

**GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
AUGUST 13, 2024
OF THE BOARD OF TRUSTEES AT 4:30 P.M.**

- I. CALL TO ORDER:
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 4:30 P.M.
- II. PLEDGE TO THE FLAG:
The pledge of allegiance to the flag was recited.
- III. ROLL CALL:
Present were Trustee Kosiara, Trustee Osborn and Trustee Foss. Trustee Osborn requested that the meeting minutes reflect that Chief Cassady, Deputy Chief Buccola, Bradley O'Sullivan for Controller Howard, Battalion Chief Lipowski and Administrative Assistant Haiden were also in attendance.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS
The regular and closed session meeting minutes for the Board of Trustee's meeting held on July 9, 2024 were presented for review and acceptance.

Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of July 9, 2024 as presented and to accept, approve, file and release to the public the closed meeting minutes of July 9, 2024 as presented. The motion was second by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

- V. FINANCIAL REPORTS
 - A. Controller's Report

Mr.O'Sullivan reviewed the month's fiscal year ending July 2024. He summarized the revenues and operating expenses for the District and noted that interest continues to perform well opening the year with an increase of nine percent over last year's earnings. In comparison with last year's numbers, revenues are up seven percent at this time. Mr. O'Sullivan highlighted the expense accounts for the District. He then provided a review of investments of all accounts to wrap his report up.

There were no questions or concerns.

Trustee Kosiara motioned to approve and file the Controller's Report as presented and pay all accounts payables and payroll as presented

for June in the amount of \$396,280.90. The motion was second by Trustee Osborn.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Osborn – aye

Trustee Foss – aye

Motion carried.

B. Audit 2023-2024

The fiscal audit for May 1, 2023 through April 30, 2024 is nearing completion and is anticipated to be presented to the board at the October board meeting.

C. Other Items from the Controller

There were no other items from the Controller.

VI. LEGAL ISSUES

A. Attorney Report

Chief Cassady reported that there were no legal issues at this time.

B. Other items from the Attorney

There were no other items.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Chief Cassady noted that the Commissioners meeting will take place this week on August 15, 2024.

B. Foreign Fire Insurance Board

Chief Cassady noted that the board met on August 11th. The new Chairman for the Foreign Fire Board is Acting Officer Jeff Hammond and the new Treasurer/Secretary is Firefighter Kayla Zelek. The board approved the purchase of a new outdoor grill for upstairs and a humidifier for the living quarters, as well as up to \$1,000 towards new kitchen items that are needed. The Battalion Chief bunk changes are still under consideration.

C. DuComm Report

Chief Cassady reported that Glen Ellyn Fire is moving off of Fire North as of August 26th. He then summarized a new program called Pulse Point and provided details regarding its integration with CAD. The District's call volume continues to grow and is up 3.5% so far this year. DuComm has a new Human Resources and Tech Services Managers. There was discussion regarding the addition of a fee for dispatching of the stroke unit.

Trustee Kosiara reviewed the changes on the DuComm executive board and noted that he is no longer on the Board of Directors but is remaining on the Executive Board.

D. Other Announcements

Chief Cassady noted that the Alliance chiefs meet on Friday and he is hoping for the new IGA for the next meeting.

A request for bid on a new roof for the fire station is being revised and reviewed by the attorney before being presented to the Board for approval.

The Pension Fund is funded at 74.84% in the current fiscal year draft. The District will need to be 90% vested by the year 2040.

A thank you card was received from Kiwanis of Glendale Heights for our participation and ongoing membership.

The GlenOaks Hospital Foundation Festival of Flavors will take place on November 6th, anyone wanting to attend please RSVP to Chief Cassady.

The Illinois Alliance of Fire Protection Districts and Illinois Fire Chiefs Association combined conference will take place September 15th through the 18th and includes essential training modules.

A retirement announcement for BC Chris Cavanaugh has been released with August 30th being his last day of service.

VIII. OLD BUSINESS

A. Apparatus and Facilities

Deputy Chief Buccola provided an update that Chassis 14 and Chassis 18 had alternators repaired. Emergency Vehicles Services was in response to assist the District with the issues over the weekend of occurrence. Engine 59 is at EVS for preventive maintenance and pump packings. All engines are due for pump testing. The Quint has been outfitted as a reserve vehicle and continues to be used. There have been inquiries on its purchase but no offers at this time.

An electrical vehicle fire blanket has been purchased in the amount of \$1,600 and is a one-time use piece of equipment. Consideration for cost replacement is being made and would need to be noted in our billing ordinance.

Chief Cassady noted that the front door openers for ADA compliance are still being researched and quotes collected for consideration.

B. Battalion Chief Vacancy

Chief Cassady reported that the due date for applications was extended to August 19th. The District has received eight applications to date.

- C. Other Old Business
There was no other old business.

IX. NEW BUSINESS

- A. Resolution RES 2024-003 Surplus of District Property
Chief Cassady reviewed the items listed on the resolution for surplus. As soon as the Chief's vehicle is returned, his car will be moved to the bureau and the oldest vehicle will be sold.

Trustee Kosiara motioned to adopt Resolution 2024-003 A Resolution Authorizing the Sale or Donation of Personal Surplus Property of The Glenside Fire Protection District. The motion was second by Trustee Osborn.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Osborn – aye

Trustee Foss – aye

Motion carried.

- B. Firefighter Vacancy
Chef Cassady updated the board on the current vacancy for a full-time firefighter.

Trustee Foss motioned to direct the Board of Commissioners to fill the full-time firefighter vacancy and hire from the current eligibility roster. The motion was second by Trustee Osborn.

Roll Call Vote:

Trustee Foss – aye

Trustee Osborn – aye

Trustee Kosiara – aye

Motion carried.

- C. Service Awards
There was discussion regarding the 2024 service awards and the menu for the evening's event. The event will take place on October 25th.

- D. Strategic Plan Update

Chief Cassady made a presentation to the board on the current strategic plan which covers the years of 2023 through 2028. The power point presentation provided by Chief Cassady, reviewed the accomplishments of the short-term goals for the years 2023-2025 that have been reached.

E. Junior Women's Club Sponsorship

A handout on a fundraising effort by the Glendale Heights Junior Women's Club was presented for consideration by the board members. The Goose Chase for Charity event will take place in September.

Trustee Kosiara motioned to approve a sponsorship for the GH Junior Women's Club in the amount of \$100.00. The motion was second by Trustee Osborn.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Osborn – aye

Trustee Foss – aye

Motion carried.

F. Other New Business

There was no other new business to discuss.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. CLOSED SESSION

Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(8) of the Act (pending, probable or imminent litigation) at 5:55 PM. The motion was second by Trustee Osborn.

XII. RETURN TO RECESSED MEETING

Trustee Kosiara motioned to return from closed session at 6:27 P.M. The motion was second by Trustee Foss. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

No action taken in closed session.

XIII. ADJOURNMENT

The next regularly scheduled meeting of September 10, 2024 will take place at the regular time of 4:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Kosiara motioned to adjourn the meeting at 6:28 P.M. The motion was second by Trustee Osborn. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 10TH DAY OF SEPTEMBER, 2024

/s/ Nicholas Kosiara, President