GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
NOVEMBER 14, 2023
OF THE BOARD OF TRUSTEES AT 4:30 P.M.

I. CALL TO ORDER:
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 4:30 P.M.

II. PLEDGE TO THE FLAG:
The pledge of allegiance to the flag was recited and led by Chief Cassady.

III. ROLL CALL:
Present were Trustee Kosiara, Trustee Osborn and Trustee Foss. Trustee Osborn requested that the meeting minutes reflect that Chief Cassady, Deputy Chief Buccola, Bradley O'Sullivan for Comptroller James Howard, and Administrative Assistant Laura Haiden were also in attendance.

IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS
The regular session meeting minutes for the Board of Trustee's meeting held on October 10, 2023 were presented for review and acceptance.

Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of October 10, 2023 as presented. The motion was second by Trustee Foss. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

V. FINANCIAL REPORTS

A. Controller's Report

Mr. O'Sullivan covered the past month of the fiscal year ending October, 2023. He highlighted all revenue lines, noting the revenue from taxes received from DuPage County as well as interest income and ambulance fees collected so far this year. Approximately 98 percent of revenues related to taxes have been collected thus far. He then reviewed the operating expenses for the first half of the year and capital expenditures for the year so far. A final overview of the District's cash and investments was also completed. There were no questions or concerns.

Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for October in the amount of $432,063.42. The motion was second by Trustee Osborn.

Roll Call Vote:

Trustee Kosiara – aye
Trustee Osborn – aye
Trustee Foss – aye
Motion carried.

B. Annual Treasurer's Report
The annual treasurer's report was presented to the board for signature. It will be provided to the county along with a copy of the audit when filed.

C. Other Items from the Controller
There were no other items from the Controller.

VI. LEGAL ISSUES

A. Attorney Report
Chief Cassady stated that Attorney Joe Miller had provided an update on the tax objections against the District. We are expecting a summary report from Attorney Miller..

B. Other items from the Attorney
There were no other items.

VII. ANNOUNCEMENTS

A. Fire Commissioners
Chief Cassady noted that Commissioners met on a special meeting date of November 1, 2023 to address the pre-hiring process. The final eligibility roster was posted and was sent to all candidates.
Three employment offer letters were then sent to the top qualified candidates.

B. Foreign Fire Insurance Board
Chief Cassady noted that a meeting was held today on November 14, 2023. The board owed it to spend $4,000 toward education training for personnel. A class will be held here at our station in January covering building construction and will cost $55 per attendee. The board said all Glenside personnel will be paid for. The board approved dollars toward a new nerve center table for training and meetings of the daily crews on the app floor. It will be built in house and will be larger than the current table that exists today.

C. Decennial Committee
Chief Cassady noted that a meeting had been held today with the committee members. They are making good progress toward achieving the goals designated for the new committee.

D. DuComm Report

Chief Cassady stated that he and Deputy Chief Buccola attended today's DuComm Chiefs meeting.

An update on Director Robb's health was provided as well as her temporary coverage. The DuPage County Sheriff's Office has made the request to move to DuComm from ACDC for their call services.

E. Other Announcements

Chief Cassady announced that holiday gifts have been ordered and will be provided to employees in December.

Two trophy items were received for the support and participation of the Glenside District and their employees for the dollar raised toward the National Fallen Firefighters Foundation and this year's Chicagoland Memorial Stair Climb 2023 event.

The District also received recognition and a trophy for the Safety Town Halloween event that took place. Chief Cassady again recognized and thanked those involved in making the event so special.

The District is looking at upcoming service awards for 2024. There was discussion as to whether the event should include the upcoming recognition of promotions or if they should be separate. The board felt we should prioritize and recognize the promotions separately and to make it a special event for those involved.

Chief Cassady provided some insurance updates to the board, starting with this year's increase in health insurance and life insurance costs. He noted that health insurance was only increase by an average of 5% and life insurance by 1.5%. There was a brief discussion about changing life insurance companies, but the current one recognizes and pays out for line of duty deaths, so the District will stay with the coverage. Worker's compensation insurance premiums will increase by approximately $50,000 next year. This is due to the payouts on the last five years of injuries as well as the increase in payroll for the new battalion chief personnel.

The District received a letter from the University of Chicago Medicine in appreciation and gratitude for attending this year's Festival of Flavors.

VIII. OLD BUSINESS

A. Apparatus and Facilities

Deputy Chief Buccola noted that the newest engine is at EVS waiting on parts for warrantied items to be repaired. While it is there it will also have approximately twenty little write-up items also cared for.

Service on the pick-up was completed so it is ready for plow season.

Chief noted that the new cascade compressor has been installed and is already being used. New features include the safety fragmentation of the tanks while filling them

Quotes on new carpet for the training room and upstairs is being sought.

B. NIAFPD Fall Seminar
Chief Cassady noted that good information was received from the fall seminar hosted by NIAFPD. The new Paid Workers Leave Act was highlighted and details were provided for the board's consideration of a new policy.

C. Other Old Business
Chief Cassady noted that there was none.

IX. NEW BUSINESS

A. Annual Audit Presentation Fiscal Year 22-23
The annual financial report was reviewed and presented to the board by Kellen O'Malley, representing Brian LeFevre, Parnter for Sikich Mr. O'Malley noted that they completed an independent audit on behalf of the Glenside Fire Protection District, recognizing both GASB and GAAS guidelines and principles. Sikich provided an unmodified and clean opinion, with the highest level of financial recommendation toward the District.
Mr. O'Malley review key pages of the audit for board recognizing the District's statement of net position, a review of the Pension fund and its 68.80% funded level, as well as the other funds for the District including its Capital fund.
Mr. O'Malley acknowledged the cooperation of the Glenside staff and thanked them for their working partnership to complete this year's annual audit..

Trustee Kosiara motioned to accept the annual audit report for the 2022-2023 fiscal year as presented The motion was second by Trustee Osborn.

Roll Call Vote:
Trustee Kosiara – aye
Trustee Osborn – aye
Trustee Foss – aye
Motion carried.

The board thanked the staff for their hard work in completing this annual project.

B. Ordinance 2023-201 Tax Levy 2023
Chief Cassady noted the letter and request from the Pension Board for the recommended annual contribution to the pension fund. Mr. O'Sullivan noted that the ordinance presented this evening is based on the taxes anticipated to be collected for the 2023 year.

Trustee Kosiara motioned to adopt Ordinance 2023-201 An Ordinance Levying and Assessing Taxes of The Glenside Fire Protection District, DuPage County, Illinois for 2023. The motion was second by Trustee Osborn.

Roll Call Vote:
Trustee Kosiara – aye
Trustee Osborn – aye
Trustee Foss – aye
Motion carried.

C. Power Cot Purchase

Chief Cassady spoke to the board regarding the purchase of two new power cots for the front line ambulances. The current cots are eleven to twelve years old. He also explained the importance of keeping them in operation because if they cannot perform, then the entire ambulance is out of service. The items would be a capital purchase and have been budgeted for in this fiscal year. One of the current cots would be turned in for credit towards the purchase and the second would be held for use in the reserve ambulance. He then reviewed the Stryker quote that was received for their replacement.

Trustee Kosiara motioned to purchase two power pro cots with extended warranty under the quote received from Stryker, with an expense not to exceed $75,000. The motion was second by Trustee Foss.

Roll Call Vote:
Trustee Kosiara – aye
Trustee Foss – aye
Trustee Osborn – aye
Motion carried.

D. Fire Marshal Vehicle Purchase

Chief Cassady reviewed the need for a new staff car, noting that the current 2011 Ford Expedition would be replaced and the 2015 Expedition would stay with the fire inspector's position. The current state contracts for a Chevy Equinox and Ford Escape were both at $29,000. There was discussion regarding a hybrid vehicle for the Fire Marshal's next car with consideration that he drives primarily with in our four mile District boundaries. The Chief requested that the board consider us going out for bids on a hybrid vehicle to compare with the state contracts. The board approved.

E. Other New Business

Chief Cassady stated there was no updates on the balcony project. An apparatus committee is being formed to explore the options for replacement of the District's oldest fire engine, the Quint. There are many factors to take into consideration before replacement, which was scheduled for 2026 takes place. This vehicle is also costing the District large expenses to keep it in service and it may be worth replacing it sooner. Deputy Chief Buccola will head the committee and noted that a replacement aerial is not needed. He would direct the committee to consider the best piece of apparatus that would benefits the district and its personnel the most. He is looking for feedback on pros and cons for all suggested replacements.

Chief Cassady noted that a closed session was not necessary this evening. He updated the board, noting that there are currently two personnel out on injury. It is anticipated that one will hopefully return in early December and the second has an MRI scheduled this month.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. ADJOURNMENT

The next regularly scheduled meeting of December 12, 2023 will take place at the regular time of 4:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Kosiara motioned to adjourn the meeting at 6:08 P.M. The motion was second by Trustee Osborn. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:

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/s/ Richard Osborn, Secretary

APPROVED THIS 12TH DAY OF DECEMBER, 2023

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/s/ Nicholas Kosiara, President