

**GLENSIDE FIRE PROTECTION DISTRICT  
MINUTES OF THE REGULAR MEETING  
DECEMBER 13, 2022  
OF THE BOARD OF TRUSTEES AT 5:30 P.M.**

- I. CALL TO ORDER:  
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:30 P.M.
- II. PLEDGE TO THE FLAG:  
The pledge of allegiance to the flag of the United States of America was recited.
- III. ROLL CALL:  
Present were Trustee Kosiara, Trustee Olsen and Trustee Osborn. Trustee Kosiara requested that the meeting minutes reflect that Chief Cassady, Deputy Chief Buccola, Comptroller James Howard and Secretary Galanopulos were also in attendance.
- IV. MINUTES OF PREVIOUS TRUSTEES MEETINGS  
The regular and closed session meeting minutes for the Board of Trustee's meeting held on November 8, 2022 were presented for review and acceptance.

*Trustee Olsen motioned to accept, approve and file the regular meeting minutes of November 8, 2022 as presented. The motion was seconded by Trustee Kosiara. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

- V. FINANCIAL REPORTS
  - A. Controller's Report

Controller Howard covered the past month of the fiscal year ending November, 2022, noting that 58% of the fiscal year has been completed. He highlighted all revenue lines, noting the revenue received from DuPage County in taxes as well as interest income and ambulance fees collected so far this year. He then reviewed the operating expenses for the year along with comparisons to this time last year as well as capital expenditures for the year so far. A final overview of the District's cash and investments was also completed. There were no questions or concerns.

*Trustee Olsen motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for November in the amount of \$408,245.25. The motion was seconded by Trustee Kosiara.*

*Roll Call Vote:*

*Trustee Olsen – aye*

*Trustee Kosiara – aye*

*Trustee Osborn – aye*

*Motion carried.*

B. Other Items from the Controller

There were none.

VI. LEGAL ISSUES

A. Attorney Report

Chief Cassady stated that a tax objection was filed against the district's tax levy for the Tort fund for fiscal year ending April 30, 2023. . The objection has been forwarded to our attorney.

B. Other items from the Attorney

Chief Cassady noted there were no other items.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Chief Cassady said the November and December meetings were canceled due to lack of agenda items. The next regular meeting is scheduled to take place on Thursday, January 19, 2023. Lieutenant testing will take place in 2023 for the expiring list. The board will begin discussing vendors to use for the assessment center.

B. Foreign Fire Insurance Board

Chief Cassady said the board did not meet this month. The next meeting will be held in February. The board made several purchases which included a Dyson vacuum and a new television for the upstairs day room.

C. DuComm Report

Chief Cassady noted that DuComm has a new Director, Jessica Robb. She was a dispatcher and supervisor from Chicago. Interim Director Balling to stay on until the end of January to help in the transition. DuComm is short staffed by 29 tele-communicators. DuComm has changed their funding formulas from EAV to EAV and call volume driven. Glenside was not hit all at once with the increase. We paid \$67,000 to DuComm in fiscal ending year of 2023. We will be going up to \$70,000 for fiscal ending year 2024. We are the fourth lowest from the DuComm agencies. Glenside could potentially receive a rebate of \$2,000 for overpayment of the DuComm building. Last year's call volume was 2600 and looks like we will be on that mark again. Most of the calls were EMS related. DuComm has given a proposal of services to Des Plaines Fire Department. Their previous dispatch center closed down. If Des

Plaines comes on, there could potentially be a reduction in shares to other agencies.

#### D. Other Announcements

Meeting with Leading IT to discuss the replacement of the phone system and phone lines. They have met with vendors and will provide a report to us.

Chief Cassady stated that he has received word that the grant for the SCBA fill station and compressor is being reviewed and is looking favorable. Time to start the grant process for AFG, which will be opening up soon. Replacement of fifteen-year-old cardiac monitors will be applied for.

Workers Compensation insurance will increase in 2023 comp has gone up from \$158,000 (2022-2023) to \$180,000 (2023-2024). Grant for IPRF typically \$18,000, this year it will be down approximately \$8,000.

Chief Cassady spoke of the ISO review. We are still in the process of collecting the additional data they have requested. Record keeping is significant for ISO compliance. No indication of where we rank. We should hear back from them in May. Water department representative was present in evaluations as well as Acting Officer Joe Taylor providing the training hours. Administration participated in Christmas sharing program; the Union matched our donation and provided office coverage for the shopping day. Collected \$1,200 for 12 kids in our community. Chief and Deputy Chief delivered the items.

SCBA maze training took place at our training house. There has been positive feedback from participating agencies. Training committee doing a great job and continues to get good use from the training house and good training with our mutual aid partners; West Chicago, Winfield and Roselle, to name a few.

DuPage Chiefs met with the DuPage County Health Department. They are exploring a central receiving healthcare facility for mental health patients and substance abuse patients. They have between 13-15 million dollars allocated for a facility to be located in Wheaton. The goal is if the patient does not need immediate medical attention, the patient can be transported to the central receiving facility instead of the E.R. where the health department can get them the care they need. Patients will spend no more than 23 hours and 59 minutes before they are transferred to another care facility.

### VIII. OLD BUSINESS

#### A. Apparatus and Facilities

Deputy Chief Buccola reported that several vehicles have been out for maintenance.

The 2022 Expedition will be going to CAMZ for lights and command box for the console are at CAMZ. We have an appointment for January 12, 2023 and will have an update.

There is no information on the new ambulance at this time, but it was confirmed that receipt will not be expected until 2024. The box design specs will begin at the start of the new year.

B. Battalion Chief Rank

Chief Cassady that there are no updates to report at this time. We are working with the union representatives to identify issues that will affect the current collective bargaining agreement.

C. Other Old Business

There was no other old business.

IX. NEW BUSINESS

A. 2023 Calendar of Meetings

The 2022 schedule of meetings for all boards related to the Glenside Fire Protection District was presented. Trustee Kosiara recognized the schedule of meetings for the Trustees, Commissioners, Pension and Foreign Fire Insurance Tax Boards.

*Trustee Kosiara motioned to adopt the 2023 calendar dates with corrections to be made to the duplicate dates recognized.*

B. Ordinance 2022-197 Tax Levy 2022

*Trustee Kosiara motioned to adopt Ordinance 2022-197 An Ordinance Levying and Assessing Taxes of The Glenside Fire Protection District, DuPage County, Illinois for 2022 The motion was seconded by Trustee Olsen.*

*Roll Call Vote:*

*Trustee Kosiara – aye*

*Trustee Olsen – aye*

*Trustee Osborn – aye*

*Motion carried.*

C. NIAFPD Conference

Chief Cassady noted that the schedule for the 2023 NIAFPD conference has been provided to the Trustees. Trustee Kosiara and Trustee Olsen will be unable to attend. Trustee Osborn and Chief Cassady will attend the conference. Trustee Kosiara and Trustee Osborn expressed

interest in attending dinner Friday night. Chief Cassady and Deputy Chief Buccola would attend dinner as well.

D. Other New Business

Chief Cassady stated there was no other new business to discuss.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. CLOSED SESSION

*Trustee Kosiara motioned to recess the regular meeting to go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(8) of the Act (pending, probable or imminent litigation) at 6:19 PM.*

XII. RETURN TO RECESSED MEETING

*Trustee Kosiara motioned to return from closed session at 6:34 P.M. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.*

No action was taken in closed session.

The purchase of personnel recognition items was discussed for Christmas.

XIII. ADJOURNMENT

The next regularly scheduled meeting of January 10, 2023 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

*Trustee Olsen motioned to adjourn the meeting at 6:40 P.M. The motion was seconded by Trustee Kosiara. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.*

Respectfully Submitted By:

/s/ Richard Osborn, Secretary

APPROVED THIS 10TH DAY OF JANUARY, 2023

/s/ Nicholas Kosiara, President