GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
SEPTEMBER 8, 2026
OF THE BOARD OF TRUSTEES AT 4:30 P.M.

I. CALL TO ORDER:
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustees at 4:30 P.M.

II. PLEDGE TO THE FLAG:
The pledge of allegiance to the flag was recited.

III. ROLL CALL:
Present were Trustee Kosiara, Trustee Foss and Trustee Johnston. Trustee Foss requested that the meeting minutes reflect that Chief Cassady, DC Buccola, Executive Admin Haiden and BC Zahara were also in attendance. Bradley O'Sullivan attended the meeting for Controller James Howard.

IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS
The regular and closed session meeting minutes for the Board of Trustees meeting held on August 11, 2026 were presented for review and acceptance.

Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of August 11, 2026 as presented and to accept, approve and release to the public the closed session minutes of August 11, 2026. The motion was second by Trustee Johnston. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

V. FINANCIAL REPORTS

A. Controller's Report

Mr. O'Sullivan reviewed the month's fiscal year ending August 2026 noting that 33% of the fiscal year of 2026-2027 is completed. He summarized the revenues and noted that interest rates are an improvement compared with last year. Our major revenue stream of ambulance income is outperforming our budgeted expectations so far this year. The operating expenses for the District and highlighted areas of the Districts' expenses were reviewed. He then provided a review of investments of all accounts to wrap his report up.
There were no questions or concerns.

Trustee Kosiara motioned to accept and file the Controllers Report as presented and pay all accounts payables and payroll as presented for August in the amount of $494,270.28. The motion was second by Trustee Foss.

Roll Call Vote:
Trustee Kosiara – aye
Trustee Foss – aye
Trustee Johnston – aye
Motion carried.

B. Hinsdale Bank Authorized Signatures
A signature card for the Wintrust Hinsdale Bank Account for the Paramedic Billing Services ambulance collection lock box account was noted to be updated with the current board secretary. Signers on the account are Chief Richard Cassady and Trustee Nicholas Kosiara. Trustee Michael Foss is being added providing his information and signed the bank card for the account. The information will be relayed.

C. Annual Audit April 30, 2026
The fiscal year required annual audit for the period of May 1, 2025 through April 30, 2026 with our auditing firm of Sikich LLP is in the final fieldwork stages of completion. We anticipate the final audit to be presented to the Board of Trustees at the October meeting.

D. Other Items from the Controller
There were no other items from the Controller.

VI. LEGAL ISSUES

A. Attorney Report
Chief Cassady reported that a payment was made regarding the litigation discussed at last month's meeting. The board went on record noting that the State of Illinois should be protecting their government entities in regards to FOIA requests from out of state organizations.

B. Other items from the Attorney
There were no other items.

VII. ANNOUNCEMENTS

A. Fire Commissioners
Chief Cassady reported that the Board of Commissioners posted the preliminary list for Lieutenant promotion that contains three candidates. The final list will be posted later this month.
There was discussion regarding the current full-time firefighter's hiring list and the status of job offers. The District is going through a second round of contacts who "passed" on the first round to update their interest. If the current list expires, we will have to create a new list to hire from, and we will post notification at least 14 days prior to testing.

B. Foreign Fire Insurance Board
Chief Cassady noted that there was no activity to report.

C. DuComm Report
Chief Cassady noted that as of September 14th, DuComm will be online with their ESSA Mental Health compliance and reciprocity through the 9-8-8 assistance line. There are 80 current telecommunicators and 11 in training.
Trustee Kosiara missed the last Executive Committee. It was noted that DuComm said the non-weather related alarms were due to a hardware issue that has now been resolved and a maintenance mistake.

D. Other Announcements
Chief Cassady noted that upcoming events include:

- The Glendale Heights Charity Golf Classic held on August 26th this year raised over $30,000 for charities and the District was happy to be a part of the efforts.
- September 11th is Patriot Day and the District will participate as usual in the Village's event. The event begins after 7PM and the District's 9/11 artifacts will be brought over for the event. Chief Cassady has secured a bagpiper.
- September 22nd through the 27th is the President's Cup Golf Tournament at the Medinah Country Club. Lieutenant Lipponeur will be on the team as our hazardous materials representative for the event. Chief will be at the command post for one of the days. A few other personnel will be working the event as well.
- October 7th is the Health and Safety Fair and the District is preparing for the event.
- The District claimed hail damage on four vehicles noting that the roof of the station and training house were both fine.
- The District has hired five new part-time employees. Two part-time firefighters will start immediately and three are in fire academies to complete their training.
- There was discussion regarding holiday gifts for employees. Gifts will be ordered accordingly and include a screened version of our patch.

VIII. OLD BUSINESS

A. Apparatus and Facilities
DC Buccola provided updates on all apparatus, noting that ambulance warranty work was completed. A ladder rack issue on the engine was also cared for.
DC Buccola gave an update on the new tender stating that it will be picked up next Monday, September 14th. A group will go to complete

the inspection including representatives from Emergency Vehicles Services.
DC Buccola reported on facilities noting that the laundry room work was completed with new cabinets. The upstairs kitchen project will be starting later this month.

B. Living Quarters Kitchen Repair/Remodel
Chief Cassady noted that AHAL Construction was chosen for the work to be completed upstairs in the living quarters kitchen area. AHAL Construction is scheduled for the remodel and repair work to begin the week of September 28th.

C. Other Old Business
Chief Cassady noted there was none.

IX. NEW BUSINESS

A. Service Awards
October 23rd is scheduled for the Districts service awards, held every two years and recognizing employees with increments of five years of service. Chief Cassady provided an update on the event and that the menu is being finalized.

B. Station Generator Repair
Chief Cassady provided a quote from our current vendor on repair of the radiator for our station generator. Chief reviewed the issue with the custom radiator for the station generator and the core leak that needed to be repaired.
There was discussion on the cost of the repair and if there were other options or companies we should be considering. Some additional investigation will be completed before proceeding.

C. Appearance and Uniform Policy
Chief Cassady provided an updated version of the Appearance and Uniform Policy of the Board of Trustees Policies and Procedures for the District.

D. Fire Inspector Job Posting
A job description for a full-time Fire Inspector position for the District was provided to the board for review. With approval the job will be posted immediately to fill a vacancy in the fire prevention bureau. Chief Cassady noted that some of the certifications for the position are dated for future requirements so the position can grow into the Fire Marshal position.

Trustee Kosiara approved to hire a full-time Fire Inspector and fill the vacancy in the fire prevention bureau immediately. The motion was second by Trustee Foss.

Roll Call Vote:
Trustee Kosiara – aye
Trustee Foss – aye
Trustee Johnston – aye
Motion carried.

E. Other New Business

X. PUBLIC COMMENTS/QUESTIONS
There were none.

XI. ADJOURNMENT
The next regularly scheduled meeting of October 13, 2026 will take place at the regular time of 4:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Kosiara motioned to adjourn the meeting at 5:33 P.M. The motion was second by Trustee Johnston. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:

/s/ Michael Foss, Secretary

APPROVED THIS 13TH DAY OF OCTOBER, 2026

/s/ Nicholas Kosiara, President