

**GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
DECEMBER 10, 2024
OF THE BOARD OF TRUSTEES
AT THE SPECIAL TIME OF 4:00 P.M.**

I. CALL TO ORDER:

President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustees at the special time of 4:00 P.M.

II. PLEDGE TO THE FLAG:

The pledge of allegiance to the flag was recited.

III. ROLL CALL:

Present were Trustee Kosiara, Trustee Foss and Trustee Osborn. Trustee Osborn requested that the meeting minutes reflect that Chief Cassady, Deputy Chief Buccola, Bradley O'Sullivan for Controller Howard, and Administrative Assistant Laura Haiden were also in attendance.

President Kosiara asked that the board move to New Business, Agenda Item A. Swearing-in of Battalion Chief. President Kosiara led the oath of office and Battalion Chief Kenneth Zahara was sworn in as a member of the Glenside Fire Protection District.

President Kosiara recessed the meeting at 4:06 PM for cake and refreshments.

President Kosiara reconvened the meeting at 4:35 PM.

IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS

The regular session meeting minutes for the Board of Trustee's meeting held on November 12, 2024 were presented for review and acceptance.

Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of November 12, 2024 as presented. The motion was second by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

V. FINANCIAL REPORTS

A. Controller's Report

Mr. O'Sullivan reviewed the month's fiscal year ending November 2024 with 7 months and 58% of the fiscal year completed. He summarized the revenues and operating expenses for the District and noted that interest rates continue to drop. Mr. O'Sullivan highlighted some of the expense accounts for the District. He noted that the Administration

Fund contains the GEMT payback portion of ambulance billing back to the State of Illinois. He then provided a review of investments of all accounts to wrap his report up.

There were no questions or concerns.

Trustee Kosiara motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for November in the amount of \$540,759.82. The motion was second by Trustee Osborn.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Osborn – aye

Trustee Foss – aye

Motion carried.

B. Annual Treasurer's Report

Bradley O'Sullivan stated that the DuPage County non-capped taxes pertaining to the Pension Fund were inadvertently given directly to the District. A payment will need to be made to move those dollars to the Pension Fund in the amount of \$93,038.03.

C. Other Items from the Controller

There were no other items from the Controller.

VI. LEGAL ISSUES

A. Attorney Report

Chief Cassidy reported that the District has received a tax objection to the 2023 Tax Levy with an appeal to the Tort Fund. Our attorneys will address the information and information will be provided to validate the expenses.

B. Other items from the Attorney

There were no other items.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Chief Cassidy reported the board is anticipated to meet in January on the 16th when oral interviews will be scheduled for the current testing for position of Firefighter/Paramedic. The current list is exhausted and a new one is needed. Deputy Chief Buccola is working with I/O Solutions to get this list created. Applications are due December 27, 2024 and the testing date is set for January 25, 2025.

B. Foreign Fire Insurance Board

Chief Cassady noted the board met on November 11, 2024. The board received a check from the IML for \$59,000, which is an increase of \$2,000 from last year. The board has assisted the District with the cost of the holiday gift for employees this year.

C. DuComm Report

Chief Cassady reported that there was no meeting today. He also noted that Chief Bozik of Roselle FD will be retiring but staying on in their fire prevention bureau next year.

George Landmeir, a previous director of DuComm has passed away for those who knew him.

The current Executive Director will be on a 30-day medical leave.

D. Other Announcements

Chief Cassady noted that he received a thank you letter from Garden Homes FPD for the vehicle donation of their new command car.

Chief Cassady announced the participation in the annual Christmas Sharing Program with administration personnel donating \$500 to the efforts.

New cardiac monitors are being looked at for purchase. Three vendors will be vetted for consideration. Purchase is anticipated before fiscal year end.

One District member is on personal injury and will go on light duty.

The certification of ballots was completed and submitted to the DuPage County election officials for the open Trustee position in 2025. Three packets were received, but only two candidates will run for the position.

VIII. OLD BUSINESS

A. Apparatus and Facilities

Deputy Chief Buccola reported that the new engine is with EVS for preventive maintenance and punch list items needing to be serviced. Ambulances have been sent for their bi-annual safety lane check, some repairs will be needed on one of the ambulances in order to pass. The new ambulance will hopefully be received in January, 2025.

For the District facilities report, the DC reported that the roof repair and replacement will take place sometime in the spring when weather permits. There was an alarm panel issue with water pooling in the bottom of the elevator shaft. Measures are being taken to make necessary repairs and avoid the situation in the future. Counter top quotes for the upstairs kitchen are being considered through various contractors before the board is asked to approve the cost of the project.

- B. Other Old Business
Chief Cassady noted there was none.

IX. NEW BUSINESS

- A. Swearing-in of Battalion Chief
This agenda item was covered earlier in the meeting.

- B. Meeting Schedules for 2025
The meeting schedules for all boards related to the Glenside Fire Protection District were presented for approval. The list was reviewed and accepted by the Board members.

Trustee Kosiara motioned to accept the meeting schedules for all district related boards for the 2025 calendar year as presented. The motion was second by Trustee Osborn. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

- C. Tax Levy Ordinance 203
Chief Cassady noted that the tax levy information had been presented and reviewed by the Comptroller at the November board meeting. No changes had been made.

Trustee Kosiara motioned to adopt Ordinance 203, an Ordinance Levying and Assessing Taxes of the Glenside Fire Protection District, DuPage County, Illinois for 2024. The motion was second by Trustee Osborn.

*Roll Call Vote:
Trustee Foss – aye
Trustee Osborn – aye
Trustee Kosiara– aye
Motion carried.*

- D. Other New Business

There was none.

- X. PUBLIC COMMENTS/QUESTIONS
There were none.

- XI. ADJOURNMENT
The next regularly scheduled meeting of December 19, 2024 will take place at the regular time of 4:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Kosiara motioned to adjourn the meeting at 5:15 P.M. The motion was second by Trustee Osborn. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 10TH DAY OF JANUARY, 2025

/s/ Nicholas Kosiara, President