

**GLENSIDE FIRE PROTECTION DISTRICT  
MINUTES OF THE REGULAR MEETING  
JULY 8, 2025  
OF THE BOARD OF TRUSTEES AT 4:30 P.M.**

- I. CALL TO ORDER:  
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustees at 4:30 P.M.
- II. PLEDGE TO THE FLAG:  
The pledge of allegiance to the flag was recited.
- III. ROLL CALL:  
Present were Trustee Kosiara, Trustee Foss and Trustee Johnston. Trustee Foss requested that the meeting minutes reflect that Chief Cassady, Deputy Chief Buccola, Controller Howard, and Administrative Assistant Haiden were also in attendance.

**PUBLIC HEARING**

The public hearing to recognize the District's annual budget and appropriations for the fiscal year 2025-2026 was opened at 4:31 PM. President Kosiara made the request to hear any information from the public, there was none. The hearing was closed at 4:32 PM.

- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS  
The regular meeting minutes for the Board of Trustees meeting held on June 10, 2025 were presented for review and acceptance.

*Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of June 10, 2025 as presented and to accept, approve and release to the public the closed session meeting minutes of June 10, 2025 as presented. The motion was second by Trustee Foss. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

- V. FINANCIAL REPORTS
  - A. Controller's Report

Mr. Howard reviewed the month's fiscal year ending June 2025 with the fiscal year just starting. He summarized the revenues and operating expenses for the District and noted that only two months of the new fiscal year were completed. The District will receive two major installments of tax dollars in May and September months. Operating expenditures are under for the year aside from insurances. The pre-pay for the new truck is the only capital expense on the books so far.

He then provided a review of investments of all accounts to wrap his report up.

Trustee Kosiara asked if there was a concern regarding the Medicaid collections for the future with the notable cuts from the federal government. Unfortunately, this is an unknown but will most likely not affect the dollars collected in this fiscal year. Chief Cassady noted that the Illinois Fire Chiefs Association is approaching the State of Illinois to work on a cap for GEMT (Ground Emergency Medical Transportation) dollars through ambulance billing rates consistent with federal requirements.

*Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for June in the amount of \$480,593.72. The motion was second by Trustee Foss.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Foss – aye*

*Trustee Johnston – aye*

*Motion carried.*

**B. ORD 204 Budget and Appropriation 2025-2026**

The budget and appropriation for the fiscal year May 1, 2025 through April 30, 2026 was provided for approval.

*Trustee Kosiara motioned to accept and file Ordinance 2024 – An Ordinance Providing for Budget and Appropriation of the Glenside Fire Protection District DuPage County Illinois for the Fiscal Year Beginning May 1, 2025 and Ending April 30, 2025. The motion was second by Trustee Foss.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Foss – aye*

*Trustee Johnston – aye*

*Motion carried.*

The ordinance will be filed with DuPage County within the required timeframe.

**C. Other Items from the Controller**

There were no other items from the Controller.

VI. LEGAL ISSUES

A. Attorney Report

Chief Cassidy reported that there were no legal issues at this time.

B. Other items from the Attorney

There were no other items.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Chief Cassidy reported the board will meet for a regular meeting on July 17, 2025 to finalize the firefighters eligibility roster. Preference points were applied for and approved through the Attorney Flaherty. There are four candidates on the list. Hiring will commence once the list is approved by the board.

B. Foreign Fire Insurance Board

Chief Cassidy noted the board's next meeting is scheduled for August, 2025.

C. DuComm Report

Chief Cassidy reported that there was no meeting this month. Manager Scott Klein has resigned from his MIS position. The CAD System was a valuable asset and will be missed.

D. Other Announcements

Chief Cassidy noted that Open Meetings Act training is required for administrative staff and Trustees, a reminder for new Trustee Johnston to complete his training.

A thank you card from the Kiwanis organization was received for the District's support and participation.

A notification for the Advent Health Fall Festival of Flavors annual event was received. It takes place on November 5<sup>th</sup> and an RSVP is required. There is a new CEO, CFO and additional administration staff, but Sue Fox is still there as admin support.

The medic crew had a mutual aid transport to Roselle for a three year old in a pool. The child was discharged from the hospital and is recovering. Chief Cassidy is going to submit the call for recognition in the Good Sam system

BC Zahara was dispatched for a Glen Ellyn apartment fire last week, the Chief of Glen Ellyn reached out with his appreciation and thanks.

VIII. OLD BUSINESS

A. Apparatus and Facilities

DC Buccola provided updates on all apparatus, noting that both ambulances are in service and we are still working through programming issues on the newest ambulance. Both engines have had recent service but are in the station.

B. Marquee

The request for bid packet has been completed and will be advertised. Bids will be due before the next board meeting. The marquee specifications are in the packet but will take up the same size as the current set in model.

C. Other Old Business

Chief Cassady noted there was none.

IX. NEW BUSINESS

A. Appoint New Firefighter

A letter of resignation was received from Firefighter Michael Guevara and he will be moving on. Chief Cassady noted that a vacancy needs to be filled and requested that the Board of Trustees instruct the Board of Commissioners to fill the opening. There will now be two positions to fill.

*Trustee Kosiara motioned to fill the firefighter vacancy from the eligibility roster when it is completed. The motion was second by Trustee Foss. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

B. PSI Contract Amendment 25-26

Chief Cassady noted that an amendment to the current contract agreement with Paramedic Services of Illinois for our contract medics was being updated to include a 3.5% increase in pay for the contract paramedics

*Trustee Kosiara motioned to adopt the amendment to the current contract agreement with Paramedic Services of Illinois for the 2025 through 2026 timeframe with an increase of \$12,000. The motion was second by Trustee Foss.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Foss – aye*

*Trustee Johnston – aye*

*Motion carried.*

C. Background Investigations – CLS Enterprises Agreement

Chief Cassidy addressed the board regarding a new procedure for the District's background investigations during the hiring process. For purposes of employment hiring and recognizing the Fair Credit Report Act while doing background investigations.

*Trustee Kosiara motioned to enter into a service agreement with CLS Enterprises for background investigations for a period of one year and designate Chief Cassidy as an authorized signer to the agreement. The motion was second by Trustee Johnston.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Johnston – aye*

*Trustee Foss – aye*

*Motion carried.*

D. Other New Business

There was no other new business.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. CLOSED SESSION

*Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(8) of the Act (pending, probable or imminent litigation) at \_\_\_\_\_ P.M. The motion was second by Trustee Foss.*

XII. RETURN TO RECESSED MEETING

*Trustee Kosiara motioned to return from closed session at \_\_\_\_\_ P.M. The motion was second by Trustee Foss. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

No action taken in closed session.

XIII. ADJOURNMENT

The next regularly scheduled meeting of August 12, 2025 will take place at the regular time of 4:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

*Trustee Kosiara motioned to adjourn the meeting at 6:30 P.M. The motion was second by Trustee Foss. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.*

Respectfully Submitted By:

/s/ Michael Foss, Secretary

APPROVED THIS 12TH DAY OF AUGUST, 2025

/s/ Nicholas Kosiara, President