

**GLENSIDE FIRE PROTECTION DISTRICT  
MINUTES OF THE REGULAR MEETING  
SEPTEMBER 12, 2023  
OF THE BOARD OF TRUSTEES AT 4:30 P.M.**

- I. CALL TO ORDER:  
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 4:30 P.M.
- II. PLEDGE TO THE FLAG:  
The pledge of allegiance to the flag was recited and led by Chief Cassady.
- III. ROLL CALL:  
Present were Trustee Kosiara, Trustee Osborn and Trustee Foss. Trustee Osborn requested that the meeting minutes reflect that Chief Cassady, Deputy Chief Buccola, Comptroller James Howard, and Secretary Alex Galanopulos were also in attendance.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS  
The regular and closed session meeting minutes for the Board of Trustee's meeting held on August 8, 2023 were presented for review and acceptance.

*Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of August 8, 2023 as presented and to approve, file and release to the public the closed session meeting minutes of August 8, 2023. The motion was second by Trustee Foss. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

- V. FINANCIAL REPORTS
  - A. Controller's Report

Controller Howard covered the past month of the fiscal year ending August, 2023. He highlighted all revenue lines, noting the revenue from taxes received from DuPage County as well as interest income and ambulance fees collected so far this year. Approximately 58 percent of revenues related to taxes have been collected thus far. He then reviewed the operating expenses for the year along with capital expenditures for the year so far. A final overview of the District's cash and investments was also completed. There were no questions or concerns.

*Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for August in the amount of \$418,281.64. The motion was second by Trustee Osborn.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Osborn – aye*

*Trustee Foss – aye*

*Motion carried.*

B. Other Items from the Controller

Controller Howard informed the board he has filed the CMS cost study report on behalf of the District.

VI. LEGAL ISSUES

A. Attorney Report

Chief Cassady stated there was nothing to report.

B. Other items from the Attorney

There were no other items.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Chief Cassady noted that Commissioners met last month and posted the preliminary Lieutenants eligibility list. Candidates have ten days to submit any military points. The Commissioners will meet September 21, 2023 and post the final Lieutenants eligibility list. The Firefighter's written exam is taking place here at the station on September 16, 2023. There are nineteen applicants expected, including several current part-time personnel. Oral interviews are scheduled for October 7, 2023. Results to be discussed at October's meeting with the hope of posting a preliminary eligibility list for the full-time firefighters. Trustee Foss inquired if any candidates were from the previous eligibility list, Chief Cassady confirmed there was none.

B. Foreign Fire Insurance Board

Chief Cassady said there was no activity since the last meeting held in May. The next meeting is scheduled for November 7, 2023.

C. DuComm Report

Chief Cassady stated Deputy Chief Buccola attended today's DuComm Chiefs meeting. ETSB is looking at whether to continue with the current CAD system or look for new one. The station alerting is up for renewal soon. Problems continue with Motorola and the new portable radios. Radios received in January 2023 were sent back for more testing to become NFPA compliant and came back virtually unusable and not safe. Looking to reprogram current radios, if Motorola is unable or unwilling to do so, ETSB will write a recommendation to find new Motorola radios.

D. Other Announcements

Chief Cassidy announced that old air paks were donated to Dalton Fire. Firefighter Lipponeur has been named the new team leader for MABAS Division 12 HazMat team. Currently Glenside members on the Hazmat team are firefighters: Lipponeur, Hauser, Wick and Novielli. Personnel update: PSI paramedic Tim Conley has resigned from Glenside and moved on to other endeavors. Paramedic Russ Brophy will on come to be the new PSI replacement. Two of our part-timers have passed their probation period. Chief Cassidy discussed a health care facilitator company, Optimal Recovery. It is a network that helps get doctor's appointments faster and to return to work faster when a work related injury occurs. Individuals are assigned an injury navigator to assist with appointments and follow-ups; who stays with the patient during the entire process. Optimal is associated with many providers and have their own network of specialists they work with. The aim is to reduce the work comp claims; reduce injury time and reduce overtime by having the individual return to work 3 months faster. No subscription fee involved, the district is charged as the services are used. Average cost is \$2,500.00 for a work comp claim and \$500.00 for a minor injury. Addison Fire & Wood Dale fire currently using Optimal. Trustee Kosiara deferred to Chief Cassidy's judgement to proceed.

#### VIII. OLD BUSINESS

##### A. Apparatus and Facilities

Deputy Chief Buccola noted several vehicle repairs that took place including an electrical issue on the new engine, a compartment door change out and a break adjustment. The reserve ambulance is back in service. The Quint had its maintenance list completed recently and passed the ladder testing. Miscellaneous ambulance issues including a coolant line and battery issue were also cared for recently. The parking lot was re-stripped and new signage has gone up. Some parking blocks have been replaced as well.

##### B. Other Old Business

Chief Cassidy noted that there was none.

#### IX. NEW BUSINESS

##### A. NIAFPD Fall Seminar

Chief Cassidy referred to the information materials for the fall seminar being provided by the Northern Illinois Alliance of Fire Protection Districts taking place in October. Trustee Foss will not be available to attend. The seminar, which is virtual, can be taken in three parts.

##### B. Copier Purchase

Chief Cassidy discussed the details of the purchase of two new copiers for the District.

*Trustee Kosiara motioned to approve the purchase of 2 new copiers in the amount of \$9,845.97 through Konica Minolta.*

*The motion was second by Trustee Osborn.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Osborn – aye*

*Trustee Foss – aye*

*Motion carried.*

C. IT Server Purchase

Chief Cassady met with Leading IT to switch to a cloud-based server for backup purposes as opposed to keeping it in house. At the moment there is no pricing available, it still needs to be built out. Chief to get more pricing

*Trustee Kosiara motioned to approve the purchase of the new IT server through Leading IT and not to exceed \$15,000.00.*

*The motion was second by Trustee Osborn.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Osborn – aye*

*Trustee Foss – aye*

*Motion carried.*

D. Command Vehicle Purchase

Chief Cassady discussed the purchase of a new vehicle. Friendly Ford was the only dealer to submit a bid. It will be 5-6 months out before the vehicle would be received. Radio equipment to be installed upon receipt.

*Trustee Kosiara motioned to approve the purchase a new command vehicle through Friendly Ford not to exceed \$78,000.00.*

*The motion was second by Trustee Osborn.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Osborn – aye*

*Trustee Foss – aye*

*Motion carried.*

E. Other New Business

Chief Cassady stated there was no updates on the balcony project.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. CLOSED SESSION

*Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(8) of the Act (pending, probable or imminent litigation) at 5:32 PM. The motion was second by Trustee Osborn.*

XII. RETURN TO RECESSED MEETING

*Trustee Kosiara motioned to return from closed session at 5:52 P.M. The motion was second by Trustee Foss. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

No action was taken in closed session.

XIII. ADJOURNMENT

The next regularly scheduled meeting of October 10, 2023 will take place at the regular time of 4:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

*Trustee Foss motioned to adjourn the meeting at 5:53 P.M. The motion was second by Trustee Osborn. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.*

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 10TH DAY OF OCTOBER, 2023

/s/ Nicholas Kosiara, President