

**GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
JULY 12, 2022
OF THE BOARD OF TRUSTEES AT 5:30 P.M.**

- I. CALL TO ORDER:
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:30 P.M.

- II. PLEDGE TO THE FLAG:
The pledge of allegiance to the flag of the United States of America was recited and led by Administrative Assistant Haiden.

- III. ROLL CALL:
Present were Trustee Kosiara, Trustee Olsen and Trustee Osborn. Trustee Kosiara requested that the meeting minutes reflect that Chief Cassady, Deputy Chief Kolarik, Bradley O'Sullivan for Comptroller James Howard and Administrative Assistant Haiden were also in attendance.

- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS
The regular and closed session meeting minutes for the Board of Trustee's meeting held on June 14, 2022 were presented for review and acceptance.

Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of June 14, 2022 as presented and he motioned to accept, approve, and file the closed meeting minutes of June 14, 2022 as presented, as well as release to the public the June 14, 2022 closed session minutes. The motion was seconded by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

- V. FINANCIAL REPORTS
 - A. Controller's Report

Mr. O'Sullivan covered the past month of the fiscal year ending June, 2022, noting that 17% of the fiscal year has been completed. He also highlighted all revenue lines, noting the revenue received from DuPage County in taxes. He also noted the operating expenses for the year along with comparisons to this time last year. He included the GEMT Payment made in June for the remainder of 2021 owed to the State of Illinois and noted this was the reason for increased payables in the month of June. There were no questions or concerns.

Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented

for June in the amount of \$511,766.13. The motion was seconded by Trustee Osborn.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Osborn – aye

Trustee Olsen – aye

Motion carried.

- B. Other Items from the Controller
There were no other items from the Controller.

VI. LEGAL ISSUES

- A. Attorney Report
Chief Cassady noted there were no legal issues to discuss.
- B. Other items from the Attorney
Chief Cassady noted there were no other items.

VII. ANNOUNCEMENTS

- A. Fire Commissioners
Deputy Chief Kolarik said the Board of Commissioners had held a special meeting on Monday, July 11, 2022 to approve the final eligibility roster. All candidates on the list have been notified of the results and ranking. The first candidate will be contacted and made an offer of employment.
- B. Foreign Fire Insurance Board
Chief Cassady said the board's next meeting is scheduled for August 8th. A communication was received that new legislation is being considered and the Illinois Municipal League will no longer collect the insurance money on behalf of the Fire Departments. If we designate them permission and pay a service fee they will continue on our behalf.
- C. DuComm Report
Chief Cassady noted that there are some technology issues at DuComm being researched that are priority and of concern, as phone banks are randomly dropping calls. There is a dispatcher shortage and sharing of dispatchers across other 911 centers is taking place.
- D. Other Announcements
Chief Cassady noted that the Islamic Education Center in town held a dinner with the Fire Chiefs and Village of Glendale Heights officials to discuss safety and concerns. Chief Cassady relayed the additional services we offer to the public besides emergency services.

July 13, 2022 will be the last Wednesday night training for the District personnel. Due to low part-time firefighter numbers and other members obtaining the necessary training on regular shifts, it was determined that it is not optimal to continue with the training scheduled on Wednesday evenings.

A quote for the District's Property and Casualty insurances, as well as crime and accident/sickness policies were received from our current broker and will go up just under five percent in cost for the upcoming year.

The Village of Glendale Heights Fest begins tomorrow. The carnival section of the fest will only be open until 9:00 PM while the midway section containing the food and music will continue until 10:30 PM. The Village of GH police department has put additional staff in attendance due to the concern from the recent shootings in the metro area of Highland Park.

There was a request from AEC to show our new vehicle at the Illinois Fire Chiefs Association Conference in October. The board politely declined the request.

The new engine is still scheduled to be received at the station. The apparatus committee made three and four trips to Louisiana and two years of work on the build of the engine. The firefighters who participated had their shifts covered but received no compensation. Chief Cassady asked the board to recognize those firefighters with an appreciation gift card. Trustee Kosiara recognized the time and dedication it takes, stating they went above and beyond the expectations and agreed that something should be done to acknowledge the additional effort put forth by those employees.

Chief Cassady notified the board of an alternative uniform option for the summer months. The quartermaster has been looking into a tactical polo to be used by firefighter staff and the fire prevention bureau members. The board agreed to make it part of the quartermaster system.

VIII. OLD BUSINESS

A. Apparatus and Facilities

Deputy Chief Kolarik reported that there were issues with the new fire engine, including a water pipeway crack and leaking oil. The delivery has been delayed another week.

DC Kolarik noted that there is no news on the new ambulance nor command vehicle that have both been ordered at this time.

Deputy Chief Kolarik reported on facilities for the District noting that routine maintenance and projects around the station are being completed at this time. We are awaiting on the delivery of new door switches and independent system for safety features, etc.

B. Firefighter Hiring

This agenda item was covered earlier in the meeting.

C. Strategic Planning Meeting Follow-up

Chief Cassady provided a handout of the District's strategic plan for the years 2023 through 2028. The plan included a summary from the last couple of meetings previously held and noted the key issues to address to the board. Short and long-term goals are included in the documentation. The Chief also noted that the document is a draft version and can be updated as time goes on.

D. Battalion Chief Rank

Chief Cassady noted that through previous discussions in the strategic planning meetings that the new rank of Battalion Chief had been discussed. He noted that it was a layer of personnel to be added that would benefit the District now and in the future. A presentation that had been previously provided to the board members, was discussed. Job descriptions for the new rank will be reviewed by the board for approval. Wages and benefits will be held for closed session in the future.

E. Other Old Business

There was no other old business.

IX. NEW BUSINESS

A. IGA between ILDHFS and Glenside FPD

There was a brief discussion regarding the intergovernmental agreement between the Illinois Department of Health and Family Services and The Glenside Fire Protection District for GEMT (Ground Emergency Medical Transportation) program and its related contents.

Trustee Kosiara motioned to enter into an agreement with the ILDHFS and the District for the 2023 calendar year. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

The IGA will be forwarded to the appropriate ILDHFS representative.

B. Glenside Local 3277 TopGolf Fundraiser

Chief Cassady spoke to the benefits provided by the funds raised by the Glenside Professional Firefighters Local 3277 at their fundraiser for TopGolf.

Trustee Kosiara motioned to sponsor the Glenside Local 3277 Fundraiser in the amount of \$450. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

C. NFFF Chicagoland 9/11 Memorial Stair Climb

Chief Cassady requested the board consider a sponsorship for the annual stair climb benefitting the National Fallen Firefighter Foundation.

Trustee Kosiara motioned to sponsor the NFFF Chicagoland 9/11 Memorial Stair Climb in the amount of \$1,250. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

D. Ordinance 196 Budget and Appropriations for 2022-2023 Fiscal Year

Mr. O'Sullivan reviewed the details of the final budget presented to the board for the 2022-2023 fiscal year. He noted that overall revenues were increased by fourteen percent from the previous year.

Trustee Olsen motioned to approve Ordinance 196, An Ordinance Providing For Budget and Appropriation of the Glenside Fire Protection District DuPage County Illinois for the Fiscal Year Beginning May 1, 2022 and Ending April 30, 2023 . The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Olsen – aye

Trustee Kosiara – aye

Trustee Osborn – aye

Motion carried.

E. Garage Door Replacement

Deputy Chief Kolarik provided a handout on an estimate for the replacement of the apparatus bay doors for the building. He noted that \$15,279 has been expensed over the last five years on the maintenance

and repair for the doors. The handout quoted a price to replace all six doors stating the new doors would require less expense aside from the maintenance agreement and would update the look of the station. The estimate/quote was for just over \$65,000. After a brief discussion, the board determined that since this was not a critical need and other expenses were being considered for the remainder of the year, the request would be placed on hold. A future request for bid will be made when the time comes for the replacement.

F. Other New Business

Chief Cassidy stated there was no other new business to discuss.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. CLOSED SESSION

Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(8) of the Act (pending, probable or imminent litigation) at 6:48 P.M. The motion was seconded by Trustee Olsen.

XII. RETURN TO RECESSED MEETING

Trustee Kosiara motioned to return from closed session at 8:17 P.M. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

No action was taken in closed session.

Trustee Kosiara motioned to amend the remaining years of the current contract with Paramedic Services of Illinois, and to accept the new rate of \$381,000 per year . The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

XIII. ADJOURNMENT

The next regularly scheduled meeting of July 12, 2022 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Olsen motioned to adjourn the meeting at 8:19 P.M. The motion was seconded by Trustee Osborn. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 12TH DAY OF JULY, 2022

/s/ Nicholas Kosiara, President