

**GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
AUGUST 9, 2022
OF THE BOARD OF TRUSTEES AT 5:30 P.M.**

- I. CALL TO ORDER:
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:30 P.M.

- II. PLEDGE TO THE FLAG:
The pledge of allegiance to the flag of the United States of America was recited and led by Administrative Assistant Haiden.

- III. ROLL CALL:
Present were Trustee Kosiara, Trustee Olsen and Trustee Osborn. Trustee Kosiara requested that the meeting minutes reflect that Chief Cassady, Deputy Chief Kolarik, Comptroller James Howard and Administrative Assistant Haiden were also in attendance.

President Kosiara asked that the board move to New Business Agenda Item A. for Special Recognition.

Chris Costa, was recognized as a Village of Glendale Heights summer employee and act of heroism by a civilian. Chief Cassady provided a summary of the events that occurred and recognized the efforts made by Chris Costa to save the life of a co-worker that day. Unfortunately the co-worker had passed due to his extended trauma during the incident. But the actions taken were recognized and admired for the young man's age. Mr. Costa was provided a certificate and was allowed to say a few words to the audience.

President Kosiara recessed the meeting at 5:36 PM.

President Kosiara reconvened the meeting at 5:46 PM

- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS
The regular and closed session meeting minutes for the Board of Trustee's meeting held on July 12, 2022 were presented for review and acceptance.

Trustee Kosiara motioned to approve and file the regular meeting minutes of July 12, 2022 as presented and to approve, file and release to the public the closed meeting minutes of July 12, 2022. The motion was seconded by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

Trustee Kosiara motioned to approve and file the special meeting minutes of July 18, 2022 as presented and to approve, file and release to the public the closed meeting minutes of July 18, 2022.

The motion was seconded by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

V. FINANCIAL REPORTS

A. Controller's Report

Mr. Howard covered the past month of the fiscal year ending July, 2022, noting that the first quarter of the fiscal year has been completed. He also highlighted all revenue lines, noting the revenue received from DuPage County in taxes totaled 53% of the anticipated budget amount for the fiscal year. He also noted the operating expenses for the year along with comparisons to this time last year. There were no questions or concerns.

Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for July in the amount of \$469,945.12. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

B. Other Items from the Controller

There were no other items from the Controller.

Chief Cassady noted that the GEMT cost report is due October 1st. Controller Howard will be provided the data to submit the report to the state.

VI. LEGAL ISSUES

A. Attorney Report

Attorney Flaherty reviewed the "State of the State" noting that the Governor's executive order for remote meetings as related to COVID-19 can continue. The state also removed the requirement for paramedics to have to test on a weekly basis if they are not vaccinated. Attorney Flaherty discussed the anticipated black box requirement for the upcoming tax levy ordinance at the end of the year due to the increase in the CPI for the next year. There was also discussion regarding the Illinois Municipal League and the foreign fire tax monies received..

B. Other items from the Attorney

Chief Cassady noted there were no other items.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Deputy Chief Kolarik noted that the Board of Commissioners did not anticipate holding a meeting in August. We are still working to fill an open firefighter vacancy.

1. Reappointment of Fire Commissioner

Commissioner Ray Rodriguez submitted a written request to the Board of Trustees for reappointment to his current Commissioner role with the District for another term.

The Board of Trustees received the request.

Trustee Kosiara motioned to re-appoint Commissioner Ray Rodriguez to a new three year term. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

B. Foreign Fire Insurance Board

Chief Cassady reported on the activity that took place at the August 8th meeting. The board approved the purchase of new bar stools for the upstairs kitchen along with mattress covers and athletic sneakers for all personnel. A quote for new gear lockers was received and it included the cost of installation and mounting to the walls in the apparatus bay. The lockers were discussed and will be added to the September agenda for approval.

C. DuComm Report

Chief Cassady noted that an operations order related to COVID has extended the emergency operations procedures for DuComm's staff causing overtime. There is a dispatcher shortage and sharing of dispatchers across other 911 centers is taking place.

Trustee Kosiara asked about the recent bypass testing of the system and its frequency. Chief Cassady noted that each shift and fire shift is utilizing the bypass testing for familiarity for when bypassing the system is necessary during special incidents.

D. Other Announcements

Chief Cassady noted the status of the pension fund and that a preliminary draft was provided by Lauterbach and Amen for the annual audit. Statistics are showing that the fund is almost 74% funded.

Controller Howard suggested using the additional CPI income to possibly be put toward the pension fund.

The Kiwanis Club of Glendale Heights send a thank you for their most recent event.

The Village of Glendale Heights Show and Shine Car Show will take place on Sunday, September 18th. it will be recognized as a public education event and the District will participate.

Glendale Heights Fest had a wrap up meeting where the event was reviewed. It was determined that all went well overall with no arrests made and only some parties were asked to be leave from the grounds.

VIII. OLD BUSINESS

A. Apparatus and Facilities

Chief Cassady discussed the new engine, its equipment and mounting on the engine. Driver's training is taking place with crews, along with pumping and then after 3-4 weeks it is anticipated that the vehicle will be placed into service. Chief Cassady noted the final payment in the accounts payables today for the engine and the extended warranty.

The old engine being sold has had interest but no actual offers have been made.

Deputy Chief Kolarik reported on facilities for the District noting that the new door openers and safety features were installed. The training house is preparing for some future changes as the back deck has been removed but the need for a concrete pad is being reconsidered.

B. Firefighter Hiring

This agenda item was covered earlier in the meeting, the District has moved on to the next candidate in the process.

C. Strategic Planning Meeting Follow-up

A copy of the Strategic Plan was provided to the Board members for their reference. They were asked to treat it as a guideline and that the details are not locked in but fluid at this time. Chief Cassady thanked Deputy Kolarik for his time in preparing the document. The board would like to revisit the plan every six months for review, so that the plan stays on track.

D. Battalion Chief Rank

Chief Cassady noted that the discussion will be held in closed session.

E. Other Old Business

There was no other old business.

IX. NEW BUSINESS

A. Special Recognition

There was a special recognition for a life saving attempt within the Village of Glendale Heights and their employees. This agenda item was covered earlier in the meeting.

B. Deputy Chief Hiring/Contract

This agenda item will be held for discussion in closed session.

C. Other New Business

Chief Cassady stated there was no other new business to discuss.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. CLOSED SESSION

Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(8) of the Act (pending, probable or imminent litigation) at 6:36 P.M. The motion was seconded by Trustee Olsen.

XII. RETURN TO RECESSED MEETING

Trustee Kosiara motioned to return from closed session at 7:31 P.M. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

No action was taken in closed session.

XIII. ADJOURNMENT

The next regularly scheduled meeting of September 13, 2022 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Olsen motioned to adjourn the meeting at 7:32 P.M. The motion was seconded by Trustee Osborn. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 13TH DAY OF SEPTEMBER, 2022

/s/ Nicholas Kosiara, President