

**GLENSIDE FIRE PROTECTION DISTRICT  
MINUTES OF THE REGULAR MEETING  
OCTOBER 10, 2023  
OF THE BOARD OF TRUSTEES AT 4:30 P.M.**

- I. CALL TO ORDER:  
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 4:30 P.M.
- II. PLEDGE TO THE FLAG:  
The pledge of allegiance to the flag was recited and led by Laura Haiden.
- III. ROLL CALL:  
Present were Trustee Kosiara, Trustee Osborn and Trustee Foss. Trustee Osborn requested that the meeting minutes reflect that Chief Cassady, Deputy Chief Buccola, Bradley O'Sullivan for Comptroller James Howard, and Administrative Assistant Laura Haiden were also in attendance.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS  
The regular and closed session meeting minutes for the Board of Trustee's meeting held on September 12, 2023 were presented for review and acceptance.

*Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of September 12, 2023 as presented and to approve, file and release to the public the closed session meeting minutes of September 12, 2023. The motion was second by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

- V. FINANCIAL REPORTS
  - A. Controller's Report  
Mr. O'Sullivan covered the past month of the fiscal year ending September, 2023. He highlighted all revenue lines, noting the revenue from taxes received from DuPage County as well as interest income and ambulance fees collected so far this year. Approximately 98 percent of revenues related to taxes have been collected. He then reviewed the operating expenses for the first five months of the year and capital expenditures so far. A final overview of the District's cash and investments was also appraised.  
President Kosiara questions the detail difference in percentage on a line item and an answer was provide. There were no other questions or concerns.

*Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for September in the amount of \$349,587.42. The motion was second by Trustee Osborn.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Osborn – aye*

*Trustee Foss – aye*

*Motion carried.*

B. Other Items from the Controller

Mr. O'Sullivan reviewed the Tax Levy preparation summary for the upcoming year. He noted that the Consumer Price Index increase is 6.5% and this will increase and drive new growth within the community. The comparison was an increase of 4.96% over last year's tax extension and will yield almost \$282,000 in new money for the District. The 2023 Tax Levy will be officially passed at the November Board of Trustees meeting.

VI. LEGAL ISSUES

A. Attorney Report

Chief Cassady stated there was nothing to report.

B. Other items from the Attorney

There were no other items.

VII. ANNOUNCEMENTS

A. Fire Commissioners

DC Buccola noted that the Commissioners had posted the preliminary Lieutenants eligibility list and the preliminary eligibility roster related to full-time firefighters hiring. Preference points submittal is due on October 23, 2023. Six of the ten names on the eligibility roster are known to Glenside personnel.

B. Foreign Fire Insurance Board

Chief Cassady said there was no activity since the last meeting held in May. The next meeting is scheduled for Monday, November 7, 2023.

C. Decennial Committee

The members of the decennial committee for the District last met in September. Surveys were provided to each member of the District to prepare for the next meeting that will take place on November 14, 2023.

#### D. DuComm Report

Chief Cassidy stated that both he and Deputy Chief Buccola attended today's DuComm Chiefs meeting. Director Robb is currently out of commission and Executive Board member Nicole Nomella is filling her position until her return.

There is an intergovernmental agreement between DuPage County, DuComm, the ETSB and ACDC (Addison Consolidated Dispatch Center) to operate redundant systems in the event of an emergency to sustain communications within DuPage County. Chief Cassidy reported on the status of new radios and upcoming changes to the the CAD system and alerting systems overseen by the ETSB. Surplus grant money from DuPage County, is designated to be used toward operations through the IGA until 2030 will be further discussed.

#### E. Other Announcements

Chief Cassidy noted that the board is reviewing ideas for holiday gifts. The Health and Safety Fair summary for this year was provided by Chief Cassidy noting the variety of public education activities that took place. Chief Cassidy noted that it was probably the highest attended event for personnel ever. He recognized the efforts of all personnel and especially Acting Officer Hauser, Public Education Coordinator. It was nice to get back to public events of this size and make an impact on the community. The Show and Shine Car Show that took place in September was quite successful. The stroke unit, EMS helicopter and our apparatus were on site for the public to view and learn from.

### VIII. OLD BUSINESS

#### A. Apparatus and Facilities

Deputy Chief Buccola noted several vehicle repairs that took place including the newest engine that was receiving service for the DEF indicator. Both the Chief's and old staff car were recently serviced. All three ambulances are in service and operational. There is no new update on the arrival of the new ambulance.

A new furnace has been installed at the training house. A roof inspection was completed on both buildings in preparation for replacement of the main building in the near future. The training house roof will be good for another two to three years.

We are looking into pricing on new holiday decorations for the building. We are considering lighting that can be left up year round with changing colors for the holidays.

The sidewalk at the corner of the property is being changed to become ADA compliant. The county is doing the work and it should begin this week.

B. NIAFPD Fall Seminar

Chief Cassady reminded the board about the fall seminar taking place on Saturday, October 21<sup>st</sup>. A link for the virtual class will be emailed out to each attendee.

C. Other Old Business

Chief Cassady noted the attendance of Glenside personnel to the Chicagoland 9/11 Memorial Stair Climb this year in its new location in Geneva. He mentioned the success of the event and then had Administrative Assistant Haiden provide additional information. She thanked the board for their continued support and recognized the support of the firefighters and union members.

Deputy Chief Buccola is working on a grant submittal for small equipment and the need for new power stair chairs. An AFG Grant will be considered and prepared for new cardiac monitors that will be needed next year.

IX. NEW BUSINESS

A. Annual Audit Presentation Fiscal Year 22-23

Chief Cassady noted that the audit is complete but the presentation will take place at the November meeting.

B. Bloomingdale FPD Shared Services IGA

Chief Cassady discussed the details of the intergovernmental agreement between Glenside and Bloomingdale Fire. This is the agreement that allows the organizations to share equipment when needed.

*Trustee Kosiara motioned to enter into an intergovernmental agreement regarding the sharing of vehicles when it was necessary, with Bloomingdale Fire Protection District No. 1. The motion was second by Trustee Osborn.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Osborn – aye*

*Trustee Foss – aye*

*Motion carried.*

C. Ratify Re-Opening of the Collective Bargaining Agreement

Chief Cassady noted that several sections and those related to the new Battalion Chief position were included in the re-opening of the CBA. Changes in the structure for rank of Lieutenant down through firefighter was realigned for consistent base salaries. The changes were reviewed

by the District and the union's attorneys. There was a tentative agreement of all changes signed by the Fire Chief and union representatives in preparation for the amendment to the collective bargaining agreement.

*Trustee Kosiara motioned to ratify the changes to the collective bargaining agreement as presented. The motion was second by Trustee Foss.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Foss – aye*

*Trustee Osborn – aye*

*Motion carried.*

D. Other New Business

Chief Cassady stated that the last ISO evaluation had rated the District from 81 to 87 points. A majority of these points were received due to the cooperation of the Village of Glendale Heights and the water department. Another point was earned and related to DuComm data provided. Chief Cassady anticipated more points for the future evaluations in training areas as new software and tracking is now in place to better report the information.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. ADJOURNMENT

The next regularly scheduled meeting of November 14, 2023 will take place at the regular time of 4:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

*Trustee Foss motioned to adjourn the meeting at 6:29 P.M. The motion was second by Trustee Kosiara. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.*

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 14TH DAY OF NOVEMBER, 2023

/s/ Nicholas Kosiara, President