

**GLENSIDE FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
DECEMBER 14, 2021
OF THE BOARD OF TRUSTEES AT 5:30 P.M.**

- I. **CALL TO ORDER:**
President Kosiara called to order the regular meeting for Glenside Fire Protection District Board of Trustee's at 5:30 P.M.
- II. **PLEDGE TO THE FLAG:**
The pledge of allegiance to the flag of the United States of America was recited and led by Administrative Assistant Haiden.
- III. **ROLL CALL:**
Present were Trustee Kosiara, Trustee Olsen and Trustee Osborn, were present. Trustee Kosiara requested that the meeting minutes reflect that Chief Cassady, Deputy Chief Kolarik and Controller James Howard were also in attendance.
- IV. **MINUTES OF PREVIOUS TRUSTEES MEETINGS**
The regular and closed session meeting minutes for the Board of Trustee's meeting held on November 9, 2021 were presented for review and acceptance.

Trustee Kosiara motioned to accept, approve and file the regular meeting minutes of November 9, 2021 as presented. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

Trustee Kosiara motioned to approve, file and release to the public the closed session meeting minutes of November 9, 2021. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

- V. **FINANCIAL REPORTS**
- A. **Controller's Report**
Controller Howard covered the past month of the fiscal year ending November, 2021. He noted that 100% of property taxes and 99% of pension taxes had been collected in the calendar year. He reviewed the remaining line items and highlighted some key expense lines. All expenses are under budget for the year so far with the exception of the Audit fund which has been completed for this year. Schwab interest had not yet been booked and therefore there was no change from the previous month. Chief Cassady noted that the next GEMT payment was

due to the State of Illinois for the 50% of ambulance fees related to Medicaid/Medicare for the first two quarters of 2021. The amount owed to the State is \$70,545.21 There were no questions or concerns.

Trustee Olsen motioned to accept and file the Controller's Report as presented and pay all accounts payables and payroll as presented for November in the amount of \$311,897.45. The motion was seconded by Trustee Osborn.

Roll Call Vote:

Trustee Olsen – aye

Trustee Osborn – aye

Trustee Kosiara – aye

Motion carried.

- B. Other Items from the Controller
There were no other items from the Controller.

VI. LEGAL ISSUES

A. Attorney Report

Chief Cassady noted there were no legal issues to discuss. Another tax objection was received for the 2020 Tax Levy on the Tort Fund. The objections were discussed with the Controller and future budgets where changes can be made. There is no update at this time from Attorney Miller on the previous year's objections.

B. Other items from the Attorney

Chief Cassady stated that there were none.

VII. ANNOUNCEMENTS

A. Fire Commissioners

Chief Cassady stated that no Fire Commissioner meeting is scheduled for December. They will start off the new year and meet in the first quarter of 2022.

B. Foreign Fire Insurance Board

Chief Cassady said there was nothing to report since the last meeting.

C. DuComm Report

Chief Cassady reported that a draft budget of operation shares for 2023 was provided to the agencies where the fees are based on a blended formula of call volume and EAV. It was also noted that DuComm is currently short on dispatchers.

D. Other Announcements

Chief Cassady reported that the Village of Glendale Heights (VOGH) Holiday Ceremony was successful and went off without any issues. The Christmas tree lighting and fireworks were well received by the residents.

VOGH police department changes have taken place with Chief George Pappas and DC Dave Bailey in administration now. They have also hired two new officers.

VOGH is looking to have cameras to be installed around the village's neighborhoods to read license plates in the area. The cost will be covered through a grant intended to help locate stolen vehicles.

The Christmas sharing program through the village was completed. Glenside members donated \$1,400 towards the effort.

Service Awards save the date cards are being included in the Christmas cards from the District to its members. The awards and recognition event will take place on Friday, February 11th from 6PM – 10PM.

DC Kolarik is working on an AFG grant application for a SCBA fill station and cascade system. There was discussion regarding next steps if the grants are not received.

COVID testing update was provided to the board regarding District members, noting that four are still testing weekly.

Administrative Assistant Laura Haiden was recognized at the Illinois Fire Service Administrative Professionals annual awards luncheon for 15 years of service.

VIII. OLD BUSINESS

A. Apparatus and Facilities

Chief Cassady noted this will be his last reporting as Deputy Chief Kolarik will be taking over the agenda item. The delayed status of the new engine was explained to the board. Due to an engineering error on the builders side a new water tank will need to be built and installed before the build can continue.

A truck committee for the purchase of a new ambulance in the upcoming year will begin as receipt of vehicles is estimated to take 12-18 months in the future. A new Deputy Chief vehicle is also on the schedule for replacement.

Chief Cassady reported on facilities for the District noting that new gutters were installed with heating coils to avoid future ice dams and fall hazards around the station.

B. Other Old Business

Chief Cassady stated that there was no other old business.

IX. NEW BUSINESS

A. 2022 Board Calendars

The 2022 schedule of meetings for all boards related to the Glenside Fire Protection District was presented. Trustee Kosiara recognized the schedule of meetings for the Trustees, Commissioners, Pension and Foreign Fire Insurance Tax Boards.

Trustee Kosiara motioned to adopt the 2022 calendar dates as presented for The Glenside Fire Protection District's related boards. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect that there was unanimous approval of the motion with all members in attendance voting.

B. Review of Closed Session Minutes/Audio Previously Not Released

The board members reviewed the listed closed session minutes as part of the Illinois open meetings act requirements.

Trustee Kosiara motioned to release to the public the previously held closed session minutes for August 23, 2021 and to hold all remaining listed closed session minutes not yet released. The motion was seconded by Trustee Olsen.

Roll Call Vote:

Trustee Kosiara – aye

Trustee Olsen – aye

Trustee Osborn – aye

Motion carried.

C. NIAFPD Conference – January 21-22, 2022

Attendance to the annual Northern Illinois Alliance of Fire Protection Districts Conference was discussed. The registration and room reservation arrangements will be cared for by Chief Cassady.

D. Other New Business

Chief Cassady stated there was no other new business to discuss. He noted that he will be out of town from December 21st through the 28th on vacation. Deputy Chief Kolarik will be covering the District's response needs.

X. PUBLIC COMMENTS/QUESTIONS

There were none.

XI. ADJOURNMENT

The next regularly scheduled meeting of January 11, 2022 will take place at the regular time of 5:30 PM at 1608 Bloomingdale Road, Glendale Heights, Illinois.

Trustee Kosiara motioned to adjourn the meeting at 7:00 P.M. The motion was seconded by Trustee Olsen. Trustee Kosiara asked the record to reflect there was unanimous approval of the motion with all members in attendance voting.

Respectfully Submitted By:

/s/ J. Martin Olsen, Treasurer – Secretary, ProTem

APPROVED THIS 11TH DAY OF JANUARY, 2022

/s/ Nicholas Kosiara, President