

**GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
NOVEMBER 9, 2021
OF THE BOARD OF TRUSTEES AT 5:30 P.M.**

- I. CALL TO ORDER:
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:31 P.M.
- II. PLEDGE TO THE FLAG:
The pledge of allegiance to the flag of the United States of America was recited and led by Administrative Assistant Haiden.
- III. ROLL CALL:
Present were Trustee Kosiara, Trustee Olsen and Trustee Osborn. Trustee Osborn requested that the meeting minutes reflect that Chief Cassady, Administrative Assistant Haiden and Controller Howard's representative Bradley O'Sullivan were also in attendance.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS
The regular and closed session meeting minutes for the Board of Trustee's meeting held on October 12, 2021 were presented for review and acceptance.

Trustee Olsen motioned to accept, approve and file the regular meeting minutes of October 12, 2021 as presented. The motion was seconded by Trustee Kosiara. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

Trustee Olsen motioned to approve, file and release to the public the closed session meeting minutes of October 12, 2021. The motion was seconded by Trustee Kosiara. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

- V. FINANCIAL REPORTS
- A. Controller's Report
Mr. O'Sullivan covered the past month of the fiscal year ending October, 2021. He noted that property taxes received thus far were 99% of the anticipated budgeted amount. Ambulance fees collected in October totaled \$47 thousand and put the District at 97% anticipated for the year. All expenses are under budget for the year so far with the exception of the Audit fund which is almost completed for this year. He also reviewed operational expenses and noted the surplus dollars for the District. There were no questions or concerns.

Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for October in the amount of \$415,612.40. The motion was seconded by Trustee Osborn.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

B. Other Items from the Controller

There were no other items from the Controller.

Trustee Kosiara requested that the board move to New Business Agenda Item A. ORD 194 Tax Levy to have the controller cover the information to pass the tax levy.

There was discussion regarding the tax levy for 2021. Mr. O'Sullivan referred to the Tax Levy handout in the trustees' books and provided additional information. He covered the CPI – Consumer Price Index percentage that drives the tax extension over the prior year for the District. He also summarized the EAV – Equalized Assessed Value of the homes the District covers and noted the inverse relationship between the EAV and the tax rate. The limiting tax rates that can be extended by the District for 2021 will yield approximately \$73,000 in new property tax income. The Pension fund can anticipate \$934,000 to be received and is on track with their estimated needs to continue to keep things funded.

Trustee Kosiara motioned to adopt Ordinance 194, An Ordinance Levying and Assessing Taxes of The Glenside Fire Protection District, DuPage County Illinois for 2021. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

VI. LEGAL ISSUES

A. Attorney Report

Chief Cassady noted there were no legal issues to discuss.

- B. Other items from the Attorney
Chief Cassady stated that there were none.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Chief Cassady stated that a Fire Commissioner meeting was held on October 21, 2021. It covered the required quarterly meeting for their board and no meeting is anticipated for the remainder of the year. In 2022 the board will be going through the process of firefighter testing to establish an eligibility list to replace the current one when it expires. There was conversation about what other departments are doing with the shortage of firefighter/paramedics and who we would be testing with.

B. Foreign Fire Insurance Board

Chief Cassady said a meeting had been held on November 8, 2021. A few new expenditures were approved at the meeting including a pellet smoker cooking station, soda machine to be used by Local 3277 for the downstairs training room area. New equipment for the workout room such as a new elliptical and treadmill are also approved to be purchased in a combined amount not to exceed \$15,000.

C. DuComm Report

Chief Cassady reported that the new radio purchase through the ETSB funding was discussed at the DuComm meeting and will cost ETSB a combined 35 million for mobile radios in vehicles and the air time. If the contract is executed before 2022 there is a 14% savings. Chief Cassady noted that at the next board meeting a memorandum of understanding between the ETSB and the District for use of the system will be presented. Glenside is slotted to receive 26 portable radios and one mobile radio per rig from ETSB. Glenside would be looking to purchase three additional mobile radios at the contract price to be paid back in 2023. Glenside's call volume is up 11% from last year and we are on track to be our busiest year yet.

D. Other Announcements

Chief Cassady announced that the Village of Glendale Heights tree lighting ceremony will take place on November 29th and followed by fireworks at Camera Park.

The Veteran's Day Ceremony is on Thursday, November 11th and dependent upon the weather could take place at city hall indoors.

The District received a gift card for loaning out our mannequins for a training exercise. The gift card will be used for snacks at a meeting in the future.

Service Awards cannot be scheduled before the end of the year due to availability of the desired location, so it will be planned for one of the Fridays in early February, 2022.

We received notification that our grant applied for with FEMA was denied. No feedback or peer review was provided to us due to the volume of requests. The 2008 purchased air packs will soon be out of compliance and capital funds will need to be used to purchase new ones.

Christmas Sharing through the Village of Glendale Heights information was summarized and provided to the attendees. Everything is due to the village by December 3rd.

Trustee Kosiara noted that he had attended the annual turkey shoot and although there were no turkeys given away they were provided with gift certificates instead.

A reimbursement of \$5,500 was received from ChemTool for the fire in Rockton, IL, for the shift assistance our crew performed at the Rockton FPD station.

Workman's Comp Insurance is coming up for renewal through The Horton Group and Illinois Public Risk Fund coverage. The renewal is based on payroll costs and past five years of claims. It will be renewed for the upcoming calendar year.

Health insurance rates were received from ONE Digital for the health, vision and dental insurance coverages. Rates overall went up by 6% but we will be switching to a higher deductible plan with lower premiums effective January 1, 2022, thus the District is anticipating seeing a decrease in monthly premiums for coverage.

The American Rescue Plan Act was implemented but only benefitted municipalities in DuPage County. Aimed to provide additional cost coverage of expenses during COVID timeframes, the DuPage County Fire Chiefs Association petitioned the county to request for additional funding. DuPage agreed to put the request under consideration and the District should see some of the \$5 million funds that were allocated.

The Northern Illinois Alliance of Fire Protection Districts annual conference will be held in January, 2022. The district members will look to be registered for the event.

Chief Cassady announced that he will be taking the Secretary position on the DuPage Chiefs Association board and will be recognized at the installation dinner in January.

VIII. OLD BUSINESS

A. Apparatus and Facilities

Chief Cassady said that Ferrara will be ready for a mid-point inspection and they are scheduling a visit and viewing possibly for the first week of December. There was conversation about who will be attending.

The old engine will go out to market after the new one is received.

Chief Cassady reported on facilities for the District noting that a plumber's inspection of the floor drains was completed and a quote for \$15,000 was provided for the work needed which includes the addition

of more clean outs, triple basin cover replacements, etc. The work would be planned in the future and closer to when the apparatus bay floors need to be replaced. An additional dumpster will be rented to complete the cleaning effort of the station and old training materials.

B. Other Old Business

Chief Cassady stated that there was no other old business.

IX. NEW BUSINESS

A. Ord 194 Tax Levy

This agenda item was covered earlier in the meeting.

B. Pension Board Trustee Re-appointment

Mr. Jeff Greeley currently holds the appointed pension board trustee position.

Trustee Kosiara motioned to re-appoint Mr. Greeley to the board position for another term. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

C. Other New Business

Chief Cassady stated there was no other new business to discuss.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. CLOSED SESSION

Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(8) of the Act (pending, probable or imminent litigation) at 6:37 P.M. The motion was seconded by Trustee Olsen.

XII. RETURN TO RECESSED MEETING

Trustee Kosiara motioned to return from closed session at 6:52 P.M. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record

to reflect that there was unanimous approval of the motion with all members in attendance voting.

No action was taken in closed session.

XIII. ADJOURNMENT

The next regularly scheduled meeting of December 12, 2021 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Kosiara motioned to adjourn the meeting at 6:53 P.M. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 12TH DAY OF DECEMBER, 2021

/s/ Nicholas Kosiara, President