

**GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
OCTOBER 11, 2022
OF THE BOARD OF TRUSTEES AT 5:30 P.M.**

- I. **CALL TO ORDER:**
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:35 P.M.
- II. **PLEDGE TO THE FLAG:**
The pledge of allegiance to the flag of the United States of America was recited and led by Administrative Assistant Haiden.
- III. **ROLL CALL:**
Present were Trustee Kosiara, Trustee Olsen and Trustee Osborn. Trustee Kosiara requested that the meeting minutes reflect that Chief Cassady, Deputy Chief Buccola, Comptroller James Howard and Administrative Assistant Haiden were also in attendance.
- IV. **MINUTES OF PREVIOUS TRUSTEES MEETINGS**
The regular and closed session meeting minutes for the Board of Trustee's meeting held on September 13, 2022 were presented for review and acceptance.

Trustee Olsen motioned to accept, approve and file the regular meeting minutes of September 13, 2022 as presented with the correction to remove Deputy Chief Kolarik from the roll call and to accept, approve, file and release to the public the closed meeting minutes of September 13, 2022. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

- V. **FINANCIAL REPORTS**
- A. **Controller's Report**
Controller Howard covered the past month of the fiscal year ending September, 2022, noting that 42% of the fiscal year has been completed. He highlighted all revenue lines, noting the revenue received from DuPage County in taxes as well as interest income and ambulance fees collected so far this year. He then reviewed the operating expenses for the year along with comparisons to this time last year as well as capital expenditures for the year so far. A final overview of the District's cash and investments was also completed. There were no questions or concerns.

Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for August in the amount of \$364,476.93. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

Swearing-in of Firefighter Dave Zielinski

Trustee Kosiara asked that the board move to New Business agenda item A. Swearing-in of Firefighter. Trustee Kosiara led the oath of office and Firefighter David Zielinski was sworn in. Chief Cassady said a few words about Dave and his time with the District as a part-time firefighter for the past fifteen years. FF Zielinski said a few words thanking those present and to the staff and crews of the Glenside Fire District for their support over the past years.

Trustee Kosiara asked that the meeting be recessed for refreshments and pictures at 5:48.

Trustee Kosiara reconvened the meeting at 6:04 PM.

B. Other Items from the Controller

Controller Howard noted that the GEMT report application was extended until the end of the month to the State of Illinois. His organization will be filing on behalf of the District.

The audit for the fiscal year 2021-2022 is near completion and will be presented at the November board meeting.

VI. LEGAL ISSUES

A. Attorney Report

Chief Cassady noted there were no legal issues to discuss.

B. Other items from the Attorney

Chief Cassady noted there were no other items.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Chief Cassady said the Board of Commissioners reported that there were no meetings held in August or September. The next regular meeting is will take place on Thursday, October 20, 2022.

B. Foreign Fire Insurance Board

Chief Cassady said the board will meet again on November 7, 2022. Since then the new treadmill has arrived.

C. DuComm Report

Chief Cassady noted that DuComm has made a conditional offer of employment to a new director with the final recommendation coming from the DuComm Executive Board on October 26th. The town of DesPlaines has made inquiries to DuComm and other dispatch agencies for providing dispatch service.

D. Other Announcements

Chief Cassady said that all staff are helping with the preparations for the ISO inspection coming up in November.

The LARPA grant through County of DuPage was received in the amount of just over \$75,000.

The Health and Safety Fair took place on Wednesday, October 5th. Glenside had a good showing of personnel. The public education coordinator planned for demonstrations to the public with the fire extinguisher trainer, Hands Only CPR, our lucas device which provides chest compressions on a patient, etc. While attendance was down those who attended received important information regarding life safety, some freebies and fresh made popcorn. Glenside personnel also staffed the teddy bear clinic for kids.

The Hundred Club of DuPage's annual dinner will take place on October 26th this year. There are no fire or police recipients that were nominated, so they are recognizing Telecommunicators at the event.

Valli Produce's location is being purchased by Tony's Fresh Market and the store will be reconfigured.

The Division 12 completed technical rescue training at Glenside's training house this week. The house structure and contents were re-configured for collapse training. Shoring of floors and doors was prepared and worked on by the training officers.

Personnel are currently evaluating a variety of air packs for future purchase and replacement in 2023. Glenside is still hoping for receipt of grant money for the fill station.

VIII. OLD BUSINESS

A. Apparatus and Facilities

Deputy Chief Buccola reported that there are no new offers on the old engine, which has been fortunate as we have had to have the vehicle used as a reserve engine of late. The Quint is finishing its repairs and is expected to be returned this week. Chassis 019, the second ambulance out has had work completed, while the newest ambulance had an electrical issue that was also cared for. The 2022 Expedition is expected to be received by the end of the month. There is no information on the

new ambulance at this time, but it was confirmed that receipt will not be expected until 2024. The box design specs will begin at the start of the new year.

B. Battalion Chief Rank

Chief Cassady that there are no updates to report at this time. We are working with the union representatives to identify issues that will affect the current collective bargaining agreement.

C. Other Old Business

There was no other old business.

IX. NEW BUSINESS

A. Swearing-in of Firefighter

This agenda item was covered earlier in the meeting.

B. Other New Business

Chief Cassady stated there was no other new business to discuss.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. CLOSED SESSION

Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(8) of the Act (pending, probable or imminent litigation) at 6:32 P.M. The motion was seconded by Trustee Olsen.

XII. RETURN TO RECESSED MEETING

Trustee Kosiara motioned to return from closed session at 6:51 P.M. The motion was seconded by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

No action was taken in closed session.

The purchase of personnel recognition items was discussed for Christmas.

XIII. ADJOURNMENT

The next regularly scheduled meeting of November 8, 2022 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Olsen motioned to adjourn the meeting at 7:10 P.M. The motion was seconded by Trustee Kosiara. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 8TH DAY OF NOVEMBER, 2022

/s/ Nicholas Kosiara, President