

**GLENSIDE FIRE PROTECTION DISTRICT  
MINUTES OF THE REGULAR MEETING  
JULY 11, 2023  
OF THE BOARD OF TRUSTEES AT 4:30 P.M.**

- I. CALL TO ORDER:  
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 4:30 P.M.
- II. PLEDGE TO THE FLAG:  
The pledge of allegiance to the flag of the United States of America was recited and led by Administrative Haiden.
- III. ROLL CALL:  
Present were Trustee Kosiara, Trustee Osborn and Trustee Foss. Trustee Osborn requested that the meeting minutes reflect that Chief Cassady, Deputy Chief Buccola, Bradley O'Sullivan was present for Comptroller James Howard, and Administrative Assistant Laura Haiden were also in attendance.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS  
The regular and closed session meeting minutes for the Board of Trustee's meeting held on June 13, 2023 were presented for review and acceptance.

*Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of June 13, 2023 as presented and to approve, file and release to the public the closed session meeting minutes of June 13 2023. The motion was second by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

- V. FINANCIAL REPORTS
  - A. Controller's Report  
Mr. O'Sullivan covered the past month of the fiscal year ending June 2023. He highlighted all revenue lines, noting the revenue from taxes received from DuPage County as well as interest income and ambulance fees collected so far this year. Approximately 54 percent of revenues related to taxes have been collected thus far. He then reviewed the operating expenses for the year along with comparisons to this time last year The large capital expense in the report was recorded for the payment of the SCBA equipment. There is a surplus across all operating funds at this time. A final overview of the District's cash and investments was also completed. There were no questions or concerns.

*Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for May in the amount of \$619,641.10. The motion was second by Trustee Osborn.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Osborn – aye*

*Trustee Foss – aye*

*Motion carried.*

B. Other Items from the Controller

There were no other items from the Controller.

VI. LEGAL ISSUES

A. Attorney Report

Chief Cassidy reported that there was none at this time.

B. Other items from the Attorney

There were no other items.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Chief Cassidy noted that six applications were submitted to the Board of Commissioners for the upcoming Lieutenant's test. The assessment is scheduled to take place on August 10, 2023.

1. Trustee Javier Guzman's term of office is expiring and a letter was received by the board from Mr. Guzman to continue on in his role.

*Trustee Kosiara motioned to re-appoint Javier Guzman to a new three year term as Commissioner with The Glenside Fire Protection District. The motion was second by Trustee Osborn.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Osborn – aye*

*Trustee Foss – aye*

*Motion carried.*

2. An update on the hiring of three additional firefighters was relayed to the Board by Chief Cassidy. There will be a need for a new firefighter list to be created. The company IOSolutions has been asked to complete the testing again. The approximate cost is \$2,700 for up to 50 applicants.

3. With the need to create a new firefighter eligibility roster to hire from, the Chief asked the board to direct the Commissioners to establish a new list.

*Trustee Kosiara motioned to authorize Chief Cassidy to direct the Board of Commissioners to create a new eligibility roster for the District, and to contract with IOSolutions for the testing process up to \$4,000 in cost. The motion was second by Trustee Foss.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Foss – aye*

*Trustee Osborn – aye*

*Motion carried.*

**B. Foreign Fire Insurance Board**

Chief Cassady said there was no activity since the last meeting held in May. The next meeting is scheduled for August 7<sup>th</sup>.

**C. DuComm Report**

Chief Cassady noted that today's Chiefs meeting was cancelled due to lack of agenda items.

DuComm is continuing to work on staffing needs. They have 59 of the needed 83 Telecommunicators positions filled.

**D. Other Announcements**

Chief Cassady announced that a thank you was received from the Glen Ellyn Volunteer Fire Company for our assistance on a box alarm fire last month.

Chief Cassady also noted that a response from ISO has not yet been received after the District's inspection. Neighboring fire departments have not been notified either.

The Glendale Heights Fest will take place from July 13<sup>th</sup> through July 16<sup>th</sup> this year.

**VIII. OLD BUSINESS**

**A. Apparatus and Facilities**

Deputy Chief Buccola noted that there have been several electrical issues with the Quint that are being worked on. Unfortunately, the entire wiring harness assembly will need to be replaced as the remainder of issues cannot be traced. The ambulance should be back for Fest. Foster Coach has provided an estimate of June, 2024 for the arrival of the new ambulance.

There was no update on facilities at this time.

B. Other Old Business

Chief Cassady noted that there was none.

IX. NEW BUSINESS

A. Intergovernmental Agreement with IL Dept of Healthcare and Family Services

*Trustee Kosiara motioned to enter into an intergovernmental agreement with the Illinois Department of Healthcare and Family Services and The Glenside Fire Protection District. The motion was second by Trustee Osborn.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Osborn – aye*

*Trustee Foss – aye*

*Motion carried.*

B. Command Vehicle RFP

Chief Cassady updated the board on the need for a new command vehicle and the need to order it now as we take into consideration the buildout time and potential receipt of the vehicle being at least 4-6 months out. A request for proposal will be published in the newspaper for a special service vehicle (SSV) similar to the one received earlier this year. There was discussion about the state contract price option brought up by Trustee Foss. Chief Cassady noted that when it comes to the next vehicle for the bureau, potentially an electric car, that the state price will also be reviewed.

C. Glendale Heights Charity Golf Classic

*Trustee Foss motioned to sponsor the Glendale Heights Charity Golf Classic at the Silver Sponsor level in the amount of \$1,250. The motion was second by Trustee Kosiara.*

*Roll Call Vote:*

*Trustee Foss – aye*

*Trustee Kosiara – aye*

*Trustee Osborn – aye*

*Motion carried.*

D. Other New Business

Chief Cassady noted that there was none.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. ADJOURNMENT

The next regularly scheduled meeting of August 8, 2023 will take place at the regular time of 4:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

*Trustee Foss motioned to adjourn the meeting at 5:25 P.M. The motion was second by Trustee Osborn. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.*

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 8TH DAY OF AUGUST, 2023

/s/ Nicholas Kosiara, President