Osborn.

Roll Call Vote:

Trustee Foss – aye

Trustee Osborn – aye

Trustee Kosiara – aye

Motion carried.

- D. ORD 2023-199 Creating the Position of Battalion Chief
This agenda item will be held for closed session.

- E. CBA Side Letter of Agreement
This agenda item will be held for closed session.

- F. Appointment of Three New Firefighters
This agenda item will be held for closed session.

- G. Other New Business
Chief Cassady mentioned the planning of a District family outing. Details will continue to be researched before a decision is made.
The Foreign Fire Insurance Board is requesting that the District consider making a modification to the building with the addition of a balcony on the rear to update the grill area. The item was discussed and initial plans were shared with the board on a draft of the idea. The cost will now be looked into and more information will be pursued to see if the idea is feasible.

- X. PUBLIC COMMENTS/QUESTIONS
There were none.

- XI. CLOSED SESSION
Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the

Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(8) of the Act (pending, probable or imminent litigation) at 5:30 PM. The motion was second by Trustee Osborn.

XII. RETURN TO RECESSED MEETING

Trustee Kosiara motioned to return from closed session at 6:12 P.M. The motion was second by Trustee Foss. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

No action was taken in closed session.

The agenda items that had been skipped were re-addressed. President Kosiara prefaced the motions, noting that this was a huge accomplishment for the District, its members and its future.

ORD 2023-199 Creating the Position of Battalion Chief

Trustee Kosiara motioned to approve Ordinance 2023-199 Creating the Position of Battalion Chief for the Glenside Fire Protection District, and said position will be applied with promotion of personnel on a date to be determined. The motion was second by Trustee Osborn.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Osborn – aye

Trustee Foss – aye

Motion carried.

CBA Side Letter of Agreement

Trustee Kosiara motioned to accept the side letter of agreement for the current collective bargaining agreement. The motion was second by Trustee Osborn.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Osborn – aye

Trustee Foss – aye

Motion carried.

Appointment of Three New Firefighters

Trustee Kosiara motioned to direct the Board of Commissioners to hire three new firefighters from the current eligibility roster. The motion was second by Trustee Osborn.

Roll Call Vote:
Trustee Kosiara – aye
Trustee Osborn – aye
Trustee Foss – aye
Motion carried.

XIII. ADJOURNMENT

The next regularly scheduled meeting of July 11, 2023 will take place at the regular time of 4:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Foss motioned to adjourn the meeting at 6:18 P.M. The motion was second by Trustee Osborn. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 11TH DAY OF JULY, 2023

/s/ Nicholas Kosiara, President